

**Pontyclun U3A**  
**Minutes of the Annual General Meeting**  
**Held on Monday 20 May 2019 at 13:30**  
**Pontyclun Community Hall, Pontyclun**

There were 68 out of 160 paid up members in attendance thereby meeting the quorum criteria of 20% of the total number of paid up members in attendance.

**Chair:** Christine Dickson

**Secretary:** Sarah Carmichael

**2019.1 Welcome**

The Chair welcomed everyone to our third Annual General Meeting (AGM). She reminded members and visitors to make sure they had ticked the attendance register so that we met the Community Hall fire regulation requirements.

Copies of the Agenda and papers had been previously circulated and paper copies of the agenda, minutes and financial statement were available at the meeting.

**2019.2 Apologies**

Apologies had been received from: Shelia Buckwell, Dorothy Davies, Sally Norris, Sally Ogden, Pauline Peck and Glenda Smith.

**2019.3 Minutes**

The minutes of the last AGM held on 21 May 2018 had been previously circulated. The Chair asked for members' approval of the minutes.

**Agreed: to approve the minutes of the AGM held on 21 May as an accurate record of the meeting.**

**Approval proposed by David Pryor and seconded by Jean Williams.**

**2019.4 Matters arising**

There were no matters arising.

**2019.5 To approve the Annual Report of Pontyclun U3A activities 2018/2019.**

The Annual Report had been previously circulated. The Chair also gave a Power Point presentation recording the highlights from the past year.

She thanked those committee members who were leaving the committee this year. Namely: Kath Clarke, Margaret and Paul Griffiths, Barbara Porter, David and Jackie Pryor.

She also thanked Sarah Carmichael who was stepping down as Secretary this year but will remain on the Committee.

She also welcomed the new Secretary, Sharon Corbett, the Membership Secretary, Stella Reynolds and Sandra Roberts who will be co-ordinating the Care and Well Being activities for Pontyclun U3A.

Chris asked for any questions or comments relating to the report.

**Members agreed and duly approved the Annual Report 2018/19  
Approval proposed by Shelia Gifford and seconded by Barbara Porter**

**2019.6 To approve the Treasurer’s Report and Examined Accounts for 2018/2019**

The examined accounts and statement of income and expenditure for 2018/2019 had been previously circulated. The Chair asked for members’ comments and any queries.

**Members agreed and duly approved the Treasurer’s Report and Examined Accounts for 2018/2019.**

**Approval proposed by: Linda Smith and seconded by: Veronica Griffiths.**

**2019.7 To Approve Mr MJW Underwood of Talygarn as Examiner of Accounts**

A letter confirming the examination of our accounts from Mr Underwood had been previously circulated.

**Members duly accepted and approved Mr MJW Underwood as Examiner of Accounts for 2018/2019.**

**Approval proposed by Paul Frowen and seconded by Paul Blissett**

**2019.8 To Elect the Chair and members of the Executive Committee for 2019/2020**

The proposed and seconded nominations for the Executive Committee had been previously circulated. Chris asked members to approve the proposed and seconded nominations as previously circulated.

<b>Position nominated for</b>	<b>Name</b>	<b>Proposed</b>	<b>Seconded</b>
Chair	Christine Dickson	Anne Richardson	William Carmichael
Deputy Chair/s (can have up to 2 deputy Chairs)	Paul Frowen	Paul Blissett	William Carmichael
Secretary	Sharon Corbett	Chris Dickson	Heather Robinson
Treasurer	Barbara Hancock	Liz Rutherford	Jean Williams
Groups Co-Ordinator	Gordon Hill	Tom Carpenter	Linda Smith
Monthly speaker Organiser	Sheila Gifford	Veronica Griffiths	Edwina Clark
Membership Secretary/s	Stella Reynolds Pauline Peck	Kath Clark Chris Latus	Ann Fisher Jennie Jorgenson
Publicity/Newsletter Officer	Sheila Gifford	Veronica Griffiths	Edwina Clark
Care & Wellbeing	Sandra Roberts	Jennie Jorgenson	Enid Rees

Members	Sarah Carmichael	Bill McKenzie	Jon White
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**Members approved the nominations for the Executive Committee for 2019/2020.  
Approval proposed by Linda Smith and seconded by Tessa Blissett.**

**2019.9 To consider any proposed motions**

No motions had been received by the deadline of 15 April 2019.

**The meeting finished at 14:10**