



LIPHOOK U3A

Annual General Meeting - Monday 12th April 2021

1. Apologies for Absence.

Under the unusual circumstances of the AGM there were no absences recorded.

2. Minutes of the last AGM.

The minutes of the AGM of the 17th to 31st July 2020 were circulated to all members well before the meeting and as there were no points raised we record that they were unanimously accepted as accurate. There were no matters arising that were not covered on the main agenda.

3. Matters Arising.

There were no matters arising from the Minutes of the last AGM.

4. Chairman's Annual Report.

Paul Reynolds presented his final Chairman's Report. 'This will be my last report as Chairman as I am standing down after 4 years in the post. I was a reluctant Chairman to begin with but as they say someone has to do it, however as I grew into the position I have found it a satisfying and rewarding role. That is until about a year ago when everything changed for all of us. Liphook U3A was a very positive organisation with about 600 members and more than 40 interest groups with a very healthy bank balance. All this I might add was the result of previous Chairmen and committee members, so I took over a very buoyant organisation with a wealth of knowledge among the committee members. This made my job relatively easy but it is the nature of our charitable status and constitution that we are limited as to how long we can serve you, and it turned out that my most difficult task has been to recruit new committee members.

Our groups have the same problem with several groups closing when group leaders wished to step down after several years in the role. I believe that the U3A is a very worthwhile organisation for all sorts of reasons and well worth supporting, but it doesn't just exist. It is managed and organised by dedicated teams of volunteers who give their time freely in support of the wider public. I must ask once again for you all to consider whether or not you can spare a couple of hours a month and become a member of our committee. No particular experience is necessary as it is your common sense and life experience that we need, and when I leave we shall have several vacancies on the committee.

I am pleased to report that Carolyn Williamson has agreed to take over from me as Chairman and I am sure that you will continue to offer her your full support. Peter Finney has joined the committee as a co-opted member and will be elected as a full member at the AGM. As in our last virtual AGM you need do nothing as long as you agree with the various proposals. Your agreement will be assumed as long as you don't object, and if you do object simply let me know immediately as highlighted in the AGM Calling Notice.'

Carolyn thanked Paul for all his hard work over the past four years especially this last year when he had agreed to continue as Chairman in view of the difficult circumstances of the Covid Pandemic.

5. Treasurer's Annual Report.

The treasurer's report was circulated to all members well before the meeting as attached. There were no points raised by members.

6. Election of Officers for the Coming Year.

The following Officers were either elected or continue in office for a further year:

Chairman -	elected	Carolyn Williamson.
Secretary -	continuing -	Clive Evenden
Treasurer -	continuing -	Eric Harkus
Membership Secretary -	continuing -	Carolyn Williamson.

7. Election of Committee Members for the Coming Year.

The following Committee Members were either elected or continue in office for a further year:-

Anne Butler -	continuing
Ann Hodge -	continuing
Ann Wright -	continuing
Peter Finney -	previously co-opted, now elected.

8. Any Other Business.

Paul Reynolds noted that the membership fees that had been paid by individuals in the Year 2020/21 would be carried over to 2021/22. If there are any members who do not wish to continue would they let the Membership Secretary know.

9. Date of Next AGM.

Monday 4th April 2022.

Liphook U3A – Treasurer’s report for the Financial Year ending 31/01/2021

This year the activities of the charity and the groups therein have been severely curtailed because of the government rules in response to the Covid pandemic.

Nevertheless, the Treasury owes a vote of thanks to Lorraine Powell, the Assistant Treasurer, who has continued with her book-keeping role despite having stepped down from the committee at the last AGM. Lorraine intends to step down completely at this AGM so we are looking for a volunteer to replace her.

Many thanks also to Membership secretary, Carolyn Williamson for the membership reports and support in the Gift Aid process. Thanks must also be accorded to the individual Group Treasurers, for their invaluable contribution to the half-year and Financial Year-end reconciliation processes.

The accounts from which extracts have been taken for this report will be inspected, checked and agreed to be a true and fair representation of our activities by an independent examiner. Many thanks to one of our members, Malcom Travis, for undertaking this role again.

Note that in the following reports, the groups are divided into ‘Social’ and ‘General’. The Trips Out group and the Theatre group are combined to form the Social group. Because of the much greater value and number of their transactions they are accounted separate from the rest of the groups (General) and have a dedicated bank account

You will see from the attached reports how significant the reduction in activity has been.

