

## Meeting of the Mansfield & District U3A Committee

The Stanhope Centre, Bridge Street Methodist Church, Mansfield, NG18 1AL

Friday 15 March 2019  
10.00-11.45am

### MINUTES

ATTENDEES	Title	12.01.18	16.02.18	16.03.18	13.04.18	11.05.18	15.06.18	13.07.18	17.08.18	15.09.18	12.10.18	16.11.18	11.01.19	15.02.19	15.03.19
Jacqueline Hampshire	<b>Chairman</b>	√	A	√	√	√	A	√	√	√	A	√	A	√	A
Amanda Kingswell	Membership Secretary/Vice Chair ( <b>Acting Chair</b> )	√	A	√	√	√	√	A	A	A	√	√	√	√	√
Betty Robinson	Committee Member										√	√	√	√	√
Carole Harrison	Business/Minutes Secretary	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Jean Hatton	Committee Member										√	√	√	√	A
Lynne Payne	Groups Co-ordinator/Safeguarding Officer	A	√	A	√	√	A	√	√	√	A	A	√	√	√
Philip Tucker	Committee Member										√	√	√	√	√
Sarah Spurry	Publicity/Facebook Officer (Co-opted Member)											√	A	A	A
Sheila Pegg	Assistant Treasurer	A	√	A	√	√	A	A	√	A	A	√	A	A	A
Stephen Cooke	Committee Member										A	√	√	√	√
Val Jeffries	Speaker Finder	√	A	A	√	A	A	√	√	√	√	√	√	A	√
Yvonne Kennison	Treasurer	√	√	√	√	A	√	√	√	√	√	√	√	√	√
Bob Longden	Website	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Mike Allen	Website, Newsletter & advice										A	A	√	A	A

\*A denotes apologies and D Deputy in attendance

Number	Item	Action
1/03/19	<b>Apologies for Absence</b>  Apologies for Absence were noted as above.	
2/03/19	<b>The Minutes of the Mansfield &amp; District U3A Committee Meeting held on Friday 15 February 2019</b>  The Minutes of the Meeting were <b>AGREED</b> to be an accurate record, signed off and placed on the website.  <i>Proposed by Philip Tucker and seconded by Stephen Cooke</i>	<b>Carole Harrison</b>
3/03/19	<b>Matters Arising from the Previous Meeting:</b>  There were no matters arising from the previous Meeting	

<p><b>4/03/19</b></p>	<p><b>Treasurer's Report:</b></p> <p><b>Financial Statement for February 2019</b></p> <table border="0"> <tr> <td>Bank</td> <td>£9,154.24</td> </tr> <tr> <td>Liabilities</td> <td></td> </tr> <tr> <td>    Membership fees</td> <td>-£859.00</td> </tr> <tr> <td>    Room Hire</td> <td>-£190.00</td> </tr> <tr> <td>    Stanhope Centre</td> <td>-£25.00</td> </tr> <tr> <td>    Speaker</td> <td>-£100.00</td> </tr> <tr> <td>    Direct Mail</td> <td>-£500.00</td> </tr> <tr> <td>    Newsletter</td> <td>-£94.00</td> </tr> <tr> <td>Estimated total end of March</td> <td><b><u>£7,386.24</u></b></td> </tr> <tr> <td>Group bank</td> <td><b><u>£2,949.44</u></b></td> </tr> </table> <p>Val Jeffries asked about the funding for the Speakers, currently approximately £100 per speaker. However, the costs for some of the speakers had been below this amount, so Yvonne Kennison agreed that if a speaker was more than £100 then they could be booked.</p> <p>The financial position for Mansfield &amp; District U3A was satisfactory at the moment.</p>	Bank	£9,154.24	Liabilities		Membership fees	-£859.00	Room Hire	-£190.00	Stanhope Centre	-£25.00	Speaker	-£100.00	Direct Mail	-£500.00	Newsletter	-£94.00	Estimated total end of March	<b><u>£7,386.24</u></b>	Group bank	<b><u>£2,949.44</u></b>	
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<p><b>5/03/19</b></p>	<p><b>Business Secretary's Report</b></p> <p>Carole Harrison updated as follows:</p> <p><b>Beacon</b></p> <ul style="list-style-type: none"> <li>• Yvonne Kennison, Amanda Kingswell and Carole Harrison had attended a Network 'Beacon' event on Wednesday 27 February 2019 in Carlton</li> <li>• There had been an information session on Beacon and people who were already using Beacon split into groups for Technical, Membership Secretaries, Treasurers and Group Co-ordinators</li> <li>• These group members then rejoined the main group and feedback on their discussions</li> <li>• Although it had been an informative day, and Beacon would be good for ensuring all the information was in one place when the Committee Member handed over to the next person, it was decided not to go onto Beacon until it was compulsory</li> </ul>																					
<p><b>6/03/19</b></p>	<p><b>Chairman's Report:</b></p> <p>There was nothing further to report.</p>																					

