

Word 10 Transferring a photos to a memory stick

Conversions to Windows 10 seem to have variations which I think depend on the system and computer it is performed on.

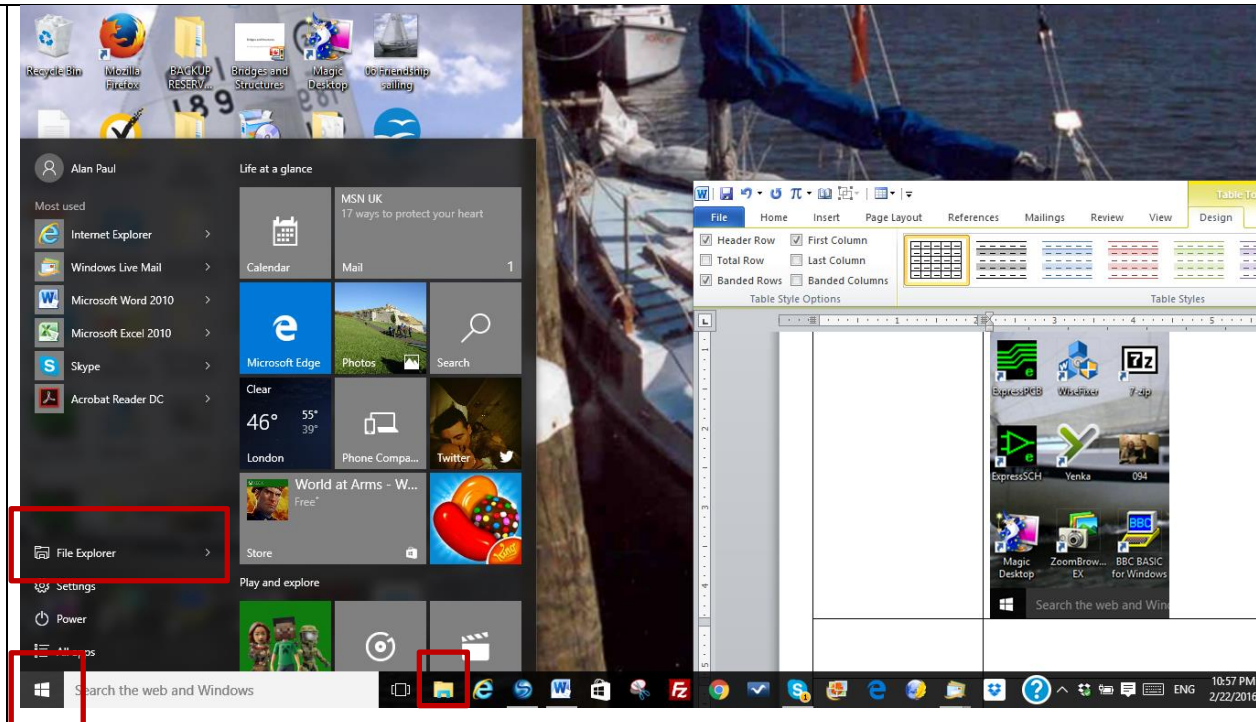
This works for me. I hope it is helpful.

Go to the windows icon and left click.

This should bring up the screen shown opposite.

