

RENEWING MEMBERSHIP ON-LINE

NB - Membership can only be renewed from 1st January 2020

From the “Members” page on the website, click “**Beacon Members Portal**”

The details that you will require are your

Membership number

Forename

Surname

Postcode

Email address

Details must be entered exactly as they are held in the Beacon system (**capital and small letters as appropriate**).

You will then be given an option to **Renew Your Membership, provided it is after 1st January 2020**. The option will NOT appear until then.

When you have renewed your membership this option will disappear again.

You will be advised how much to pay £12 for an individual, £24 for a couple.

Or

£8.50 if you are a member of another U3A where your membership fee includes the TAT capitation fee. £17 for a couple.

Click **Continue to PayPal to complete your payment**. You do not need to have a PayPal account.

Select: Make Payment.

The system will state **Login or Pay by Debit or Credit Card. DO NOT click Login unless you have a PayPal account.**

Enter your card details as a guest in the same way as you would buy from Amazon or other on-line supplier.

If you are still having problems: From the U3A Website “Members” page, click “Beacon System Information” then click on the link “Additional Help Renewing Membership.”