7/03/19	<p><b>Membership Secretary's Report:</b></p> <ul style="list-style-type: none"> <li>• Amanda Kingswell reported that she was working through the waiting list and by April/May there will be no waiting list</li> <li>• People who contact Amanda in the future will be invited to the next meeting</li> <li>• Yvonne Kennison confirmed that we currently have less than 250 members, so there is no problem taking on more members</li> <li>• Sixteen people had been invited to attend Tuesdays meeting and there are twelve people still to be contacted for future meetings</li> <li>• Amanda had been contacted by Hucknall U3A asking if we used Beacon and its impact on the membership numbers</li> <li>• Mansfield U3A do not have membership numbers on cards, so Amanda had replied to this effect</li> <li>• Amanda Kingswell was thanked for her hard work in reducing the waiting list</li> </ul> <p><b>Sutton U3A Open Day</b></p> <ul style="list-style-type: none"> <li>• Betty Robinson had attended the Open Day on Thursday 14 March 2019 at the Mansfield Sports and Social Group</li> <li>• A copy of the Sutton Newsletter was tabled and acknowledged not to be as professional as our own</li> <li>• Amanda Kingswell did not think we needed to hold a similar event as she was always receiving new enquiries</li> <li>• The event had been useful for members to renew their subscriptions</li> <li>• Although they did not run as many groups as Mansfield, Betty had joined their Tai Chi group</li> <li>• Yvonne Kennison noted that at the Beacon event one attendee had told of their own Membership Renewal event, where Group Leaders had tables displaying their groups</li> <li>• This might be a useful approach so it was agreed that we would try and book St Phillips Church Hall on Tuesday 10 September between 10.00-12.00 where members could renew their subscriptions</li> <li>• Yvonne Kennison, Amanda Kingswell and Carole Harrison agreed to attend</li> <li>• Once the room was booked, Lynne Payne to invite Group Leaders to represent their Groups</li> <li>• Val Jeffries suggested having some flyers printed to promote Mansfield U3A and following discussion it was agreed to look at also having a banner, and see if we can obtain £200 funding via Jean Hogg, our Regional Trustee, from the U3A to use towards this</li> <li>• It was agreed to ask Mike Allen to find out costs and feasibility and then Yvonne Kennison to submit the application</li> </ul>	<p>Yvonne Kennison</p> <p>Lynne Payne</p> <p>Carole Harrison/Mike Allen Yvonne Kennison</p>
8/03/19	<p><b>Speaker Finder's Report:</b></p> <ul style="list-style-type: none"> <li>• Val Jeffries reported that she had finally managed to contact 'Fools Gold', a folk group who were attending the April meeting at a cost of £75.00</li> <li>• It had been agreed with Mansfield Town Football Club that they could be in the room from 9.00am to set up and Carole Harrison</li> </ul>	

