

# MINUTES

## Committee



### Meeting

Wednesday, 20<sup>th</sup> December, 2023

#### Present:

Stuart Kirkman (Chair)  
Robert Baker  
Pat Bright  
Jane Clarke  
Roger Darling

Stephen Doyle  
Marie Gornell  
Sam Hoyle  
Sue Jones  
John Latham

Irene Molyneux  
Janice Parr  
Ted Southworth  
Kate Williams

#### 1. Apologies

No apologies for absence were received.

#### 2. Minutes

The minutes from the November meeting were agreed as an accurate record.

#### 3. Matters Arising

There were no matters arising.

#### 4. Business Secretary's Report

- 4.1 Frank from Beacon reported that the team are doing very well.
- 4.2 A questionnaire regarding climate change has been received via email from Keele University. If anyone is interested in completing it Sam will forward it to Keele.
- 4.3 Central Office want to know what our U3A is doing. Sam is keeping them informed by sending our weekly newsletter.
- 4.4 Grahame Green has been informed about the successful walking football team in Wigan who are willing to help Graham in re-forming our walking football group. Sam has passed on the information.
- 4.5 Learning opportunities through U3A. A request has been received to do a mountain rescue talk. Sam is sending this to Stephen.

#### 5. Treasurer's Items

No issues were raised with the accounting figures previously circulated by Roger.

#### 6. Stage Lights

Stuart reported that problems had arisen with the stage lights at the big band concert rehearsal. The lights went out on several occasions but on the fifth occurrence they stayed on at half light.

Stuart has emailed Gurby regarding this as it is potentially a safety issue. Any further problems will be reported to Gurby urgently via email.

**7. Freshers' Fayre**

At the Freshers' Fayre organised by the Parish Council which Stuart and Kay attended 16 organisations were represented.

**8. Cancellation of Bookings by MVH**

It was reported that a recent group class which involved a paid tutor had been cancelled by MVH. Following discussion with Gurby she stated that large events will not be cancelled. However concern was raised regarding the payment of tutor fees and Stuart asked her to put this issue on the agenda of the next committee meeting of the Trustees to give us an assurance that they will refund the fee if a class with a tutor has to be cancelled by them.

**9. Colours for Membership Cards 2024/25**

The new membership cards will be printed in red with names on them in the New Year

**10. Instructions for Joining On Line**

Carole has done a step by step set of instructions on how to renew on line which will be inserted in the newsletter.

**11. Insurance**

Following a query from a member regarding insurance, Roger has given Stuart a copy of our insurance which he will pass to the individual concerned. It has been noticed that no information is held regarding some groups listed on the U3A web page and concern was raised as to whether these groups are covered by insurance. This matter will be looked into in the New Year.

**12. Payments for Holiday**

In order to ensure we do not pay VAT on payments for the holiday (which totals £35,000), deposits have been paid via personal cheques direct to the travel agent responsible for organising the holiday. The same will happen when the balance is due. Therefore payment by installments will not take place.

**13. Any Other Business**

If anyone is not in receipt of the national news letter this needs looking into. It could be due to a change of email address.

**Date of next meeting: Wednesday, 17<sup>th</sup> January, 2024**

J. Clarke