

**Minutes**  
**OLDHAM AND DISTRICT U3A COMMITTEE MEETING.**  
**TUESDAY 3<sup>RD</sup> October 2023      10.00AM      – via Zoom**

1. WELCOME Vera Rigby, (chair) welcomed Fiona Bannister (minutes), Rose Hanley, Graeme Horn, Jane Lawton, Pete Mellor, Maureen Quinn, Val Thomas,
2. APOLOGIES FOR ABSENCE  
Campbell Montgomery, Karen Bartlett, Barrie Thompson
3. MINUTES OF SEPTEMBER COMMITTEE MEETING, Agreed as correct
4. MATTERS ARISING FROM MINUTES + ACTIONS COMPLETED

**Actions**

- VT to arrange for CM and FB to replace other signatures and withdraw cards held by RP and NR  
Not yet completed. Decision made by VT CM to ask VR Membership secretary to be signature instead of Secretary.
  - FB to raise with QEH cost has increased without us being notified of increase. 2 messages left
  - Committee members to look and book at the NW u3a re training zoom sessions. Non booked
  - JL/PM to compile Speaker booking form and checklist to aid clarity. ongoing
  - Speaker Organiser Role Description on website needs updating. Completed. FB to pass to KG for website.
  - GH to ask all GLs to ask their members if anyone would like to be a speaker. Done. 2 offers to date but may clash with criminology speakers. Liaise with RP
5. SECRETARY'S REPORT Quiet month just minutes and Speaker organiser role revised.

6. MEMBERSHIP SECRETARY REPORT

Thanks to JL for covering at last months meeting. Very busy with 12 new members  
Total membership 667

7. TREASURER'S REPORT – 3<sup>rd</sup> October 2023

**The General Account** - money in the bank as of 30<sup>th</sup> September was **£22,403.27**.

Credit this month:

Entry fees August monthly meeting = **£499**. (*This equates to 166.3 people 🍷*)

Membership Fees = **£195**

Debit this month:

Room Hire Q.E.H. September monthly meetings **£0**. (*I'm still awaiting the Invoice*)

September Refreshments = **£32.80**

New Members Meeting = **£39.53**

All payments/invoices received are paid and up to date.

The paperwork for change of signatories at the Bank has been completed and is now ready for new and past signatories to sign so it can be submitted for the changes to take effect at the Bank.

**The Social Account** money in the bank as of 31<sup>st</sup> August was **£11,134.87**.

Again, this month's high balance is due to money being paid in from Trips.

Activity Fees, trip monies for some of the groups continue to be dropped off with me at home, in addition money received at the monthly meeting.

All payments/invoices received were paid and are up to date.

I have rejigged the paperwork to make it easier for Group Leaders to complete.  
sent to the Group Leaders Coordinator to forward on.  
The July to September Quarterly Returns are now due from the Group Leaders.

This has been

**VT**

VR queried the delay in getting signatures changed. VT said this was due to the charity commission website being upgraded and the bank wouldn't accept changes until trustees were formally changed.

FB queried the reason for change of signature from Sec to Membership sec. VT said the secretary had never been a signatory and since role had no financial aspect made more sense for Membership Sec to be signature, as she could be got hold of.

VT said she still had blank cheques signed by RP. VR queried this as protocol. VT said it would be destroyed as soon as signatures are changed.

For clarity VR confirmed that no one will have cards and chair treasurer and membership secretary, no matter who they are will be signatures. All present agreed. VR stated she will not sign blank cheques.

#### 8. CHAIRMAN'S REPORT

- I've been in contact with Jane and Pete and they have got information about all booked speakers and can organise future speakers as required, they will mention that they are thinking of getting Kevin and Joy Siddall to present songs from around Britain in November rather than Xmas crooning, I think that makes sense.
- Fiona sent me an updated role description for the Speaker Coordinator role.  
Vera has sent me a message about the theatre group which I will add to my monthly email to members which I will send out on Friday 6<sup>th</sup> when I get back.
- If you have any other messages that could be sent out to members let me know before then please.
- Please see attached an invite to a Network Link meeting on 12<sup>th</sup> October, I can't make it but if any of you are interested please apply. Network Link is a meeting of representatives from the u3a Networks across the country, Oldham is a member of the Greater Manchester network although it has been inactive since the covid years.
- I will be at the monthly meeting on the 10<sup>th</sup>, see you there.CM

Committee agreed to have crooning round Britain for November's meeting as it was too early for Christmas songs.

Discussion Regarding housing 21 offer to meet to share resources. Committee wants to wait for Cam to contact.

Discussion regarding who general enquiries go to. FB said she didn't receive this one but have had others. FB to check with Cath Gannon who should receive enquiries.

#### 9. GROUP LEADERS COORDINATOR'S REPORT

Quiet Month. Next meeting end November. Sent speaker requests.

#### 10. MONTHLY MEETINGS

Doors PM and MQ

Announcements CM

As far as we know all refreshment arrangements stand. PM to check with MF re boiler transportation.

## 11. SPEAKERS

Discussion re Facebook comment from transport for sick children referring to a donation from u3a. VR Clarified that we can't pay/ donating to charities. This was a membership collection not a donation.

12. A.O.B. VR questioned low numbers at new members meeting and questioned validity. MQ said it was impossible to guess how many will turn up. Some new groups may emerge from this meeting. French and country dancing. CM to announce at monthly meeting and email.

## 13. DATE AND TIME OF NEXT MEETING.

TUESDAY 7<sup>th</sup> November 2023      10.00AM – VIA ZOOM

### Actions

FB to check with check Gannon who should receive general enquiries

Monthly meetings      PM to check with MF re boiler transportation.

New groups      CM to announce at monthly meeting and email.