

## LEWES U3A EXECUTIVE COMMITTEE MEETING

Wednesday 26 May 2021 using the Zoom conferencing facility at 11.30 am

**Participating:** Gordon Bull (Chair), Marion Tyler (Secretary), Michael Austin, Ann Holmes, Janet Kennedy, Hazel O'Hare, Susan Murray, Jackie Ralph, Jennie McWalter, Neil McWalter, Anne Williams, Margaret Sheppard (Minutes Secretary) In attendance Derek Blayney for items 4 and 6

**1 Apologies for absence:** none

**2 Minutes of the meeting held on 28 April 2021 and also the Notes taken at the meeting to discuss the report on the working party on the future of Lewes u3a on 12 May 2021:** the minutes were approved for publication and the notes were agreed.

**3 Matters arising from those minutes:**

Item 5 completed but no reply received

Item 7 completed

Item 9 completed with only one reply received so far

**4 Future of Lewes u3a:** report by GB circulated. There was a long discussion on many aspects. It was agreed that a seasonal programme would be investigated further and this would necessitate new ways of communicating with members.

**Actions:** GB will write a paper on proposals for possible methods of communicating with members

SM will then call a meeting of those members who still want to be on the sub-committee and GB.

**5 Autumn Term:**

**i) Re-opening:**

Hilary Golden is starting to prepare the programme but we will not know the rules for face-to-face meetings until 21 June.

**ii) Covid risk assessments:**

**Action:** MT will write to members running home meeting groups to remind them of the Covid laws.

**iii) Continued use of Zoom:** report by DB circulated

**Action:** MT will circulate convenors and ask them if they would prefer to go back to face-to-face meetings if this becomes permissible after 21 June, and if they will continue with Zoom if it is not possible. She will also inform them that in future Zoom meetings will have to be charged for.

**iv) Hybrid meetings:** report circulated

It was agreed that MA could purchase a conference microphone for £25.79 in order to experiment with the possibility of running small hybrid meetings.

**6 u3a Day:** risk assessment circulated

This was based on an indoor meeting but there will be four large doors open and volunteers will monitor social spacing. Details will be collected for Test and Trace.

**7 Treasurer's report and On-line payments using Beacon:** report circulated

Members should be able to pay membership fees through Beacon within two weeks.

**Action:** HO'H to write a paper on payment for membership and course fees, with input from DB

**8 Any other business:**

J and NMcW said that they wish to retire from their joint post at the next AGM.

**9 Date of the next meeting:**

Wednesday 23 June at 11.30 am

**Action:** J and NMcW will enquire if we can hire the Linklater Pavilion, if regulations allow.

The meeting closed at 1.35 pm.