Receipts (Attachment 1)

Overall receipts have decreased by over £30,000.

This reflects everywhere except in the Membership Fees; these were collected before the effects of the pandemic lockdown were felt. It is still the intention of the outgoing committee to waive the membership fee for the year 2021-22.

Payments (Attachment 2)

Overall payments are down by over £35,000.

This is shown everywhere except the capitation fee. This is the fee that we pay to central U3A (Third Age Trust[TAT]) and which has not been reduced. It is based on membership. A similar fee will be payable in the financial year 2021-22

Balance Sheet (Attachment 3)

Total Assets stood at £24,001, increased by the total surplus for the year of £6,080.

The breakdown of these assets is as follows:-

Cash held by groups	£2,766
Monies held in our bank accounts	£21,235.
Of this, central funds	£9,972
Funds held on behalf of groups	£11,263
Of which funds for general groups	£6,920
Social fund	£4,343 (£4,171 + £172)
Of which Theatre group	£3,235
Trips Out	£1,108.

Conclusion

Despite the travails of the year and the fact that we will be receiving no membership fees or Gift Aid for the coming year, Liphook U3A remains a viable entity.

Eric Harkus

Treasurer, Liphook U3A

February 2021

Receipts for the year ended 31 January, 2021

	2020/2021	2019/2020
	£	£
Groups		
General	7,125.37	17,019.96
Designated (Social)	5,638.00	23,348.26
	12,763.37	40,368.22
Central		
Bank Interest	3.06	8.22
Gift Aid	770.42	940.15
Meeting Fees	410.50	1,880.70
Membership Fees	6,067.00	6,905.00
Other Income	20.00	296.99
	7,270.98	10,031.06
Total	20,034.35	50,399.28

THE LIPHOOK U3A - MAIN ACCOUNT

Payments for the year ended 31 January, 2021

	2020/2021	2019/2020
	£	£
Groups		
General	5,539.76	20,357.28
Designated (Social)	3,776.30	21,456.35
	9,316.06	41,813.63
Central		
TAT(U3A News...)	1,232.84	629.50
Capitation	2,033.50	2,093.00
Equipment Expenditure	59.99	0.00
Guest Speakers	245.00	1,353.40
Hall Hire	508.98	1,597.34
U3A Expenses	0.00	398.60
Newsletter	43.00	52.80
Stationery	157.95	402.00
Refreshments	9.40	396.07
Miscellaneous	347.20	988.44
	4,637.86	7,911.15

THE LIPHOOK U3A - MAIN ACCOUNT
Balance Sheet for the year ending 31 January 2021

	2020/2021	2019/2020
	£	£
Current Assets		
Cash with Groups	2,766.00	1,239.13
HSBC Current Account	12,397.39	9,627.48
HSBC No. 2 Account	171.87	171.87
HSBC Social Account	4,171.11	3,435.11
HSBC Deposit Account	4,111.43	4,108.37
to go through bank	384.00	-660.59
	24001.80	17921.37
Total assets	24001.80	17921.37

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Previous Year Closing Balance	17921.37	17,246.87
Surplus(Reduction) on Year	6,080.43	674.50
Current Year Closing Balance	24001.80	17921.37

Dear Liphook U3A Member,

NOMINATIONS TO LIPHOOK U3A COMMITTEE

As part of this circulation to all Liphook U3A Members I am writing to you to ask if you would like to nominate any member to serve on the Committee. There are a number of vacancies that need to be filled and are for ordinary members of the Committee. They do not carry any particular responsibility and would be open to any member with a genuine interest in the future of our branch. The Committee usually meets on one Monday each month in the afternoon.

If you know of someone who would like to be nominated please obtain their consent first and find a seconder. A brief citation can be added to give other members some idea of their attributes or experience they would bring to the Committee. This may help members in choosing between nominees.

If you would like to discuss this further please feel free to phone me on 01428 722184

Thank you,

Clive Evenden, Secretary

NOMINATION FORM 2021

Name of
Nominee.....

Address.....
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Phone.....
email.....

Citation

Nominated by..... Signature.....

Seconded by..... Signature.....

Signature of Nominee.....Date.....