



## AGM Agenda

**The Annual General Meeting of Limebrook (Maldon) u3a will be held on Friday 12th May 2023 at 3.15 pm for the purpose of transacting the following business:**

1. Apologies for absence
2. Minutes of 2022 AGM
3. Matters arising
4. Chairperson's report
5. Treasurer's report
6. Election of Chairperson, Vice-Chairperson, Treasurer and Secretary
7. Election of other committee members
8. Any Other Business (previously notified to the Secretary)

Please note that all members paid up until 31<sup>st</sup> March 2023 are eligible to stand for the committee and to attend and vote at the AGM.

## Chairman's Report 12<sup>th</sup> May 2023

Welcome to the 2023 Annual General Meeting of Limebrook u3a, and a particular welcome to those of you who are joining us for the first time.

The past year has flown by and has been a very successful one for Limebrook u3a.

We held an Open Day at the Maldon Town Hall which was an opportunity for the Interest Group Leaders and the Committee to meet new people and inform them about the u3a. For the second year we attended the Silver Day at the Maldon Town Football Club. I was given time to talk and provide an overview of the u3a. Both these events were well attended and many new members joined Limebrook u3a as a result.

Our Monthly Meetings have been informative and entertaining with attendances consistently over 80 and towards the end of the year in excess of 100. The membership is now 220 and we have recently had a waiting list.

With an expanding membership there has been an increase in the number of interest groups. The new groups have added different opportunities to our members and more are planned. We have many groups that have reached their capacity and as a result, spin off groups have been formed. It is exciting to see so many people stepping forward to either organise activities or support those who already coordinate the hobbies, pastimes and activities that Limebrook has to offer.

The ethos of **Learn, Laugh and Live** is alive and thriving with the volunteers who give their time and enthusiasm so freely.

Barbara Cordina, The Regional Trustee for the East of England, attended one of our Monthly Meetings. She was very impressed with how the meeting was organised and that half of our membership were at the meeting.

Your Committee have had a very full year. Behind the scenes, they cover many aspects of running Limebrook as a Charity, meeting the regulations and ensuring the smooth running of your u3a.

Jess Patient has been our Speaker Secretary for 6 years. Jess has decided to stand down from the Committee in order to spend more time with her two young grandsons. I would like to thank her for all her hard work, and especially for being instrumental in encouraging me to join the Committee.

The Interest Group Leaders and those who support them, have led a larger number of meetings, zoom sessions and visits to places of interest than the year before. Thank you for their invaluable contributions to help make Limebrook, the friendly u3a.

On your behalf, I want to thank the Committee. Their help, guidance, enthusiasm and support have been there throughout my four years as your Chairman.

It has been an honour to be in the Chair, and I know that Limebrook u3a is in a strong position as we move in to the 2023 2024 year.

Good luck to the incoming Chair and I wish the new Committee every possible success.

## Treasurer's Report – Limebrook U3A

Registered Charity No: 1190566

### Overview:

At Limebrook U3A have seen growth in terms of membership and activities in which our members can participate. This has enabled us to maintain a secure financial position, as shown on the Balance sheet copy attached.

The balance sheet has a slightly different appearance and layout this year.

In addition to the Cash balances shown, we are required to declare amounts being accrued for known future payments throughout 2023/24. These range from members subscription to National u3a, Third Age Matters magazine delivery, the cost of the Monthly meetings, including Speakers, refreshments and Admin costs. All of this comes to you from your £20 subscription payment.

The accruals also included a reserve to fully meet 6 months of normal operation, as required by the Charity Commission.

We really appreciate you paying your Membership subscription on such a timely basis. This helps our planning for the coming year. For 2023/24 we have managed to maintain our membership subscription at £20.00 which is unchanged since the founding of Limebrook u3a, a real achievement I think you will agree.

The Main account shows a balance after accruals @ 31<sup>st</sup> March 2023 of £3019.96

The Theatre and Social account has a balance after accruals @ 31<sup>st</sup> March 2023 of £94.32.

**GIFT AID:** We thank those of you who have been able to give written consent for us to claim Gift Aid on your subscription payment now and in the future. If you are a tax payer, it is a simple tick in the box on the membership form. If you are in a position to consider this, please talk to me or our Membership secretary.

The Gift Aid we recover is a huge help in maintaining our low membership fee and a great benefit in these times of the 'rising prices of everything.

We have an established banking process with NATWEST. With internet banking, BACS and transfer payment facilities. Thank you for using these. Additionally, we now have the facility to take card payments at the monthly meetings for subscriptions, trips and excursions. It is hoped this will further reduce the use of cheques and cash in particular. Thank you for working with us as this as it all makes a Treasurers life a little easier.

Lastly my thanks to our Committee, Group Leaders and all members for supporting me in the role of Honorary Treasurer of Limebrook U3A.

Keith Parrott

**Income & Expenditure, 1st April - 31st March**

	<i>Start year</i>	<b>2022</b>		<b>2021</b>	
<i>Category</i>	<i>In</i>	<i>Out</i>	<i>In</i>	<i>Out</i>	
Account Transfers	£ 430.00	£ 430.00			
Adjustment Transaction	£ 401.37		£ 736.26	£ 4,024.06	
Card Reader fees		£ 49.45		£ 1.70	
Committee expenses		£ 485.14		£ 500.83	
Committee Hall Hire		£ 533.04		£ 432.75	
Donations	£ 3.00		£ 926.00	£ 445.50	
Family History	£ 120.00	£ 120.00			
Group Hall Hire	£ 364.40	£ 346.00	£ 245.00	£ 204.00	
History	£ 2,259.25	£ 2,106.10	£ 361.50	£ 342.00	
HMRC Charities	£ 500.89		£ 416.23		
Limebrook capital equipme		£ 1,110.93			
Membership	£ 4,880.00	£ 744.00	£ 4,205.00	£ 1,105.30	
Monthly Meeting		£ 149.50		£ 631.00	
Payment to WRONG A/C	£ 20.00	£ 20.00			
Photography	£ 282.36	£ 282.36	£ 144.00	£ 182.68	
RAG	£ 20.00	£ 20.00			
Refreshments		£ 142.92		£ 96.05	
Social	£ 2,050.00	£ 2,049.36	£ 130.00	£ 84.00	
Social Science	£ 223.00	£ 193.60		£ 34.00	
Speaker payment		£ 565.00		£ 75.00	
Theatre	£ 10,162.20	£ 9,567.08	£ 2,261.00	£ 1,951.46	
Third Age Trust Trading		£ 577.59			
Trip payment	£ 42.00				
Sub-totals	£ 21,758.47	£ 19,492.07	£ 9,424.99	£ 10,110.33	
Brought forward	£ 7,677.13				
<b>Total</b>		<b>£ 9,943.53</b>		<b>£ 685.34</b>	

**Balance Sheet**

Current	£ 8,356.81	£ 6,685.33
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**Accruals into 2023/24**

Membership Capitation	£ 892.00
TAM Subscription	£ 453.60
Monthly Meetings & Speakers	£ 1,825.20
Admin, Printing & Licences	£ 621.05
Group Trips	£ 45.00
Reserves	£ 1,500.00

**Current: Cash in Hand** **£ 3,019.96**

Theatre & Social	£ 1,586.72	£ 991.80
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**Accruals into 2023/24**

Social Science meeting costs	£ 241.40
Theatre: Best Marigold Hotel	£ 731.00
Theatre: Panto 2023	£ 520.00

**Theatre & Social: Cash in Hand** **£ 94.32**

**Total Balance in Hand** **£ 3,114.28** **£ 7,677.13**