BURSARY RULES (2024)

CRITERIA

- Bursary funding is to be used for Plymstock & District u3a group members to use material and to learn and develop skills not currently available to members of that group. Bursary funding is a one-off payment to support activities that fall within the principles of the u3a Movement (See Appendix A)

ELIGIBILITY

- The scheme is open to any Plymstock & District u3a group. Application for funding should be made by the group leader.

TIMETABLE

- The Plymstock & District u3a Committee will decide on a budget for the Bursary scheme in April for that financial year.
- Successful applicants must complete their activity within 12 months of any award and feedback within 3 months of completion of the training / activity.
- Due to the large number of groups within the P&D u3a, once a Bursary has been granted to a group, it is unlikely that they will be able to get another grant within 12 months.

PROCESS

- Applications are to be made to the Plymstock & District u3a Secretary, by completing the Bursary Application Form as shown in Appendix B. It can be submitted by hand/post/email.
- Applicants are to provide details of i) which group is applying, ii) what project the funding will be used for; iii) when funding will be required iv) how the bid will meets the above criteria.
- The Bursary request cannot be more than 50% of the proposed project costs.
- All applications will be considered by the Bursary Sub Committee (BSC), with its recommendation to be approved by the full Committee.

COMPOSITION OF BURSARY SUB-COMMITTEE (BSC)

- Membership of 4 – Chairman, Secretary, Treasurer and Group Co-ordinator.

FEEDBACK

- Successful applicants agree to give feedback on their experience by means of, for example, a demo, a talk, a mini workshop, a short written report or any other suitable way, to a member of the BSC

PAYMENTS

- Payments will only be made against invoices and/or receipts.
- The timescale for payments will be set out by the BSC as part of the award confirming process.
- Payment made will not exceed the full Bursary request.

*The Principles of the **u3a** Movement*

The u3a movement is non-religious and non-political and has three main principles:

The Third Age Principle

- Membership of a u3a is open to all in their third age, which is defined not by a particular age but by a period in life in which full time employment has ceased.
- Members promote the values of lifelong learning and the positive attributes of belonging to a u3a.
- Members should do all they can to ensure that people wanting to join a u3a can do so.

The Self-help Learning Principle

- Members form interest groups covering as wide a range of topics and activities as they desire; by the members, for the members.
- No qualifications are sought or offered. Learning is for its own sake, with enjoyment being the prime motive, not qualifications or awards.
- There is no distinction between the learners and the teachers; they are all u3a members.

The Mutual Aid Principle

- Each u3a is a mutual aid organization, operationally independent but a member of The Third Age Trust, which requires adherence to the guiding principles of the u3a movement.
- No payments are made to members for services rendered to any u3a.
- Each u3a is self-funded with membership subscriptions and costs kept as low as possible.
- Outside financial assistance should only be sought if it does not imperil the integrity of the u3a movement.

CONTACT NAME (Group Leader)

CONTACT DETAILS (Email / Telephone Number / Address)

WHICH GROUP?

AMOUNT OF BURSARY REQUEST (Not more than 50% of the proposed project cost)

REASON FOR BURSARY REQUEST:

BENEFITS FOR GROUP:

TIMESCALE FOR ACTIVITY:

DETAILS OF GROUPS MEMBERSHIP (List of Group Members)

PROPOSED FEEDBACK METHOD

Signed:

Date:

Please return to secretary@plymstocku3a.org.uk

Address: 88 Causeway View, Hooe, Plymouth PL9 9FP

Bursary Group: Approved / Not Approved / Date:

P&D u3a Committee: Approved / Not Approved / Date:

Treasurer: Paid on

Feedback: Date / Format

Comments: