

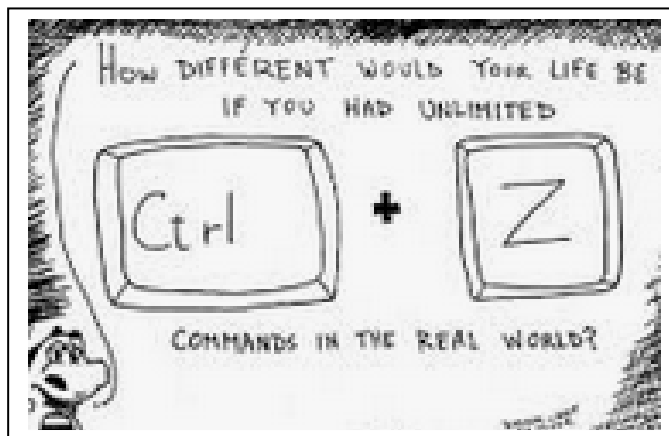
I am putting this first as it should have come to you in last month's but I forgot, sorry. It is the URL to the ALT+key lists Robert mentioned <https://tools.oratory.com/altcodes.html>

### Planning meeting.

**Attendees** : L-R Brian Raine, Mike Cooke, Dorothy Fawthrop, Ron Burn, Robert Bonati, Helen Richardson, Anne Noble (welcome Anne), Ian Jamieson and Mo Brown

These points were raised - many more too, so if you could not be there and would like to add your idea for future consideration, please email me.

- Shall we do what some of the Science groups reporting at the Science Network Conference do?
- Why not keep the current format?
- Should we stop the Teaching Session?
- Should we incorporate a Science Section?
- Should we start a separate group for Science?
- We find out how to do lots on YouTube and by asking Google, if we keep the current formula, should we add another category, "Interesting urls"?
- Shall we look at cards based on XP and see if there are interesting aspects we might discuss?
- The latest computers are so stable that they do not need much help as is often worked on, in IT-2.
- Shall we /Start earlier/meet more frequently/stop at 12 to do help sessions?
- Should we reinstate the Monday morning help sessions?
- Or a set of more Science based topics which we could take turns to lead.
- Could we divert the help sessions to students at Northumbria or Newcastle Universities?



So at the moment, until more investigation takes place into some of the suggestions:-

Next month Tuesday 1<sup>st</sup> October 2019 we will meet as usual and have a similar format but including some of the above – hence:-

Time	Action proposed	Further Info	Timing
<1030	Arrival and set-up	collect drinks, sign in, pays ya money	earliest 1000 arrival
1030	Start	introductions and notices	5mins
1035	Scams	email with attachment for on screen or bring print version	10 mins
1045	Problems	No more than time slot	15 min
1100	Gadgets	Anything technical –could be large, or on-line picture or gadget	20mins
1120	Teaching point	Only when necessary	15mins
1120	Media interest	URLs, News technical, Tim Wakeling, Gems etc	or 15 mins
1135	Further problems	any time remaining	20 mins
1155	Finish:-store money	take turn at washing up, tidying	15 mins
1210	Leave, lock up	Pub or Vegetarian Café or not	

**Requested** - when you purchase a Microsoft Office package included as one of the optional extras is a Mathematical keyboard font, but look at this

<https://blogs.msdn.microsoft.com/murrays/2011/06/21/math-keyboard-shortcuts/>

See group Notes at Sept Brunswick for what's 'gone live'. Mo