

Minutes
OLDHAM AND DISTRICT U3A COMMITTEE MEETING.
Tuesday 1st August 2023 10.00AM – via Zoom

1. **WELCOME** Vera Rigby (vice chair) welcomed Graeme Horn, Val Thomas, Vera Rigby, Jane Lawton, Rose Hanley, Pete Mellor, Karen Bartlett, Maureen Quinn, Barrie Thompson, Fiona Bannister,
2. **APOLOGIES FOR ABSENCE** Campbell Montgomery,
3. **ANY OTHER NOTIFIED BUSINESS.** GH raised issue of roles and responsibilities in relation to new committee members. Discussion took place and the following was agreed:
 - Role of MM coordinator was discussed and decided against. 5/3 2 abstentions
 - CM to speak with KF regarding new committee members taking on role of booking speakers.
 - JL would help MQ with publicity.
 - JL and PM would take over booking speakers.
 - KB will assist MQ with welcomers.
 - BT would assist with New Members meetings and help on the door at MMs
 - PM will take money at the door of MMsFB stated that all officer roles should be shadowed ie Chair (vice) Secretary, Treasurer. VT stated she would need someone to be with her every day. All files are backed up on pen drive and accessible in emergencies.
4. **MINUTES OF JULY COMMITTEE MEETING.** Minor amendment needed re item 9.3 last sentence should read see point .5
5. **MATTERS ARISING FROM MINUTES + ACTIONS COMPLETED**
 - a. Item 7 membership secretary report. Criteria for Honorary membership not yet on website (CM). VR agreed she would contact Cath Gannon to arrange
 - b. Item 11 monthly meetings. VR questioned why KF had requested dates of MMs as she wouldn't be the speaker booker.
6. **SECRETARY'S REPORT**

Have sent out NW information
Have contacted QEH re room bookings. Will recontact tomorrow.
Have assisted VK with prospectus
7. **MEMBERSHIP SECRETARY REPORT**

VR reports that we now have 648 members including 42 new members and many enquiries.
Will not be attending Septembers monthly meeting so will need deputy to cover.
8. **TREASURER'S REPORT**

The General Account - money in the bank as of 31st July was **£22,779.25**
Credit this month:
No entry fees were taken at the July monthly meeting as it was the A.G.M

Membership fees paid in - **£90**

Debit this month:

Postage, printing and stationary - **£638.69** (*breakdown below*)

Printing AGM Financial Report = £246.40

A.G.M postage & envelopes = £143.19

H.P Ink = £8.98

New Members Cards + Postage = £36. 20

Printing black & white newsletter = £3.92

New U3A Banner = **£35.92**

July monthly meeting at Q.E. Hall - **£0**. I am still awaiting an invoice.

Refreshments July meeting - **£81.32**

All payments/invoices received are paid and up to date.

The Social Account money in the bank as of 30th April was **£12,174.77**

This month's high balance is due to money being paid in from Anything Goes Xmas Meal, Gardening, Art Appreciation and MOTOS trips.

Activity Fees, trip monies for some of the groups continue to be dropped it off with me at home, in addition money received at the monthly meeting.

All payments/invoices received were paid and are up to date. **VT**

9 CHAIRMAN'S REPORT

1. For the MM Kathy Ford has the boiler, kettles etc. and Susan Tickle has the cups, tea, coffee etc.

Can someone help the speaker if they need to connect a laptop etc, the QE Hall staff are helpful with this.

2. I circulated to the committee information I got from Gill Russell about paying for external help with groups if needed. I also sent a Beacon update that Chris Drabble had sent me.

3. We have produced our first Prospectus, as a committee we've approved printing 500 and I've thanked Valerie Kavanagh for her efforts, with help from Fiona, in getting an excellent document together in a quick time. I think it should be available for members who attend the monthly meeting to pick up a copy if they wish, it will be excellent information for new or prospective members and existing members will find it useful to find out more about how different groups work.

I will also email members with the pdf version after Valerie has corrected a few typos I have told her about.

10 GROUP LEADERS COORDINATOR'S REPORT

Group news

- Drawing & Painting - following an appeal for assistance, Jacki Butterworth has volunteered to help the group. Charu Boswell remains Group Leader.
- Spanish Conversation - Lydia Price is now leading Group 1 (Mondays). I have sent her a Group Leader Information Pack and offered to help her get up and running if needed. Bernie Glover is still leading Group 2 (Fridays).
- Family History - now only open to members who have extensively researched their ancestry.

- **Information protocol** Further meeting of sub-group delayed until after prospectus published as VK was committed.
- **Urgent business** I asked Group Leaders for any announcements they wish to make via our Chair's next monthly e-mail to members.

GH added that

- GH had closed map-reading group
- Italian is now only for experienced members

11 **MONTHLY MEETINGS** discussed at length

- Seating VR asked FB to ensure we had seating with aisles.
- Refreshments VR to contact ST regarding collecting cups coffee etc
- Entrance fee BT PM will be on door.
- Tech. VR will contact KF to ask if speaker needs laptop assistance
- It was suggested that a Monthly meeting coordinator Might be a good idea. To discuss further !

12 **AGM FEEDBACK**

VR asked how many attended and FB said she had written the minutes and there were 166 members present. A few members had left before the presentations started.

VR said she couldn't hear the Family history presentations. The dancers needed to cheer up and the Birdwatching slides were too quick.

The photography presentation was good and had offered to talk on the life of a vicar

FB commented that the lack of motions from members was surprising as we often hear of members moaning about issues. No motions were received prior to AGM. MQ suggested this meant we were doing a good job!

13 **A.O.B.**

- VT reiterated that she was not receiving financial feedback from groups and asked if she and GH and CM could get together to discuss
- VT stated that the signature holders for the accounts were ex treasurer DW and ex committee members RP, NR, KF. This was agreed to be discussed at next committee meeting.
- VT suggested that we meet f2f for some committee meetings to enhance interactions. GH spoke against reflecting transport difficulties and time.
- Motion to meet face to face defeated 8 against / 3 for

DATE AND TIME OF NEXT MEETING.

TUESDAY 5TH September 2023

10.00AM – VIA ZOOM