

LEWES U3A EXECUTIVE COMMITTEE MEETING

Wednesday 3 February 2021 using the Zoom conferencing facility at 11.30 am

Participating: Gordon Bull (Chair), Marion Tyler (Secretary), Michael Austin, Ann Holmes, Janet Kennedy, Hazel O'Hare, Susan Murray, Jackie Ralph, Jennie McWalter, Neil McWalter, Anne Williams, Margaret Sheppard (Minutes Secretary). In attendance Derek Blayney for items 7 and 8.

1 Apologies for absence: none

2 Minutes of the meeting held on 6 January 2021: these were approved for publication.

3 Matters arising from the minutes not covered elsewhere on the agenda:

Item 6 this has been set up

Item 7 completed

Item 10 continuing

4 Treasurer's report: report circulated

It was **agreed** that the treasurer should approach NatWest bank to alter our Business account to a digital Bankline account. The threshold for needing two signatures should remain at £500. HO'H applied for a group credit card on 30 December but has not yet managed to speak to anyone concerning this. MA is still chasing our application for a grant from the Police Proceeds of Crime Fund.

5 Proposed changes to the constitution: two reports circulated

It was **agreed** that the drafted changes to clauses 6, 13, 14 and 15 should be put to the members at the EGM to be held on 16 April 2021. Possible changes to clause 3 were discussed but need the consent of the Charity Commission.

Action: MT will contact the Charity Commission to see if this is permissible.

6 Arrangements for the EGM 16 April 2021: the arrangements will be as for the last AGM.

Action: MT will prepare the documents and circulate them to the committee for approval.

7 Beacon replacement report: report circulated

The working party are waiting for more information about Beacon 2.

8 YouTube management: report circulated

DB is willing to perform this on a temporary basis but a more skilled person will be required if recordings are to continue.

Actions: DB to research if the management systems being considered can upload recordings.

JR to request a YouTube manager and a new equipment officer in the next Bulletin. DB and JR to liaise on the wording,

9 U3A Day 2 June 2021: report circulated

It was agreed that we should join in this year especially as we may not be able to run our own face-to-face Open Day in September. JR is setting up a sub-committee and G B and one member have volunteered so far.

Action: JR will approach our SUN representative to liaise regarding their plans.

The Facebook page is still a work in progress.

10 Any other business:

Action: J and NMcW will send flowers to Malcolm Cornwall's family following his recent death.

11 Date of next meeting: Wednesday 3 March 2021

The meeting closed at 12.55 pm.

