

One Off Event Risk Assessment

Group Name						
Group Leader				Event Date		
Event Description						
Event Location						
Risk Assessor				Assessment Date		
No.	Hazard & Risk Including who may be affected	Mitigations and/or controls	Likelihood 3 = high 1 = low	Severity 3 = high 1 = low	Risk Rating 9 very high 1 very low	Is this risk adequately controlled Y/N
1	Trips, slips and falls	Leave plenty of time for boarding transport, especially trains.				
2	Member lost or separated from group	Encourage members to stay with group or in small groups rather than going off alone.				
3	Inadequate supervision	As above				
4	Illness or injury	If a member falls ill, ask a member to stay with them whilst another member summons help.				
5	Covid	Follow national & local guidance. Wear masks if in crowded area or on transport.				
6	Crossing roads	Remind members of dangers. Have a leader and rear guard. Use only designated crossings.				
7	Petty theft	Remind members to only take essentials and keep bags, wallets, keys etc secure.				
8	Maintaining phone contact	Members to take & switch on mobile and save Group Leader's mobile number on their phone.				
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