

U3A: MOSELEY, KINGS HEATH AND DISTRICT

Annual General Meeting 2018 Agenda / Minutes

Date: 8 th May 2018	Time: 2pm	Venue: All Saints' Church	Chair: Mike Clark
Those attending: 139 (attendance sheets)		Apologies: Alma Beattie: Chris Olley	

AGENDA

1. Minutes of 2017 AGM
2. Report from the Chair
3. Financial report from the Treasurer
4. Resolution re fees
5. Approval of examiner of accounts
6. Reports from Interest Group Co-Ordinators; Social Secretary and Membership Secretaries
7. Election of new Executive committee

MINUTES

1.	Minutes of the 2017 AGM were approved.
2.	Report from the Chair Mike Clark Appendix 1 There were no questions.
3.	Financial report from the treasurer Tessa Bidgood Reports were circulated. Appendices 2a and 2b. There was a question on the Transfers item in the accounts which TB explained was due to the correction of monies that had been paid into the wrong bank account. TB said that members will be reminded that renewal payments can be made online. In response to a query, TB explained that the Beacon system is an administrative system set up by the national U3A for U3A branches to use. This provides admin for every role that is carried out for membership, finance, group members and everything else administrative. The auditor had expressed her opinion that 'the accounts are a dream'. TB was thanked and applauded for all her efficient and hard work.
4.	Resolution The membership fee increased slightly for this year, but remains low. The level of

membership fee has to be approved by members and therefore the committee request that "this AGM authorises the Executive Committee to decide an appropriate membership fee for 2019-20".
The resolution was passed unanimously.

5. Approval of examiner of Accounts

Thanks were given to Helen Mandleberg for examining the accounts. She is willing to continue and this was approved.

6. Reports from Interest Group Co-Ordinators; Social Secretary and Membership Secretaries

i) Interest group co-ordinators:

Brenda Bingham delivered the report on behalf of herself, Chris Olley, Theresa Daly at the beginning of the year and Julie Alder at the end of the year:

"We currently have 70 groups running, ranging through the alphabet from Architecture to World Food. We have four Art Appreciation groups, eight book groups including one for biographies, and additionally groups for plays and poetry, four Bridge groups, three types of History, many language groups at different levels, and seven walking groups. New additions include a cycling group, social Bridge, and most recently, a group for writers.

We will be circulating a list of current groups to all members in the near future. This will be taken from the information held on our new Beacon admin system and will look somewhat different from previous lists.

We are very grateful to the leaders for their work in organising their groups and in some cases helping to start up new groups; our U3A would not run without you. A few brave leaders have tried out the new Beacon admin system, which enables them to keep their own group information up to date, and we hope to extend this to all group leaders shortly.

Many groups meet in homes, but increasingly are using local venues, and we hope that this improves accessibility for our members."

ii) Social secretary:

Julie Alder gave an abridged report from the full one here:

"In 2017/18 a wide range of social events were organised for members of MKHD U3A by the Social Committee. The 2017/18 committee included:- Paul Hunt, Julie Alder, Carey Baff, Chris Olley, Sylvia Butler, Linda Coello, Celeste Coles, Sue Baker. Following the AGM held on 9th May, 2017, Julie Alder succeeded Paul Hunt as Secretary of the Social Committee. Paul Hunt continues to be an active member of the committee organising and supporting events.

Lunches

In 2017/18 seven lunches, including fine dining, were organised by Paul Hunt and Carey Baff. Lunches, once again, proved very popular. The restaurants were:

Mela Rosa on 30/5/17

Friends Meeting House on 2/7/17 (this was a communal lunch)

Simpsons on 20/9/17

UCB, Brasserie on 31/10/17

Tally Ho on 14/12/17 (Xmas lunch)

Bistro Pierre on 21/2/18 (this restaurant was so popular it was booked twice)

Bistro Pierre on 16/3/18

Coach trips

Several trips were offered to members, including Worcester Races, but only a visit to

Trentham Gardens / Cheadle on 25/8/17 proved popular.

