

How Members can access and use Beacon

Beacon is our u3a membership system. Members can access Beacon via our web site to see which groups they belong to and to change personal details as required. This is known as the Beacon Portal.

For example a change of email address or address.

Go to Newmiltonu3a.org.uk

Click on Welcome near the top of the screen.

Click on membership Record –

Welcome to New Milton u3a – from Retired to Inspired and where we

The process to log in to the portal has now change. Use this link to log in
be easy to follow [Membership record](#). For help [Members portal login](#).

New Milton u3a Members Portal

Please identify yourself

E-mail

Password

[Confirm Identity](#)

[Forgotten password](#)

If you have not created a password for your membership account, please use the link below where you will be able to set up a password to log in.

[Sign In with membership details](#)

If the Membership Secretary has updated your e-mail address use [Verify e-mail](#)

Enquiries: contact the Membership Secretary

The following window will appear.

Logging in to Beacon the first time

Click on **Sign in with membership details**. You MUST do this the first time you login. The window below will appear.

[Return to New Milton u3a website](#) | [Sign in with email](#)

New Milton u3a Members Portal

Please identify yourself

Membership number All fields must be completed

Forename

Surname

Postcode

E-mail

Enquiries: contact the Membership Secretary

Enter your membership number, your forename (the first letter to be capital), your surname (the first letter to be capital), your postcode and your email address.

Click Confirm Identity.

You enter your email address as this will become your username. Now create a password.

Once this has been done you will receive a confirmation email.

Use the link in the email for confirmation.

You can then login using the window below.

[Return to New Milton u3a website](#)

New Milton u3a Members Portal

Please identify yourself

E-mail

Password

[Forgotten password](#)

If you have not created a password for your membership account, please use the link below where you will be able to set up a password to log in.
[Sign In with membership details](#)

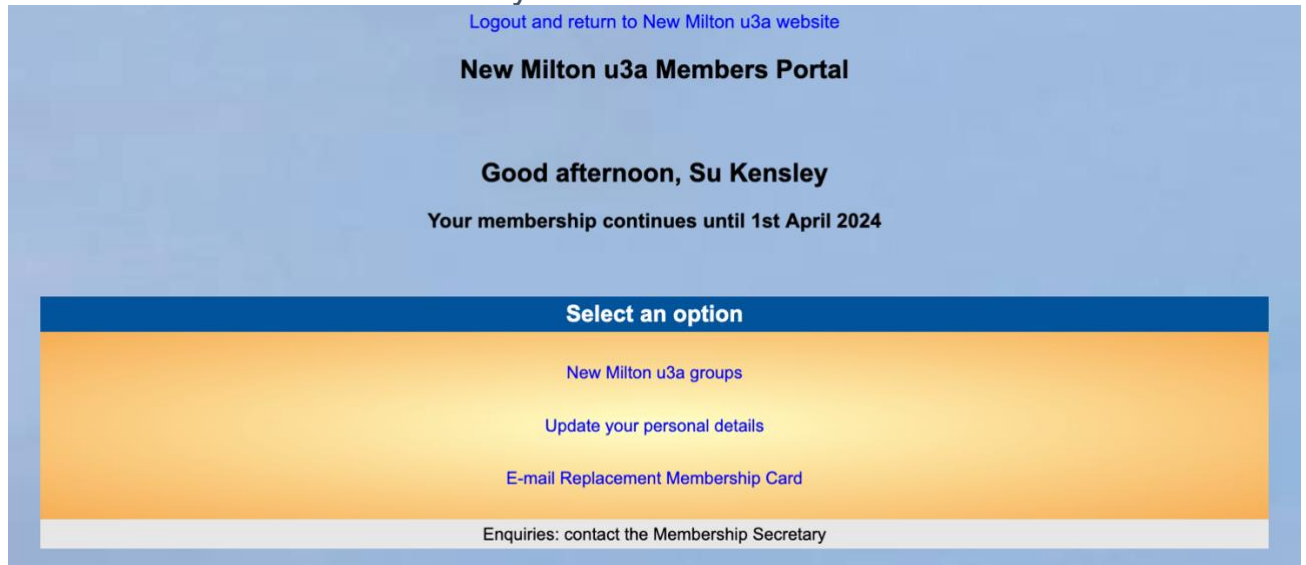
If the Membership Secretary has updated your e-mail address use [Verify e-mail](#)

Enquiries: contact the Membership Secretary

Once you have logged in you will see the window below.

You can see that it is being very polite by greeting you and showing that your membership continues until, for me, the end of April next year.

