

TYPING ACCENTED LETTERS:

It's quite easy to type foreign accent marks in MS Word using a PC computer keyboard.

A forward-pointing accent (á, é, í, ó, ú) is called l'accento acuto.

A backward-pointing accent (à, è, ì, ò, ù) is called l'accento grave.

' is the apostrophe key, usually with the @ sign.

` is the grave accent key, usually left of the top row numeral keys with - & |.

FOR à, è, ì, ò, ù Press CTRL+`, then the letter.

FOR À, È, Ì, Ò, Ù Press CTRL+`, then the letter + the shift key.

FOR á, é, í, ó, ú Press CTRL+', then the letter.

FOR Á, É, Í, Ó, Ú Press CTRL+', then the letter + the shift key.

Italians often use an apostrophe after letter e instead of typing the accent above it. Though not technically correct, it's widely used, e.g. Lui e' un uomo simpatico, - "He's a nice guy."