Films

Matinee visits to the MAC cinema were again very popular in 2017/8. Paul Hunt organised 15 visits to the MAC to watch films and live screenings. M&KH U3A members went to see the following films:-

Letters from Baghdad in May 2017
Whisky Galore in June 2017
My Cousin Rachel in July 2017
Anthony and Cleopatra RSC live screening) in July 2017
The Darkest Hour July 2017
Limehouse Golem in September 2017
Dunkirk in September 2017
Victoria and Albert in October 2017
Goodbye Christopher Robin in October 2017
Murder on the Orient Express in November 2017
Paddington Bear 2 in December 2017
The Post in February 2018
The Shape of Water in March 2018
Finding Your Feet in March 2018
The Viceroy's House in March 2018

Plays

Four theatre trips were organised in 2017/18, two by Linda Coello and two by Julie Alder and Liz Hayes. Linda organised trips to see the following plays at the RSC;-

Anthony and Cleopatra at the RSC in August 2017
A Christmas Carol at the RSC in January 2018

Julie and Liz organised two trips to the theatre to see the following plays at the Birmingham Rep to see:-

Quartet at the Rep in March 2018
This House at the Rep in April 2018

Some trips to the Crescent and Hippodrome theatres did not take place due to insufficient interest.

Concerts

Four classical concert trips were organised by Carey Baff in 2017/8. These trips were to see and hear The CBSO on 1/6/17, 1/11/17 and 25/3/18 and The Orchestra of the Swan on 14/3/18. Further trips are being organised for 2018/9

Quiz

Following the success of the first U3A quiz in October 2016 two further quiz nights were organised by the Social Committee in 2017/8. The first was on 3/10/17 and the second on 25/4/17.

A U3A team competed in the Moseley Festival Quiz in July 2017. Sadly, they did not win.

Pantomime

The first M&KH U3A pantomime was organised by Paul Hunt and Chris Olley and it took place on 12/1/18. The pantomime, "Cinderellaish" was a big sell out success. Approximately 150 members, friends and families were involved, including the Ukulele Band led by Norman Baxter and conducted by Keith Warrender. The pantomime took place at the Moseley United Services Club which is also the venue for our U3A Quiz Night.

Social Survey

The social committee asked members (via the newsletter July 2017) for their opinion about the types of social events they would like to see organised and would be prepared to attend. The survey revealed that members were happy with what is currently being organised.

Other

Some events did not take place for lack of interest, for example, the U3A Bake and Tea Party planned for Sunday 13th August 2017 did not take place.”

iii) Membership secretaries: Val Baxter presented the report on behalf of her and Tonia Sharp:

“Membership report 2017/2018

At the end of March 2018 we had 574 registered members, an increase of 49 in the overall total number of members from the previous year. However, throughout the year we had 95 new members join our U3A taking the place of those who for varying reasons did not renew and increasing our total membership.

Currently we still have 50 members who have not yet renewed their membership, they have until the end of May to do so.

We are always pleased to receive new members, who we hope will support the groups and the committee so that we continue to go from strength to strength.

In addition this year we have introduced the U3A Beacon Administration System which has streamlined and standardised the membership records and processes. There is now one master list of members’ details which is updated as required and this ensures that all those who have access to the system should have current information and it means that correspondence such as newsletters and emails are easier to send out to all members with an email address. Access to all members’ details is limited to membership secretaries, group leaders, for their group only and the communications secretary. We hope that all group leaders will utilize the system as it will ensure they have up to date contact details for all their group members, meaning that it is easier and quicker to contact them by email and also ensure that all of their group are current members of Moseley, Kings Heath and District U3A.

There is now a members’ portal which can be found on the website which allows each individual member access to their own personal information which they can amend as required. We would like to wish our successors all the best in the role of Membership Secretaries and hope that they enjoy it as much as we have done.”

7. Election of new Executive committee

Proposals were for

Chair - Nick Wright

Vice Chairs - Anne Crerar and Mike Clark

Business secretary - Diane Worland

Treasurer - Tessa Bidgood

Interest group co-ordinators - Chris Olley, Ruth Livermore and Brenda Bingham

Membership secretaries - Jackie Spearpoint and Yvonne Jackson

Social secretary - Julie Alder

As there were no other proposals the committee was voted for *en bloc* and unanimously voted in.

