

MINUTES
OLDHAM AND DISTRICT U3A COMMITTEE MEETING.
Tuesday 4th July 2023 10.00AM – via Zoom

1. **WELCOME** Present: Campbell Montgomery, Graeme Horn, Kathy Ford, Fiona Bannister, Val Thomas, Vera Rigby, Jane Lawton, Rose Hanley, Pete Mellor, Karen Bartlett, Maureen Quinn, Barrie Thompson,

2. **APOLOGIES FOR ABSENCE** none

3. **ANY OTHER NOTIFIED BUSINESS** . none

4. **MINUTES OF JUNE COMMITTEE MEETING**

Agreed as written. Copies will be forwarded to KG for website

5. **MATTERS ARISING FROM MINUTES + ACTIONS COMPLETED**

None

6. **SECRETARY'S REPORT**

Preparations for AGM on target

Posting of AGM report to the 42 members without email address is £1.80 each plus print charge!

Because of size and weight of envelopes and report. FB thinks this is an unacceptable cost of

delivering information. Serious consideration must be taken for next year's report, and if

members want a copy they must attend the AGM. Seconded by VR. GH to contact GLs to tell their members without emails that it is up to individuals to have a "Buddy" for information.

Next year's AGM to be in August to allow Treasurer time to compile and ratify accounts

7. **MEMBERSHIP SECRETARY REPORT VR**

643 members, 70 lapsed, 38 New since April

Lapsed members now highlighted on beacon. GH to tell GLs to check and remind.

Honorary members. Discussed and agreed to continue. CM to ask CG to put criteria on the website and CD to add to membership renewal letter next year

8. **TREASURER'S REPORT**

The General Account - money in the bank as of 30th July was **£22,970.69**

Credit this month:

Entry fees taken June monthly meeting - **£553**

Membership fees paid in - **£660**

Debit this month:

June monthly meeting at Q.E.Hall - **£0**. Invoice paid in April for June meetings.

June Speaker: **£80**

Postage, printing and stationery - **£2.50**

All payments/invoices received are paid and up to date.

The Social Account - money in the bank as of 30th June was **£5054.52**

Activity Fees, trip monies for some of the groups continue to be dropped off or given to me at the monthly meeting by Group Leaders.

All monies recorded and banked.

All payments/invoices received were paid and are up to date.

Quarterly Returns are now due for the first quarter of the financial year April - June to date only 3 have been submitted.

9. ACTING CHAIRMAN'S REPORT CM

1. On June 8th I sent out my monthly email update to members and also some general informational emails.

2. June Monthly Meeting – I spent time with the refreshment team and taking into consideration some other committee members views and interaction FB has had with the QE staff about refreshments I think the best option is to carry on with the way the refreshments are produced by our team. They are all very committed to providing refreshments and if myself and Pete Mellor can assist with any heavy lifting etc.

3. A second zoom meeting of the Group Information sub-group was held. VK is making good progress on getting the prospectus together with help from Fiona. I asked VK if she could produce a list of groups document that we could print out to give to members as required. VK produced this and I circulated the incomplete document to the committee so they could see it. If she can VK will print 50 copies of this to be available for the AGM on July 11th and can also be given out to new members etc. at future monthly meetings. Graeme produced a group update protocol which he sent to all group leaders, see point 5.

4. VK has asked Ian of the photography group to take photos of all the committee members at the AGM so we can have a photo with the small written piece from each committee member in the prospectus. Can I ask you all if you can email VK with a bit of text about yourselves and your involvement in u3a to be included in the prospectus?

5. VK asks if we can change the wording in the Groups List etc from;

“PLEASE NOTE THAT PERSONAL ACCIDENTS ARE NOT COVERED BY U3A INSURANCE FOR ANY ACTIVITIES, SO CARE IS NEEDED.”

to

“PLEASE TAKE REASONABLE CARE FOR YOUR OWN SAFETY AND THAT OF OTHERS IN THE GROUP WHEN TAKING PART IN ANY U3A ACTIVITY.”

removing reference to insurance and suggestion that care is needed because we don't have it.

6. Group Leaders Meeting 28th June – I attended this meeting to assist GH. Monthly Meetings were discussed as follows. “Monthly meetings; some GLs thought that presentations/performances didn’t really work at monthly meetings but we’ll see how July’s meeting goes. Some GLs thought a social, i.e. no speaker, meeting worked well in the past and perhaps some other members may attend this. Also some GLs didn’t like the QE Hall as a venue, although it was appreciated that there are no other Oldham venues as a reasonable cost we could use, CM will contact the Millennium Centre to see what they can offer and at what price. Some GLs thought there wasn’t enough time before the announcements/speaker to deal with members enquiries, CM will propose that these start at 10:45 from August to give more time. It was also suggested that certain seats could be reserved for prospective/new members. CM reported that monthly meetings are always discussed at Committee Meetings so these views will be considered.”

GH went through the group update protocol with the GLs and a small sub group of GH Cath Gannon, VK and Liz Fowden will meet to confirm the protocol will work properly.

7. AGM - FB checked with me if the AGM letters etc. were ok to send out which they were. I

received the 3 presentations from the GLs who are presenting at the AGM to load them on my laptop. Cam Montgomery

MQ said the groups list would be useful to have at new members meetings at the link centre
Discussion re item 5 insurance disclaimer. After consideration it was agreed that the wording should be

“PLEASE NOTE THAT PERSONAL ACCIDENTS OR LOSSES ARE NOT COVERED BY U3A INSURANCE FOR ANY ACTIVITIES OR PERSONAL BELONGINGS.”

Item 6 GL Meeting. Discussed proposal to move Monthly meeting announcement time to 10.45 and speaker 11-11.45. Agreed. Proposal to have special seating new members Not agreed as it is better to be mingling. MQ said she could use more welcomers.

Some GLs dislike performances/ displays at MMs. FB said she would like to ask them how they would promote and celebrate the fantastic groups, events and learning we were doing in Oldham?

JL commented that she saw the forthcoming presentation by birdwatching as a fantastic opportunity.

10. GROUP LEADERS COORDINATOR'S REPORT

Meeting last week minutes taken by Cam and circulated.

Information protocol discussed and sub group formed to continue.

Queries re 3 trial visits to groups and events before joining. Does it stand for outings too?

Thoroughly discussed and outcome is that it is at the discretion of GL as they manage waiting lists. VR to keep a register of trial visits by prospective members. GLs will have to tell VR details each time.

Monthly meetings allowed as well as the trial offer.

11. MONTHLY MEETINGS

CF requested dates of monthly meetings from January. FB to contact QEH and book.

GLs have requested they have signs above them on the wall. FB to contact VC for costings of A4 Laminate

- 12. AGM PREPARATION .** Reports posted. No motions or nominations received so voting will be straightforward. Committee will be seated at front of hall for the AGM. Agenda to be printed A5 and each member will be given one on entry to hold whist voting. FB to organise membership list to be ticked off at door. BT and PM to assist.

- 13. A.O.B.** KF asked if anyone knew a policewoman called Bernie to contact for booking as speaker. Suggestions offered to alternatives ie Fire Brigade, Mountain rescue....

14. DATE AND TIME OF NEXT MEETING.

TUESDAY 1ST AUGUST 2023 10.00AM – VIA ZOOM

CM absent for next committee meeting and monthly meeting so will a vice please chair.