Click on File explorer

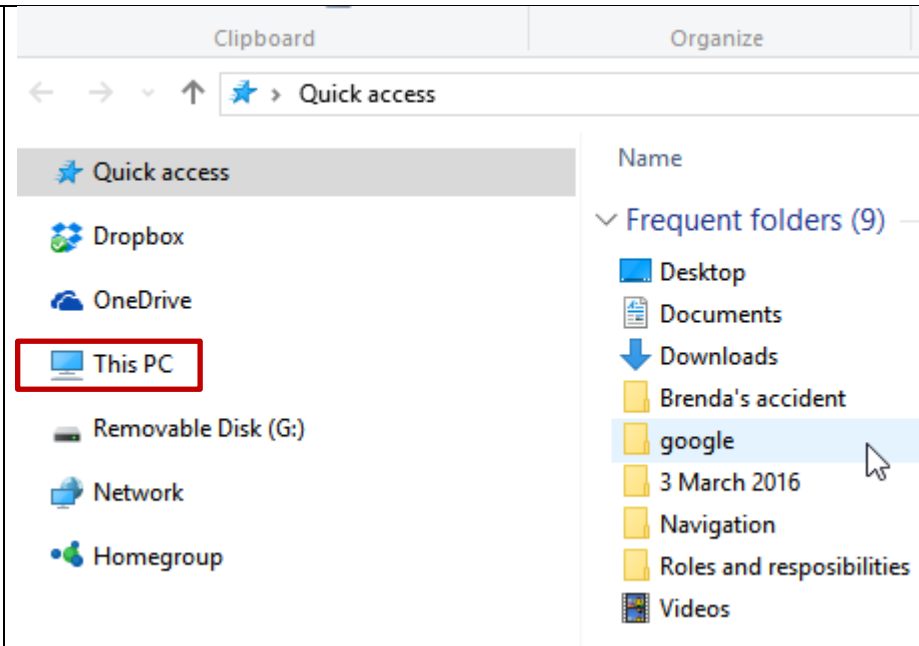
Also available if you have the icon pinned to your task bar.



You should now see your index filing system. In this view I have closed it down to the minimum headings.

Click on the chevron at the left side of **this PC**.

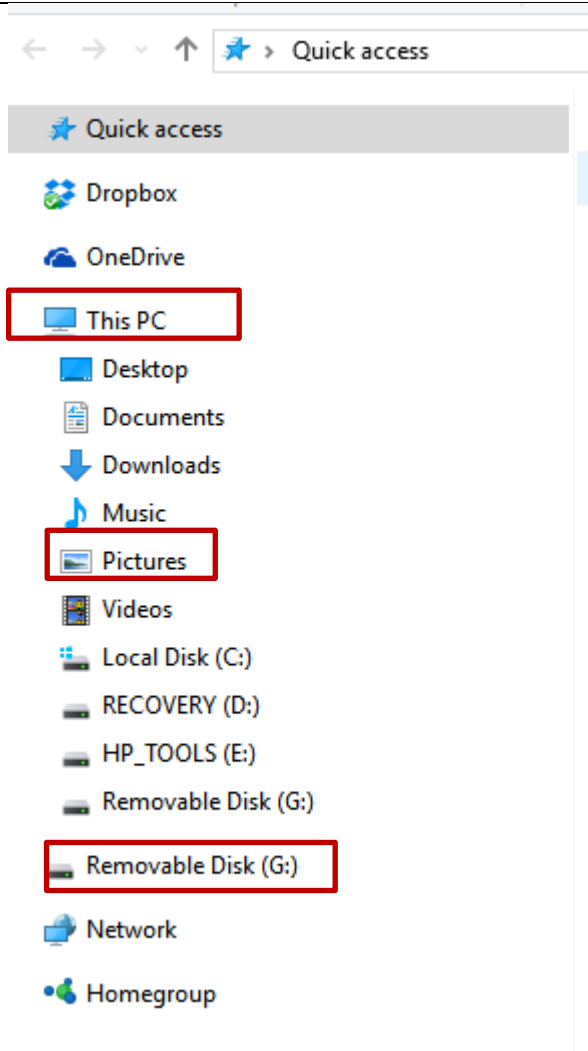
This will open the folder of this PC.



Here you can see
This PC index
opened up showing
what is in there.

The pictures folder is
shown.