This concluded the business of the AGM which was followed by the speaker, Helen Pankhurst speaking on “Women’s Rights, Past, Present and Future”.

CHAIR REPORT 2018

After five and a half years we are pleased to report that we are still growing and our membership is heading towards the 600 mark. This has been a successful year for us with a number of new interest groups having started, a wide range of social activities taking place, another two quizzes and our first panto in January.

We do want to apologise to the small number of members who do not have email for the inadequacies on our part in getting the newsletter and other information to them. We will work hard to rectify that in the coming months.

A year ago, we said that after five years of internal consolidation and growth we would be a bit more outward looking in the next five years. Well we have begun that process. We have held some talks with Kings Norton U3A about some possible joint ventures to the benefit of the members of both U3As, whilst we understand that Harborne U3A is interested in talking to us as well. We approached the University of Birmingham about developing some links between our two organisations and received a positive response. You will hear more about these developments in the coming year.

We also took a decision last Autumn that we would try to have nationally-known speakers at our AGMs and are very pleased this year to have Helen Pankhurst as our speaker, especially as this is such an important anniversary year in the struggle for the rights of women. We are already thinking about possible speakers for next year's AGM.

As you know, a year ago we took the decision that we would halve the membership fee for 2017-18. Tessa will give more detail, but this has succeeded in reducing our surplus and it looks unlikely, on current trends, that there will be any large increase in membership fees in the next few years.

In the coming year only Diane and myself of the original committee will remain, and we will both be standing down in a year's time. Therefore planning for the future has been important in our minds and we are pleased with the response we received to our request for members to join the committee. We have a full committee for the coming year, but also a number of members who have expressed interest in joining the committee next year. We therefore feel that the future of our U3A is in safe hands.

Every year some committee members stand down and new ones take their place. We are very sorry this year to lose our Chair, Jude Williams, who is one of the founding members of our U3A Committee. Jude has been in many ways the face of our U3A, as the person who sends out our communications to members and has therefore been the one to whom members respond when something goes wrong. She has always treated such queries with openness and good humour, to which many of you will attest. Jude has taken an interest in all the different areas of our U3A work and always brings clarity and wise counsel to meetings; she will be much missed by our committee. She is of course also a group leader and takes part in various groups and is intending to continue to do so. **Thanks to Jude.**

Also leaving us this year are our membership secretaries, Val and Tonia. They have been such great committee members that it is hard to believe it is only three years ago that they joined the committee. They always astonish me with their knowledge about individual members – nearly 600 of them! That shows their dedication. They are always willing to take responsibility and initiative, but their legacy to us will be the Beacon system – an administration system, not something to catch the eyes of members, but something which will enormously assist the work of different committee members in years to come, as well as group leaders. In their time the membership has grown from around 400 to nearly 600, and the workload has increased as much. **Thanks to Val and Tonia.**

Without going into detail I would like to thank all the other committee members for their hard work and dedication over the past year and say a special thank you to Julie who, when Theresa Daly had to leave the committee for personal reasons shortly after last year's AGM, stepped up and took on the role of Interest Group Coordinator in addition to being Social Secretary. We are allowing her to have only one job in the coming year!

I used to list the individual members who assisted the committee, but the list is now so long that I would just like to say a big thank you to all of them. However, I would just like to express our thanks to John Beavan, who set up our website five years ago and has maintained and improved it ever since, but is moving on to new things, and to Frank Gresham who, in addition to being our reliable “sound man” at U3A meetings, has also taken over from John the running of our website, ably assisted by Ann Smyth.

I would like to close as always by giving thanks to all our Interest Group Leaders and to our members who are the ones who ensure that we will continue in the future to be an important resource for people of our generation and a vibrant force in the community.

Appendices 2a and 2b

MOSELEY, KINGS HEATH & DISTRICT

TREASURER'S REPORT: 1ST APRIL 2016 – 31ST MARCH 2017

TREASURER'S REPORT: 1ST APRIL 2017 – 31ST MARCH 2018

This has been the fifth full financial year of our local U3A and the present financial position is a very healthy one. The attached Statement of Accounts shows the balance on the Current Account (the main U3A account) standing at £9,201.25. There are no payments to be cleared.

