

# Member Code of Conduct

## 1. Document control

### 1.1. Approval by LSA u3a

|               |                          |
|---------------|--------------------------|
| Date approved | <b>March 4, 2022</b>     |
| Approved by   | <b>LSA u3a Committee</b> |

### 1.2. Version history

| Version | Date | Author | Change summary |
|---------|------|--------|----------------|
| 1       |      |        |                |

## 2. Introduction

### 2.1. Purpose

The member code of conduct clarifies the standard of behaviour expected from each u3a member.

### 2.2. Scope

Relevant to all u3a members

### 2.3. Related documentation

U3A-KMS-DOC-012 Guiding principles

U3A-KMS-DOC-037 Complaints Procedure Sample

U3A-KMS-DOC-038 Disciplinary Procedure Sample

U3A-KMS-DOC-039 Grievance Procedure Sample

U3A-KMS-FRM-004 Membership application form Sample

U3A-KMS-FRM-007 Membership renewal form Sample

## 3. Member Code of Conduct

u3a members are expected to conduct themselves in line with the Movement's Guiding Principles. They are also expected to treat each other with dignity and respect. Specifically:

- Members are expected to know, follow and promote the principles of the u3a Movement at every opportunity.
- Members must always act in the best interests of LSA u3a and the u3a Movement, strive to uphold its reputation and never do anything which could bring their own, another u3a or the u3a Movement into disrepute or expose it to undue risk.
- Members are expected to use LSA u3a's resources responsibly and only to further its stated charitable objects/purposes.
- Members are expected to reflect the current organisational policy of LSA u3a, regardless of whether it conflicts with their personal views.
- Members are expected to abide by LSA u3a's procedures and practices.
- Members are expected to treat each other with dignity and respect at all times.