

**Leicester U3A (Charity Number 1083274)**  
**Minutes of the Committee Meeting held on Tuesday 24<sup>th</sup> September 2019 at 14.00 at Christchurch**

**Host:** Margaret

**Present:** Steph Smith (Chair), Jenny Foxon (Vice Chair & Minute Taker), Ros Devine (Secretary), Bill Manners (Treasurer), Margaret Potter (Membership Secretary), Neil Taylor (Groups Co-ordinator), Elisabeth Somogyi (Committee Member), Tony Davison (Committee Member), Bob Holness (Future Treasurer), Gabi Garland (Committee Member).

**1. Welcome and Apologies**

Steph welcomed us to the meeting. Apologies from Sandra Barker.

- 2. Minutes of CM on 24<sup>th</sup> September** - minutes were agreed with an amendment to Treasurers section. It was agreed to circulate the revised 'Financial Advice to Group Conveners' to all conveners.

**3. Chairs Business**

**a. Post-Christmas Social Event** - Steph proposed that we should hold an 'Open Mic Social afternoon' at the meeting on Tuesday 14<sup>th</sup> January 2020. This would be alongside the usual renewals. Groups and Individuals will be invited to put forward ideas for a short performance.

The proposal was passed unanimously.

**Action - All members to be informed that we are looking for acts to perform on the day. It could be a reading, playing an instrument, singing, acting.**

**See Confidential Minutes**

**b. Confidential Minutes**

**c. Conference Feedback** - Workshops attended were Effective Committees, Succession Planning, Developing the Movement and Raising the Profile.

The U3A movement has twice as many members as the WI but is not as well known. They are just going to be called U3A (dropping University of the 3<sup>rd</sup> Age as it gives potential members the wrong idea about who and what we are).

The 3<sup>rd</sup> June 2020 has been designated 'celebrate the U3A' day so we will need to do something to promote the movement.

Tony suggested that we could ask the Groups to come up with something i.e. the Irish Group could celebrate St Patricks Day.

**Action: seek ideas from the Groups for ways of celebrating 3<sup>rd</sup> June 2020.**

Both Steph and Neil found Conference useful and interesting.

**d. U3A Stall at Dr Singh's Surgery in Sturdee Road** - we have been invited to have a stall at the Surgery's annual open day on 28<sup>th</sup> September. It runs from 08.00 to 12.00 noon. Steph and Margaret will set up and be there from 08.00 to 10.00, Ros and Jenny will be there from 10.00 until 12.00.

**4. Secretary's Business**

**a. National Newsletter** - Campaign to end loneliness.

**Action: Ros to send for literature from TAT.**

b. **Constitution** - working party to meet on Sept 30<sup>th</sup> or Oct 3<sup>rd</sup>.

c. **Roles of Committee Members** - Read the 18-page document and circulate any comments to the whole committee. In particular, look at Communications Role, is it necessary or is it covered by Systems Administrator Role? Do we need an Equipment Monitor?

Depending on the comments it may be necessary to reconvene the Roles sub-committee. Member Secretary to re circulate the roles after allowing 7 days for comments

d. **Care needs as we Age** - Ros had organised a session about navigating the Care System. It was attended by 17 members and proved very informative. Another workshop to advertised in the News Letter

e. **Use of Beacon Calendar** - Irene has agreed to facilitate this.

f. To look to at alternative venue

## 5. Treasurer

Bill still hasn't received an invoice from Beauchamp College for the Newsletter. Also, we don't seem to have an invoice from TAT for the direct mailing costs of TAM - this is usually payed in March/April. **Ros to check if she has been mailed an invoice.** Bill will book Hall, Foyer and Kitchen for the 14th January 2020 for the Renewals/Open mic afternoon.

Bill has been giving presentations about the U3A to the Retirement Courses at LRI. As he will be standing down at the AGM he is looking for someone else to attend these meetings - although he is prepared to continue to represent us as a non -committee member, he thought that a fresh face might be a good idea. Elisabeth has volunteered to attend the session on 19<sup>th</sup> November to see the format.

The dates for 2020 are 16<sup>th</sup> January, 12<sup>th</sup> March, 16<sup>th</sup> April, 7<sup>th</sup> May, 9<sup>th</sup> July, 17<sup>th</sup> September and 26<sup>th</sup> November.

## Beacon

Beacon are looking to upgrade the system in 2020.

At this time, they are looking at procurement with an emphasis on U3A (user) friendly, with the following time-frame - build by early 2020, start testing in April 2020, migration by August 2020.

**Voting 9 in favour of supporting the upgrade, 1 abstention.**

Irene had questions which Steph forwarded to the development team and got responses. Would Irene be prepared to participate in testing the upgrade?

## 6. Groups Coordinator

Neil had submitted a written report regarding the current situation with the Groups.

He also was very enthusiastic about the workshops attended at conference, particularly Learning Matters which has set up support groups to share ideas.

There is a U3A Learning + website which he encouraged us to look at.

Jenny suggested that Neil should produce a written report which we can comment on at a later date. Google Slides Neil to contact comber group convenor

## 7. Membership

Margaret had produced the up to date figures.

448 members comprising 427 full members, 15 Associate members and 6 Honorary Action

Membership Secretary to create a new category of suspended on Beacon.

**8. Publicity & Communications**

No Report.

**9. Wellbeing & Hospitality**

NMCM are still proving problematic - out of 17 members invited, only 2 responded and only 1 turned up to the meeting. Think about possibly subsuming it into the AMCM.

**10. Dates and Times of Meetings**

Wednesday 30<sup>th</sup> October at 10.00

Tuesday 26<sup>th</sup> November at 14.00

Thursday 19<sup>th</sup> December at 10.00

**11. Holiday Dates**

None.

**12. AOB**

**Date of next meeting - 30<sup>th</sup> October**

**Time - 10.00**

**Venue - Christchurch**

**Host - Sandra**