	<p>agreed to be there also</p> <ul style="list-style-type: none"> <li>• Val confirmed that she only booked speakers who had been recommended to her</li> <li>• The March speaker was Chris Vesper, who had been before but this was to be a different topic</li> <li>• His fee was £50.00 but Val had agreed that he could bring collection boxes if people wanted to make a donation to his chosen charity</li> <li>• Chris was attending a Breakfast Event at Mansfield Town Football Club that morning with Paul Nyland from Staggs, who would help set up his electrical equipment</li> <li>• Chris was also inviting Paul to the U3A meeting</li> <li>• Val confirmed that she was looking at booking a First Aid session</li> <li>• There was a discussion about perhaps having more meetings with no speaker, but it was agreed to leave as is</li> <li>• Val noted that some members liked to have more time to have a chat with friends, so it was agreed to try and reduce the number of U3A members who spoke before the break</li> <li>• Other U3A holiday groups would be asked to send leaflets electronically for display and then only attend to collect monies</li> </ul>	Carole Harrison
9/03/19	<p><b>Group Co-Ordinator Report:</b></p> <ul style="list-style-type: none"> <li>• Lynne Payne reported that the Group Leaders Meeting would take place on Friday 26 April at 10.00 at the Bowling Club at Queen Elizabeth's School</li> <li>• Carole Harrison was taking the minutes</li> <li>• Yvonne Kennison sent her apologies for the meeting</li> </ul>	
10/03/19	<p><b>Social Group Report</b></p> <ul style="list-style-type: none"> <li>• There had been no meeting recently</li> </ul>	
11/03/19	<p><b>Newsletter/Website Report</b></p> <ul style="list-style-type: none"> <li>• There was nothing further to report</li> </ul>	
12/03/19	<p><b>Publicity/Facebook Report</b></p> <p>Sarah Spurry had provided a report as follows:</p> <ul style="list-style-type: none"> <li>• I would suggest that now that our Facebook closed Group has become established and people are beginning to post items and read the uploaded information, that it is now time to include others</li> <li>• Marilyn Jones, Sutton U3A Chair, who helped us to plan and prepare a Facebook Group, by delivering a training event which gave the Mansfield &amp; District U3A plenty of food for thought. Plus the encouragement to take the step of having a FB Group, should be accepted as a member of the Group</li> <li>• I also feel that members from other NNNGs who participate in M &amp; D Groups led by our leaders should be accepted into the FB Group if they would like to join</li> <li>• One way forward would be for leaders of groups to remind their attendees that they can all join FB but if they wish to apply to join FB</li> <li>• Please inform your Group Leader so that they can email the</li> </ul>	

	<p>treasurer to ensure that only bona fide people are permitted to join our FB group</p> <ul style="list-style-type: none"> <li>• I know that a quarter of the people who are part of the Hikers Group are members of other local U3As e.g. Sherwood and I also know that some of them would gladly join our FB Closed Group</li> <li>• We should take FB step by step and I feel that we have reached a stage where it could be embarrassing not to include current group attendees and individuals like Marilyn who have supported us with the development of FB</li> <li>• Yvonne Kennison read out the email from Marilyn Jones and her reply</li> <li>• Some members of the Committee had concerns about admitting outside members to the Facebook page so it was agreed to leave as is</li> <li>• Betty Robinson updated that she attended an IT event on the last Saturday of the month at Sutton Library and would recommend it to anyone to attend</li> </ul>	
<b>13/03/19</b>	<p><b>North Notts Neighbourhood Group</b></p> <ul style="list-style-type: none"> <li>• The next meeting of the Neighbourhood Group will take place in April and Mike Allen will attend and update on our 20<sup>TH</sup> Anniversary and report back</li> </ul> <p><b>Notts County Network</b></p> <ul style="list-style-type: none"> <li>• The next meeting takes place on Wednesday 24 April 2019 and Carole Harrison will be attending</li> </ul>	
<b>14/03/19</b>	<p><b>Any Other Business:</b></p> <p>There were no other items for discussion.</p>	
<b>15/03/19</b>	<p><b>Date and Time of Next Meeting: Friday 12 April 2019 commencing at 10.00am at the Stanhope Centre, Bridge Street Methodist Church, Mansfield, Notts. NG18 1AL</b></p>	