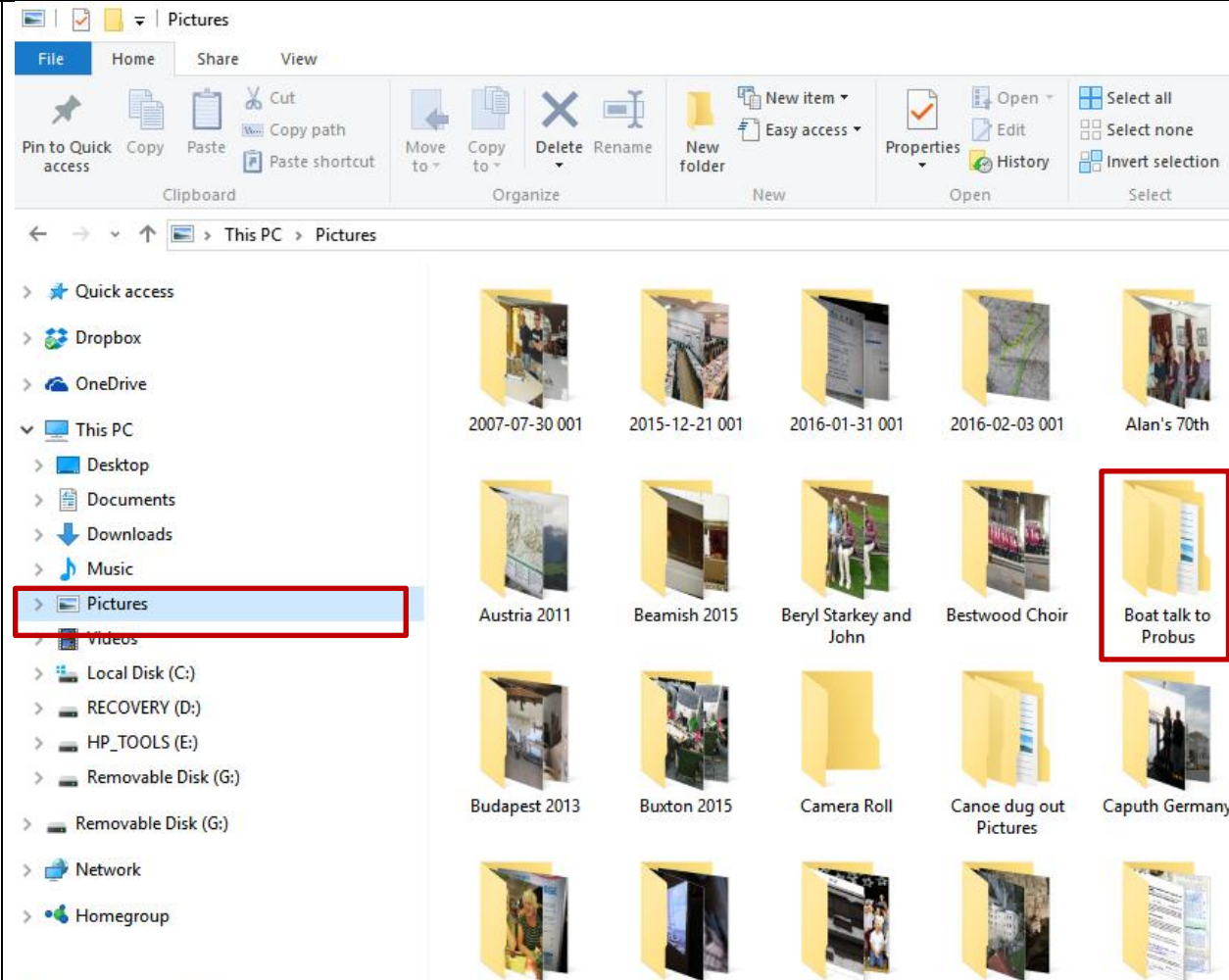
I did insert a memory
stick before I started
and that can also be
seen as removable
disk (G).



This view is of the whole screen showing the left hand side bar index and the right hand display.

