

Members' Representative

In addition to the officers, there are committee members. It is important to remember that everybody on the committee is a trustee regardless of whether you have registered with the regulatory authorities.

Committee members shall serve for a period of 2 years unless re-elected unopposed.

Roles and Responsibilities

- To be a member of the Preston and District u3a Committee which meets 6 times per year
- To be a trustee of the u3a Preston and District Charity
- To represent the interests of Members
- To complete and update regularly the group attendance sheet using excel by gathering the information from attendance sheets for all groups
- To attend the monthly meeting, welcome and give advice/information to potential new members
- To support, as necessary other committee members and events
- To gain a working knowledge of other committee roles
- To be willing to take some responsibility when committee members are sick or out of post.

Confidentiality

Once a committee decision has been reached, committee members are expected to accept and abide by it. Most people recognise that decisions are not always going to be to their liking but that is the nature of democracy. Opinions expressed in meeting should be regarded as confidential.

Skills and Attributes

- Good communication skills
- Basic computer skills and access to email
- Team working
- Using your initiative

Other Information

- Your name and phone number will appear on contact sheets held by Head Office which are sent out when they get membership enquiries.
- They may also appear on our printed fliers and in Good Times Magazine.

GDPR

Members information must not be disclosed to another member without the individual's permission.