

## Minutes of Executive Committee Meeting held at 10am on 27th February 2023, at Oaklands, Harley.

**Present:** Robert Toft (Chair), Jean Buswell, Glynn Emery, Jane Hague, Bill Hague, Alison Richards, Michael Theobalds, Linda Wallace

**Apologies:** Linda Davies, Ian Cohen, Jo Cohen, David Foster

ACTION

1 **Welcome**

Robert welcomed committee members to the meeting and thanked Jean for hosting and Jane for taking minutes.

2 **Minutes of the Last Meeting**

Robert thanked Linda for producing the minutes. These were accepted as a true record.

3 **Matters Arising**

**6.3 Group Leaders Lunch** Linda had information from the Gaskell...lighter, two course lunch with coffee coming to £18. She will enquire of the Fox and email all. Planned for May.

**8.1** Jean revisited the costs for advertising in Village Life. It was decided to put in an advert for the monthly meetings for 2023, and then review.

**8.2** £10 has been paid to the Herald for the article, £50 donation for last year has been paid but £50 for 2023 still to be paid.

**11** Membership form, updated, is now available on the website.

**14** Lingen Davies Cancer Fund. Robert has put a link to this on our Facebook.

**16** Michael reported that as Neil is using the projector at present, he will keep it for the time being, and Michael will collect it as needed for the monthly meetings.

? Still concern over the sound quality in the Hall when using the projector. Apparently there are a pair of blue tooth speakers held by a Priory Hall committee member.

Michael will ask Neil about his experience of the sound issues in the Hall.

MT

MT

4 **Membership Report**

Currently 249 members. This is an increase of 12 since January.

Alison to check the date at which the dispensation begins for joining towards the end of the membership year.

AR

5 **Financial Report**

Jo has re-reconciled the accounts and now the bank account and Beacon balances. We have just over £5000 of which some £675 is for the Kilworth trip.

6 **Groups**

*Chess club*- interest shown in restarting this. Jane to ask for more interested parties in next email.

JH

*Beginners Spanish* – 4 names now held. Again email to ask if further interest and if there is a leader out there. Responses to Linda.

LW

*French Conversation* is happening, Linda to ask for further details for Beacon and to pass to Jane for the website.

LW,JH

*MOTO* - Linda to ask for update on progress.

- 7 **Communications**
- 7.1 *Website* There are still no attachments so we are re- posting current documents.  
Jane to post an explanatory note on the Welcome page regarding lack of detail, the last Newsletter, and the AGM minutes from 2021. JH  
Robert - the Constitution, Policy documents etc, Financial statements.  
The Admin page gives the missing links and these can now be removed, except those RT  
relating to Groups, giving Group leaders a chance to update their pages themselves.
- 7.2 *Spring Newsletter*  
Alison presented her proposal document. We were in agreement with her but general feeling was to keep the focus on the local issues and the history of the u3a in Much Wenlock rather than about the wider u3a networks etc.  
Suggested additions were: a membership analysis including current group memberships, Kilworth House.  
Target publication date – early May. We would like it to be complete at the end of April, only needing a report about the Anniversary Tea Party to be added. Publication by email as far as possible.
- 8 **Marketing and Publicity**  
Advert to go in Village life for 11 months in 2023 and then we will review. JB
- 9 **February meeting**  
Peter Dunhill's talk on VAD nurses was very well received. Interesting, well presented. 45 attendees. Thanks to David for organising the sound tests.
- 10 **Next monthly meeting - March 8<sup>th</sup>**  
Max Keen on Dudley Castle. He will arrive at 1.15pm. He needs £70. GE  
He needs somewhere to change ...new kitchen and or store cupboard available. He will bring laptop and projector. We need to set up the screen and lapel mike and Michael will bring our projector as a back up. Portrait seating. MT  
Alison to introduce, and Jean to thank. AR, JB
- 11 **Kilworth House**  
Currently 22 tickets have been paid for and another 6 people have shown interest.  
Final call email to go out on the 2<sup>nd</sup> March. Jean to send notice to Jane JB, JH
- 12 **10<sup>th</sup> Anniversary Tea 26<sup>th</sup> April**  
Discussed Jean's proposed advert...
- 12.1 *Timing* - 2.15 arrival at the Hall, names checked by Alison  
2.30 Welcome by Robert with something on the history  
3.00 Tea served and Jack Dent circulates with magic
- 12.2 *Music* Glynn to speak to guitar players to see if they can provide some background music on arrival and as people sit down and later when waiting for the tea. GE
- 12.3 *Booked time in the Hall* Robert to ask if hall booking time can be adjusted to a little later to enable clearing up. RT
- 12.4 *Numbers* Keeping to a maximum of 80. There will be 6 guitar players to cater for, and 5 guests to be invited: Allan Walmsley, chair of the Shropshire Network, representatives from Bridgnorth u3a and Wrekin u3a, and the Mayor. 69 spaces can be taken by our members. RT
- 12.5 *Tickets* First come first served basis. They must phone or email Michael to put their names down, and then pay the £5 by cheque or cash through his door or pay at 12<sup>th</sup> April meeting. Payment confirms the place. MT  
Jean will exchange the cash for a cheque JB

12.6 *Invitation* Email to go out to invite members on Monday 3<sup>rd</sup> April. Letters for those without email will be posted on the Saturday 1<sup>st</sup> or put through doors on Sunday 2<sup>nd</sup>. Last applications to be accepted on Monday 17<sup>th</sup> so that numbers can go to the caterer by Wednesday 19<sup>th</sup> April. Jean to send invitation to Jane.

JB, JH

13 **Shropshire Network Representative**

Robert is standing down from this position.. is anyone interested in taking it on?

14 **Date of next Executive Committee Meeting**

10 am, 27<sup>th</sup> March at Harley.

15 **Any other business**

**Meeting closed at 12.10 pm**