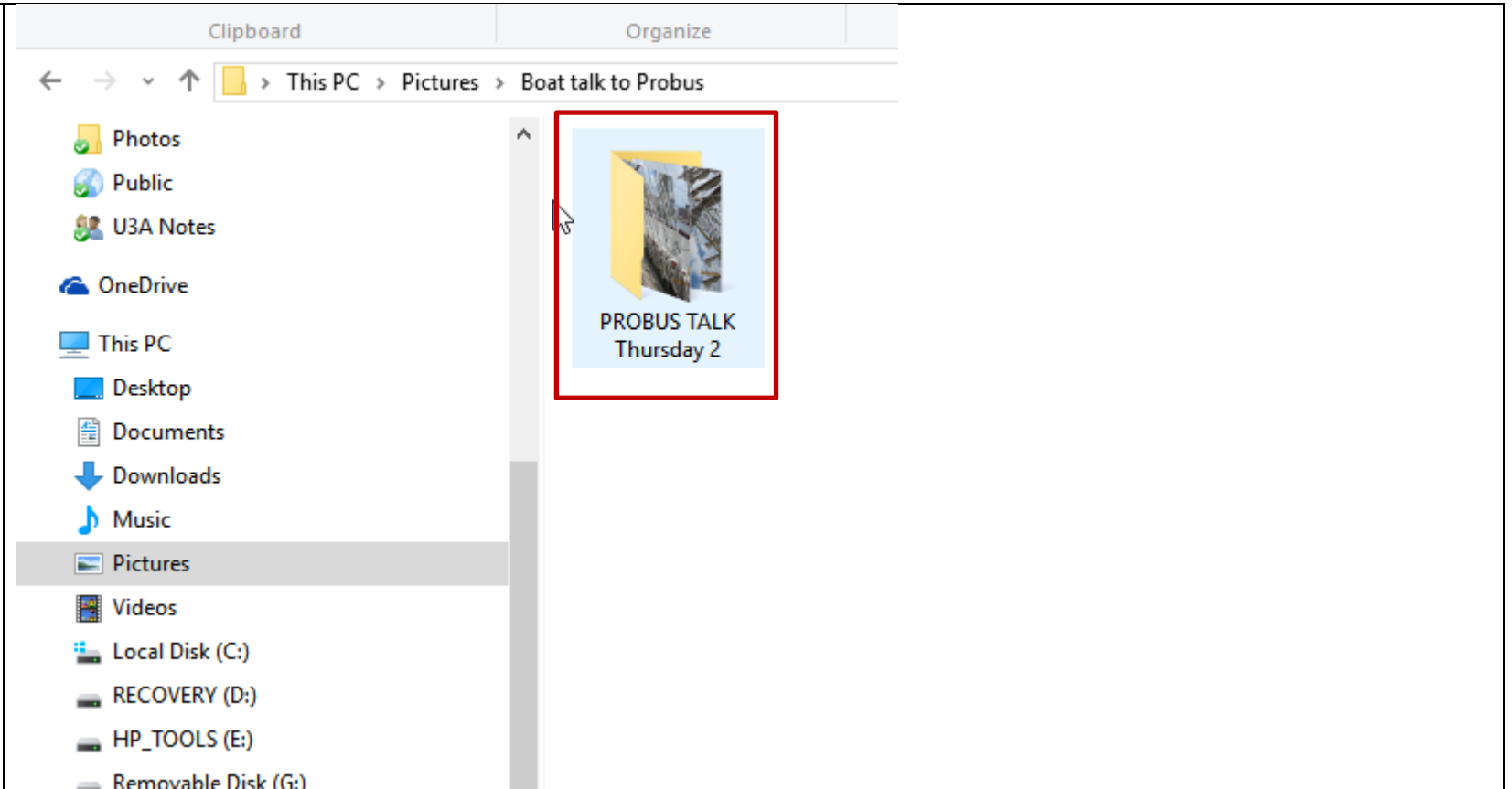
I have clicked on Pictures which has displayed the folders in the pictures folder.

