

Minutes of Executive Committee Meeting held at 10am on 2 October 2023 at Oaklands, Harley

Present: Alison Richards (Chair), Jean Buswell, Ian Cohen, Jo Cohen, Linda Davies, David Foster, Bill Hague, Jane Hague, Michael Theobalds, Linda Wallace

Apologies: Glynn Emery, Christina Gore

1 Welcome

Alison welcomed committee members to the meeting and thanked Jean for hosting and Linda W for taking the minutes.

2 Minutes of the last Meeting

Alison thanked Jane for producing the minutes. These were accepted as a true record.

3 Matters Arising

- Alison updated the committee about the migration from Sitebuilder to Siteworks platform. Alison is going to enquire about the change of our u3a name on the website, as we have not seen a change yet.
- Iryna Malinovska, the Ukrainian member, will not be continuing her membership, as she has started work.
- Alison reported that she had completed the status on Beacon regarding the grace period being two months.
- Alison has notified u3a that Jane is now Secretary
- Alison has spoken with Glynn and the Events Fund is satisfactory
- It was noted that a receipt mechanism on Beacon was not feasible.
- Alison has registered for the Chair's Forum
- Glynn has adjusted the Facebook opening page.

4 Membership Report

Michael reported 232 members with 97% on email. Peg and Sid Houghton-Hill have now joined our u3a.

5 Financial Report

Glynn was not at the meeting, but had submitted a statement of accounts. Jean reported that one person has still not claimed the refund of coach fee from Kilworth. There were no further comments regarding finance.

6 Groups

Beacon has been updated with the changes to groups.
David reported that he would lead the newly merged Italian 3 and 4 groups
Linda to contact Cherril regarding number of members in the new Creative Writing Group 2.
Linda to conduct an audit of Groups this month.

DF
LW
LW

7 Communications

Nothing to report

8 Marketing and Publicity

Jean reported that advertisements have been placed in the Herald and Village Life for October meeting. No response has been received to date following the publication in What's What.

9 **Review of September Meeting**

It was agreed that the talk from William Reddaway was excellent. 49 people attended the meeting.

10 **Next Monthly Meeting – 11 October 2023**

Speaker is Dorothy Nicholls speaking about Shropshire Country Churches. Fee £60 plus travel expenses. She will need a screen and projector. Jean to contact Dorothy asking her to bring her own laptop. Introduction by Jean and Vote of Thanks by David. It was agreed that a reserved seat could be put in the front row for Sheila Cox, and space made for Catherine Downs' mobility scooter.

JB
JB
DF

11 **Committee Photograph – Priory Hall**

It was agreed to postpone the photograph until the monthly meeting on 11 October, when it is anticipated all committee members will be present.

12 **Date of Next Executive Committee Meeting**

6 November at Jean's house, commencing 10 am

13 **Any Other Business**

The Committee agreed that it was not appropriate to permit commercially interested organisations and speakers to use our u3a membership list.

It was agreed to send out a notice regarding Jo Jackson's new book, as she is a member of our Creative Writing Group.

Alison has applied for a grant for £220 for two sets of bowls for our u3a Bowling Group. This group has been working with Much Wenlock Bowling Club to promote community use to provide sporting and physical activity for older members of the town.

Book marks can be ordered as soon as the speakers list for next year has been completed.

The meeting closed at 11.20 am.