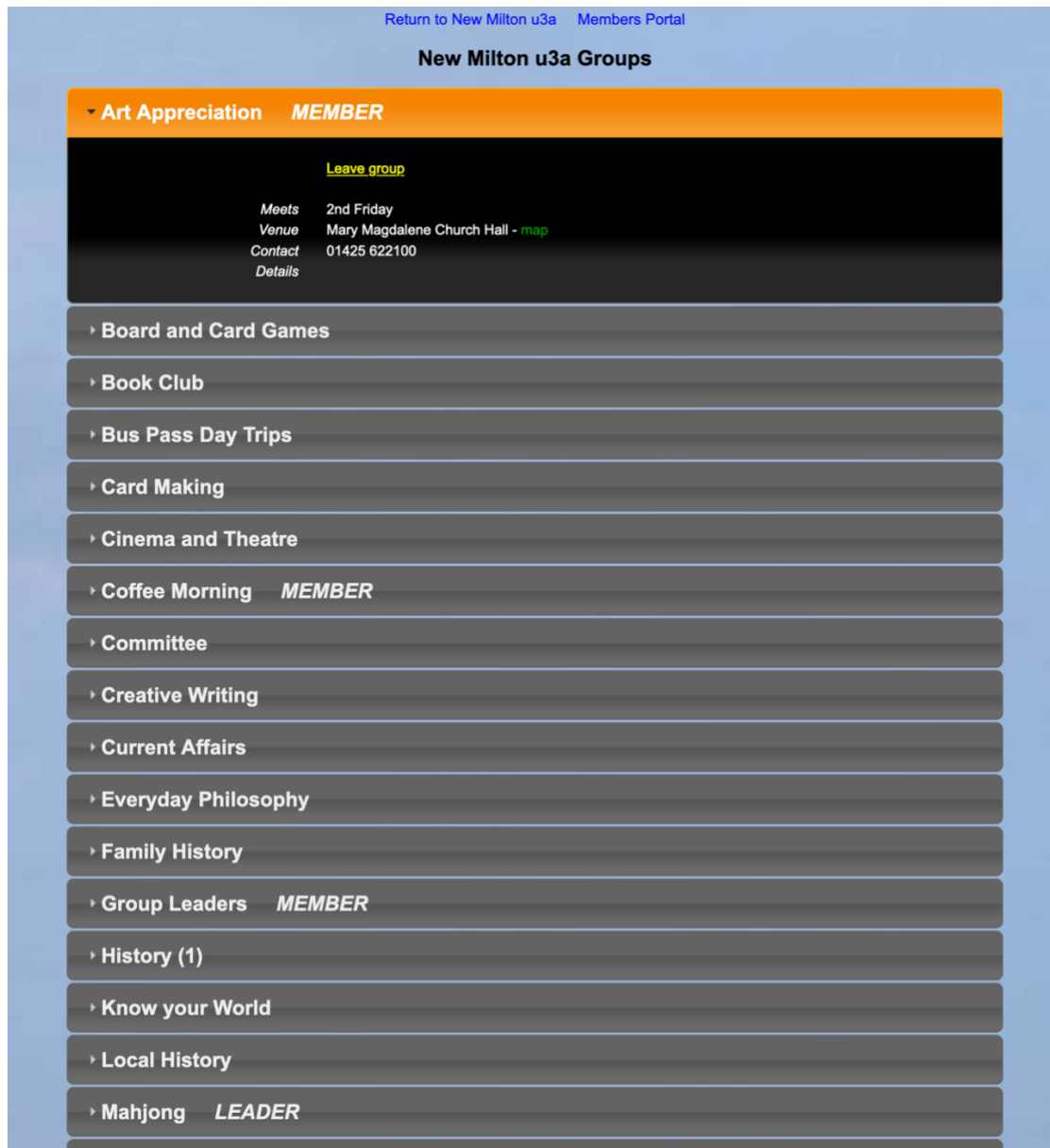
You have 3 links in blue in the yellow area.



At the top of the window you have the option to Logout and return to New Milton u3a website. Please try to remember to logout.

New Milton u3a Groups

Click New Milton u3a groups to see the list of groups. If you are a member of a group the word member will be displayed against the group(s) you are in and if you are a leader that will also be displayed.