Our income from Subscriptions has decreased over this year as we made the decision last year to halve them from £20 to £10 per annum. We have also had a number of new Interest groups which meant an increase again in AVCS. (Additional Voluntary Contributions made at Interest Group Meetings)

The pattern of expenditure has been broadly similar to that of the previous year. It is worth noting that our dues to the National U3A (The Third Age Trust) for capitation and direct mailing of the magazine, 'Third Age Matters', have increased as charges are based on the total membership of the preceding year. There has been a substantial increase in money spent on Venues for the Interest Groups. We continue to encourage all groups to look at the issue of accessibility so that all can attend the groups they wish to be involved in. This has involved some extra expenditure. We do monitor the amount we get in from AVCS and the amount that is spent. The sum for Transfers seems high but this was money that is paid into the Main account that should have gone into the Social Account.

Members will be aware that a secondary account, the Social Account, was set up to ease the cash-flow of those who organise U3A social events. The 'floating balance' of £1,000 fluctuates as it is drawn upon by organisers (via the Treasurer who prepares the cheques) and then paid back when those participating pay for the trip or event. This account continues to work well and thanks are due to Paul Hunt, our Social Secretary, for continuing to arrange a variety of events; all have been much appreciated by members. Paul has handed on this job to a Committee of people who are continuing the work he started.

This year we have increased the Subscription to £12. The other change is a move to the Beacon system which operates under the auspices of the Third Age Trust. This is a system which makes the administration much easier. We have only just started to use it but one main advantage is that subscriptions can now be renewed through Beacon and the link to our PayPal Account. As of the end of March 90 of you have renewed this way. The other options of paying by cheque and cash are still available but many have welcomed the new option

This has continued to be a busy year for me as Treasurer. I would like to thank all for their help and co-operation which have made my task so much easier. Thanks to Helena Mandleberg for auditing the accounts.

Tessa Bidgood

Treasurer

24th April 2018

Statement of Accounts April 2017 to March 2018

INCOME	Balance/ Totals 2017-18	2016-17		
Interest	0.00	0.00		
Members Subs	6864.00	7250.00		
Visitors Donations	15.00	38.85		
Interest Group Contributions	3617.83	3,291.15		
Other Contributions	1.00	0.00		
Transfers	1127.00	0.00		
Misc	107.51	30.00		
	0.00	0.00		
	0.00	0.00		
Income totals	11732.34	10610.00	0.00	
EXPENDITURE				
General Meeting Speakers	498.10	500.00		
General Meeting Venue	1095.00	1,400.00		
National U3A Dues	2921.70	2,673.31		
Interest Group Support venues	6180.73	3,619.99		
Interest Group Expenses	37.98	121.71		
Committee Expenses	98.34	131.17		
Printing, Photocopying, Postage and Stationery	517.09	765.69		
Website	0.00	70.19		
Equipment and Maintenance	124.35	1,667.42		
Transfers	1127.00	0.00		
Bank Charges	0.00	24.00		
Misc	26.00	103.93		
Other meetings	477.00	192.00		
	0.00	0.00		
Expenditure totals	13103.29	11269.41		
Balance of income/expenditure	-1370.95	-659.41		
Current account as of end of financial Year	9201.25	10572.20		
Social Account as of end of financial year	1645.66	1106.3		
Current account adjusted: Payments out not cleared	0			
Current account adjusted: Payments in not cleared	0			

Total Assets. Social and Current account	10846.91	11678.50		
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Tessa Bidgood, MKHD-U3A Treasurer

19th April 2018

External Examiner's Report

I have examined the financial statements of the Moseley, Kings Heath & District U3A in accordance with the regulations under Part VI of the Charities Act 1993 and with the Statement of Recommended Practice for Accounting by Charities. In my opinion the accounting records of Moseley, Kings Heath & District U3A have been kept in accordance with the requirements of the Charities Act 1993 and the financial statement for the year ended 31st March 2018 accords with those records. All information and explanations to which I am entitled in connection with this examination have been afforded to me and no matter has come to my attention which requires further report under the regulations.

Examined by (name) (Signature)..... (Date).....