I have clicked on Boat talk to Probus, which will select it in the next screen



Left clicking on Boat talk to Probus selects that folder of photos.

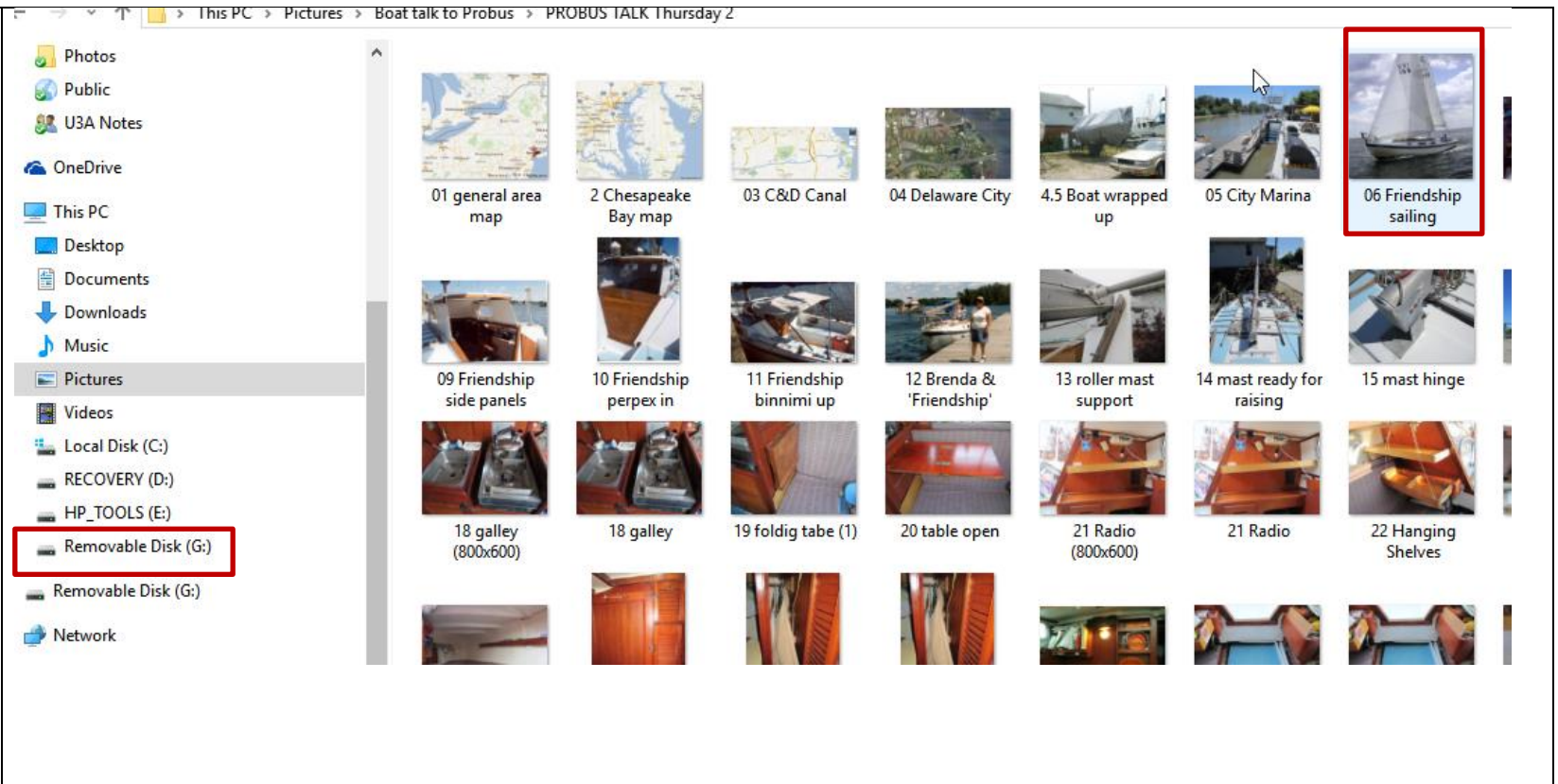
Left clicking on the folder will display the contents of that folder.