Return to New Milton u3a [Members Portal](#)

New Milton u3a Groups

- ▾ **Art Appreciation** *MEMBER*
 - [Leave group](#)
 - Meets* 2nd Friday
 - Venue* Mary Magdalene Church Hall - [map](#)
 - Contact* 01425 622100
 - Details*
- Board and Card Games
- Book Club
- Bus Pass Day Trips
- Card Making
- Cinema and Theatre
- Coffee Morning *MEMBER*
- Committee
- Creative Writing
- Current Affairs
- Everyday Philosophy
- Family History
- Group Leaders *MEMBER*
- History (1)
- Know your World
- Local History
- Mahjong *LEADER*

Click on the little triangle or arrow that is pointing to the right to expand the window and see more information about the group. By default the top group is expanded. This information is stored within the groups area. What is shown can be amended by our Groups Co-ordinator, Glenda.

Click on Members Portal above New Milton u3a Groups to return to the list of options available to you.

Update your personal details.

New Milton u3a Members Portal

Good afternoon, Su Kensley

Your membership continues until 1st April 2024

Select an option


[New Milton u3a groups](#)

[Update your personal details](#)

[E-mail Replacement Membership Card](#)

Enquiries: contact the Membership Secretary

Update Personal Details

 To change your class of membership or if you have any queries, please contact the membership secretary

About Yourself

Name	Title	Forenames	Su	Surname	Kensley			
	Known as	Suffix		Initials	S	<input type="radio"/> Male	<input checked="" type="radio"/> Female	<input type="radio"/> Unknown
Mobile	07590035753		E-mail			su.kensley@btinternet.com		
Emergency contact	Keith Kensley					Name/s and telephone		
	<input type="checkbox"/> Hide contact details from group leaders							
Photo	Upload photo (optional)		Browse...	No file selected.		jpg, png, gif. Max size 2MB		

Where You Live

Address	No/Name	3	Street/Building	Cedar Gardens			
	Additional lines						
	Town	New Milton	County	Hants	Postcode	BH25 6UG	
Telephone	01425 629493						

Update Password

Password	<input type="password"/>	<input type="checkbox"/>	Confirm Password	<input type="password"/>	<input type="checkbox"/>
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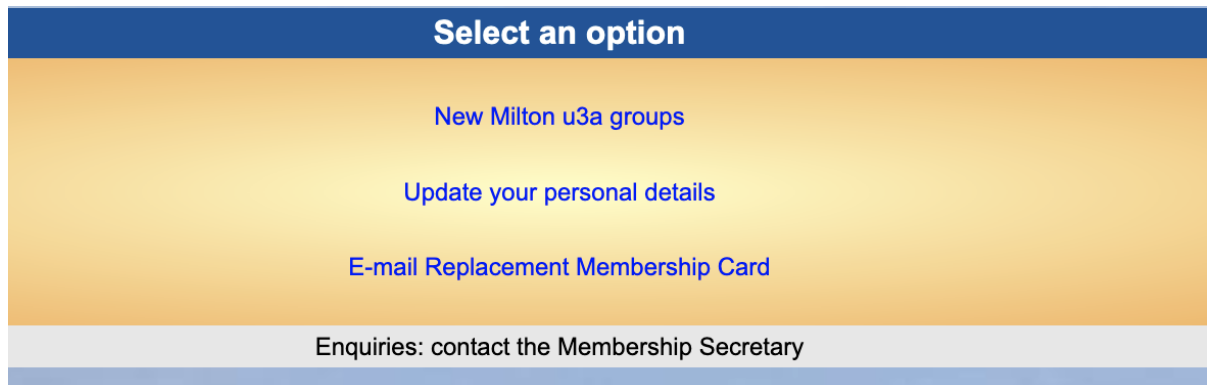
If you change your email address you will be sent an email from noreply@u3abeacon.org.uk with a link you need to use before you can sign in. The link only works for 1 hour. You can request a new email at any time by using Forgotten password on the Members Portal.

Make the changes you want. You can update your password. Remember to **click Update Personal Details** if you make any changes.

Email Replacement Membership Card

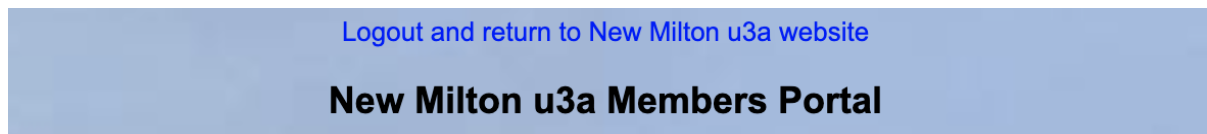
Lost your membership card?

Click the link Email Replacement Membership Card.



Your membership card will be emailed to you. You print it or take a snapshot of the screen and save this on your phone or tablet as a photo.

When you have finished remember to click Logout.



Future possibilities.

Members could join a group online.

New members could join our u3a online.