

MINUTES OF PLYMPTON u3a
EXECUTIVE COMMITTEE MEETING
FRIDAY 14th July -2023 10.30am
AT ST MARYS' CHURCH HALL

Present:

Chair	Val Moody
Newsletter Editor	Sylvia Guthrig
Treasurer	Heather Lamble
Secretary	Rhiannon Prys-Owen
Membership Secretary	Rose Mitchelmore
Website	Rose Mitchelmore
Group Coordinator	Yvonne Bawden
Committee Member	Patsy Stidwill
Committee Member	Brian Field
Committee Member	Linda Harris

1) Welcome. Val opened the meeting at 10.40a.m and apologies were received from Lesley Peat

2) Previous Minutes

The minutes of the previous Committee meeting held on Friday 9th June 2023 were approved and signed by the Chair.

3) Matters arising

- a) Rhiannon purchased 2 USB sticks and has given one to Heather Lamble
- b) Val and Lesley attended the Tamar Valley Network Meeting and summary report was submitted by the TVNM Chair to Val and discussed with the Committee.
- c) Rose printed copies of the 2022 AGM and these were made available at the last General Meeting.
- d) Val to notify one of the Group Leaders that his membership needs to be renewed. Renewal forms were available at the last General Meeting and at the Coffee Bar.

4) Report from the Chair

a) Val and Lesley attended the Tamar Valley Network Meeting (TVNM) The meeting was very poorly attended which was disappointing as it is an opportunity to share good practice and update the groups on regional activities. Sarah Parker will continue to Chair the group for the next 6 months.

b) Andy Cooper from the Community Council sent Val a copy of the **Plympton Events and Services** with the contact information for the group. He suggested that we may circulate to the membership and following some discussion it was felt that we didn't need to take on the responsibility of circulating to the members as there was enough local information on various local websites.

5) Coffee Bar Week

Heather submitted a financial report documenting the receipts and payments for the week. The profit of £505.22p was a very positive financial outcome and as important, the social aspect of the event. Thanks were expressed to Yvonne for managing the week and to Heather for her financial support.

Action: Val has contacted Nikki Chinner and confirmed a Coffee Bar booking for next year. The dates are Monday 10th June to Friday 14th June 2024.

6) AGM

Rose has printed the Minutes of the AGM held in 2022. It was suggested that at the next AGM we scatter copies of the Minutes, Statement of Accounts and Agenda rather than print copies for all attendees. These will be signed off on the day.

Nomination forms have been circulated to the members and there are still some vacancies. The membership needs to consider the importance of supporting the Committee to maintain this vibrant organisation and its activities.

Action: Rose to circulate nomination forms and encourage members to apply.

7) Report from the Treasurer

Our Bank balance on 12 July was £5,845.11. Deposits in June included £234 membership fees, with a further £70 being paid in this month. General Meeting fees were £62.

Also paid in were the net takings from hosting the Coffee Bar at Harewood House in the sum of £600, with the total receipts being £666.20. A summary statement of receipts and payments has been circulated to show how the net profit figure of £504.22 was achieved.

On a Quarterly basis the Treasurer will provide an idea of our actual income and expenditure as compared to the projected figures, as it would be helpful to know where our money is going as the year progresses. The projected figures will not change during the year but will provide a better basis for projections for the following year.

Our Copyright Licence will be due for renewal later this month. The cost of this is increasing, from £60 to £64.20.

Our next Committee Meeting will be the first after our AGM. We will need to discuss how the various roles and responsibilities necessary for the smooth running of our u3a, and currently undertaken by retiring members, are going to be filled. The current meeting room has provisionally been booked for an additional thirty minutes, to hopefully allow us sufficient time to do this, and confirmed by the Committee.

At the last Committee Meeting, the accounts which had been examined on our behalf by Christine Smith were approved. Signed-off Copies of the Statement of Income and Expenditure were circulated to Committee members, and a copy given to Rhiannon to put with the Minutes to our June meeting which were approved, and which are available to members at General Meetings.

We have already agreed that we won't be putting a copy of the Statement on each chair at the AGM but will put out a limited number of papers which members can share.

8) Secretary

- a) Posters for the AGM have been produced and will be in the following venues: Library; Conservative Club; Harewood House; Co-op and Sainsbury supermarkets and local residential homes. Rhiannon will also investigate future locations in St Maurice and possibly Chaddlewood.
- b) Rhiannon hasn't received any nomination forms through the post. Those submitted at the General Meeting are being held by Val.
- c) The contact list for the membership is held by Rose as the Membership Secretary who circulates any notices and information by email or post.

9) Membership Secretary Rose submitted the following reports.

The total number of Members is currently 173, We have 10 new members who have joined since April. At the June Meeting 74 Members attended and 4 visitors a total of 78. £66 was collected at the door. There was a great response from the Group Leaders regarding the email sent out asking for a list of their current Members. Well done to you all. There are still a few people who have not rejoined and apart from one Group Leader and two others all renewals have been sorted.

10) Website.

All Group events up to September are now on the Website and a few go up to December.

A few new photos have been added and the Short Walk Group every month send a

photo and an account of where they have walked. A banner has been added on the Home page reminding members of the AGM. There has been no further news from National u3a about the proposed new Website.

11) Groups Co-ordinator Yvonne submitted the following report.

The fine weather has seen the Outdoor Groups enjoying sunny days out. The Short Walks went to Boulsters Tor and the Local History Group had a harbour cruise from the Barbican. The Garden Group visited Antony Gardens and the woodland walk.

12) Speaker Co-ordinator

Lesley emailed the Committee Members a list of all the Speakers until 26th March 2024 and all look very interesting. The last speaker Glen Bird and his daughter who spoke about 'Hearing Dogs for Deaf People' were very well received.

13) Welcome Secretary

As Val will be stepping down at the AGM the future of this role will need to be considered.

14) Committee Members

a) Brian felt that we need to consider addressing the issues of health and well-being by inviting some relevant guest speakers. There was some discussion about the role of u3a and it was felt that the organisation's remit was not to focus on health but enjoying the experiences of social interactions through activities that promote learning, laughing, and sharing.

b) As the u3a has a new logo we may need to consider purchasing a new banner for the General Meetings. Following the AGM we can research the costings for replacing the banner.

There being no further business, the meeting closed at 12.30pm.

The next meeting will be **10.30am Friday 8th September at St Marys Church Hall.**