Here the contents of the Probus talk are displayed

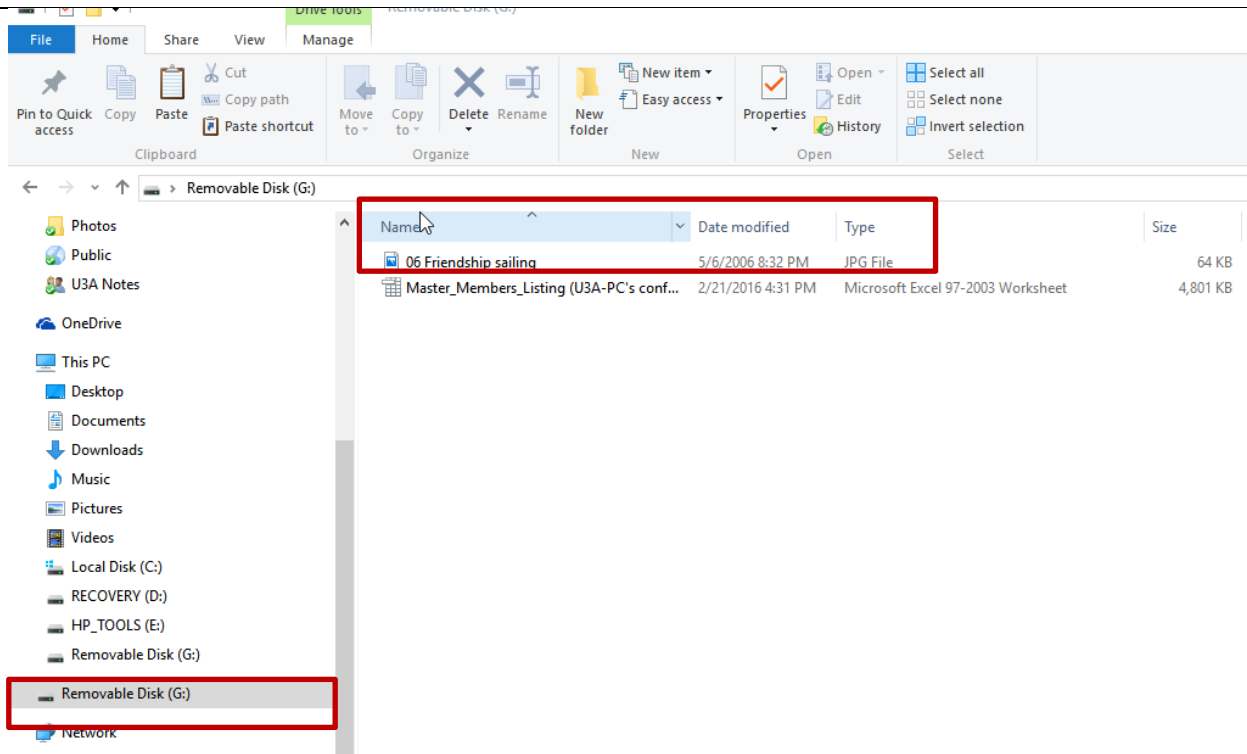
Right click on the photo you want to transfer and left click on copy in the sub menu that opens up and displayed.

Move your cursor to the removable disk (G) and Right click. Left click on paste that appears in the sub menu that is displayed.



Here I have left clicked on the Removable disk (G) which displays the 06 Friendship Sailing photo.

Left click on the photo file to display it



Here is the display of a copy of the photo contained in the memory stick.

A similar routine can be used to transfer a complete folder of pictures.

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