

**To be held after the
monthly meeting.**



**Notification of the Annual General Meeting of
Limebrook (Maldon) u3a to be held at 3.15pm
on Friday 13th May 2022**

Dear Member

We would like to start this invitation to our AGM by thanking you for your support over the last 12 months and for helping us to maintain our happy and thriving group. Once again it is time for us to go through this formal process to establish us as a constitutional and democratic group under the rules of the u3a trust. The agenda for the meeting is on the back of this leaflet but essentially it consists of three parts:

1. Minutes of the 2021 AGM
2. Officers' reports
3. Election of officers (Chairperson, Vice-Chairperson, Treasurer and Secretary) and other committee members.

Nomination forms and details of the officers' roles will be available at the March meeting, can be downloaded from the website or posted to you upon application to the Secretary, Mr Howard Corlett (78 Tennyson Road Maldon CM9 6BE TEL 01621 840524) Should there be more nominations for a post than is required a vote will be held.

The AGM is your opportunity as a member of Limebrook (Maldon) u3a to express your views and influence the way the group is managed and developed. Please make every effort to attend – your comments are important to us.

With our thanks and best wishes to you all.

The Committee

LIMEBROOK (MALDON) u3a
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON FRIDAY 14 MAY 2021
VIA ZOOM

Apologies for absence

Apologies were received from Melvyn Smith, Chris Payne, Elaine Mason, Dennis Mason, Jessica Patient and Jane Cayer. There were 55 members in attendance.

Minutes of 2020 AGM

The minutes of the AGM held on 12 June 2020 were accepted as an accurate record. Proposer John Salisbury, seconder Brian Rivers with unanimous acceptance.

Matters arising

There were no matters arising.

Chairperson's report presented by Brian Harris

Brian's report was circulated in advance of the meeting but he highlighted the ongoing work of the committee behind the scenes to make important decisions and to keep the members informed of latest developments and news, including via hand or postal delivery to members who do not have an email address. Brian thanked and praised Interest Group Leaders for their hard work in maintaining group activities via ZOOM, WhatsApp, emails and telephone calls. Mention was also made of work carried out diligently by Keith Parrott in obtaining charity status for our u3a and the associated implementation of Gift Aid. Keith is also working on setting up a new bank account in order to facilitate online banking.

Brian expressed his gratitude for the commitment and hard work of outgoing Secretary Christine Steel and of former IGL Coordinator Maureen Leatherdale.

Brian also thanked the individual committee members for their support and expertise during a very difficult year.

Brian commented on a successful membership renewal process and thanked those members who had decided to add the optional £5 contribution. An upcoming edition of the newsletter will explain how the u3a's funds are spent.

Treasurer's report

Keith Parrott circulated his report in advance and provided comments on the main points.

The accounts show a secure financial position although there are 3 main bills to be paid for u3a subscriptions, Third Age Matter payments and the Beacon system. The Theatre and Social account shows a small balance of £296.46.

We are now a registered charity, which means that we have to maintain a reserve to cover operational costs for 6 months. We are also in the process of applying for a new bank account to enable online banking.

Keith thanked Chris Smith for auditing our accounts and expressed his appreciation to IGLs and the committee for the support given to him over the year.

Acceptance of the accounts was proposed by Chris Stringer, seconded by Paul Madge and agreed unanimously.

Adoption of Precedent Clauses for inclusion in the revised Constitution

John Salisbury explained that the Precedent Clauses were necessary to formally allow electronic and virtual meetings to be held. The decision had been taken to insert the clauses in our constitution and to leave everything else unchanged as we had only agreed a new and bespoke version of the constitution last year.

Acceptance of the changes was proposed by John Salisbury, seconded by Keith Parrott and agreed unanimously.

Election of Chairperson, Vice-Chairperson, Treasurer and Secretary

Brian Harris handed over to Christine Steel for election of a Chairperson. John Salisbury praised Brian's leadership, energy, enthusiasm and commitment during a very difficult year. John proposed Brian as Chairperson, Paul Madge seconded and Brian was re-elected unanimously. The following were also elected as officers with a unanimous vote:

| Position | Nominee | Proposer | Seconder |
|------------------|----------------|-----------------|-----------------|
| Vice Chairperson | John Salisbury | Paul Madge | Jessica Patient |
| Treasurer | Keith Parrott | Brian Harris | Jo Madge |
| Secretary | Howard Corlett | Jessica Patient | John Salisbury |

Election of other committee members

As there were no nominations for new committee members, the following were unanimously elected:

| Position | Nominee | Proposer | Seconder |
|----------------------|------------------|-----------------|-----------------|
| Membership Secretary | Sandra Stubbings | Jessica Patient | Keith Parrott |
| Membership Secretary | Tim Stubbings | John Salisbury | Keith Parrott |
| Committee member | Paul Madge | Jo Madge | Edwina Ord |
| Committee member | Jo Madge | John Salisbury | Christine Steel |
| Committee member | Christine Steel | John Salisbury | Tim Stubbings |
| Committee member | Jessica Patient | Tim Stubbings | Jo Madge |
| Committee member | Edwina Ord | Brian Harris | Jo Madge |

Any Other Business - previously notified to the Secretary)

Christine Steel confirmed that no notifications had been received.

Brian Harris closed the meeting at 15:37.

AGM Notice

The Annual General Meeting of Limebrook (Maldon) u3a will be held on Friday 13th May 2022 at 3.15 pm for the purpose of transacting the following business:

1. Apologies for absence
2. Minutes of 2021 AGM
3. Matters arising
4. Chairperson's report
5. Treasurer's report
6. Election of Chairperson, Vice-Chairperson, Treasurer and Secretary
7. Election of other committee members
8. Any Other Business (previously notified to the Secretary)

Please note that all members paid up until 31st March 2022 are eligible to stand for the committee and to attend and vote at the AGM.