

Leicester U3A (Charity number 1083274) Committee Meeting 20th February, 2019, at 10 am at Christchurch

Present: Jenny Foxon, Chair; Irene Ault, Secretary; Bill Manners, Treasurer; Margaret Potter, Membership Secretary; Sandra Barker, Wellbeing and Hospitality; Stella Memory, Minute Taker; Elisabeth Somogyi, Ros Devine.

Observers: Gabi Garland, Tony Davison, Neil Taylor.

1. Welcome and Apologies

Jenny welcomed us all and we introduced ourselves to Tony Davison. An apology for absence was received from Steph Smith.

2. Minutes of Committee Meeting on 30th January 2019 and Matters Arising

The minutes were signed as a correct record and there were no matters arising. Jenny gave a vote of thanks to Irene Ault, the outgoing Secretary, for all the work she had done in the role. The committee showed their appreciation.

3. Chair's Business

There was no Chair's Business.

4. Secretary's Business

a) Information for Members 2019-20

Irene had circulated an updated version of Information for Members. The main change was the addition of a section on 'Privacy – Advice for Members'. Irene noted that amendments to reflect changes to the TAT website had yet to be made. The Resource Centre was now the DVD Library and the corresponding web page also contained links to the *OperaVision* website and the *Timeline YouTube channel*.

Other amendments noted were:

p.1 correction to spelling of 'Bob Holness';

p.4 insertion of Secretary's telephone number, replacement of 'Sue Howard' by 'Cliff Ault';

p.6 under Website, delete *Sources*, replace 'on the RHS' by 'right'; under Data Protection and Privacy, add that the Data Protection and Privacy Policies are available on the website or from the Secretary.

Action: Irene to make changes to the document

It was thought that a new Safeguarding Policy had been prepared by TAT, to replace the one circulated previously.

Action: Irene and Jenny to check the TAT website.

b) Newsletter

Irene reported that Cliff Ault was willing to carry on as Editor until July, then he would have to have a back-up or else the July Newsletter will be the last. As there would be a Convenors Meeting on 25th February, an announcement on this could be made there. It was suggested an email be sent to those who were unable to attend. Neil offered to write

new advertisements for the Newsletter for both the Newsletter Editor and the Speaker Organiser.

Stella Memory would ask members of the Creative Writing Group if they would be willing to write a piece for the next Newsletter.

Different ways of producing the Newsletter were discussed, including from A4 Word.

Action: Neil to send new advertisements for Newsletter Editor and Speaker Organiser to Irene

Tea and coffee

5) Treasurer's Business

Bill Manners informed us that Membership Renewals were still coming in and there were a couple of new members. Irene has ordered a new screen and projector for circa £ 2000.

The specification for the projector screen was passed round.

6) Groups Coordinator's Business

National Workshop for Language Group Convenors – payment of expenses for delegate

Brenda Worrall would be attending this workshop at Aston University as our delegate. It was agreed that travel expenses would be paid; the workshop, including lunch, was free. It was noted that Brenda would write a report on the workshop for the other language group convenors.

As Neil Taylor was standing in for Steph Smith in her absence, he and the committee agreed that she could retain responsibility for Convenors' Meetings, which she had instigated.

Of the 3 budding groups, Mini Ramblers with 19 interested members would be meeting next; Orienteering had 3 dates for a Viability Meeting; Ten Pin Bowling had only 3 interested members and so might not be viable.

7. Membership Report

Honorary membership for founder members

Margaret Potter proposed and Neil Taylor seconded the proposal that all five founder members should be offered Honorary Membership, the five being Colin Crossley, Hazel Glendening, Joan Campbell, Roy Priestley and Hilary Forryan. The Honorary Membership would be backdated to the start of the year so that any subscriptions paid for this year would be refunded.

Action: Irene to write to them then Margaret will update list. Bill Manners to refund subscriptions.

Irene Ault had created another category in Beacon, ie 'Visiting' for those members of another U3A temporarily visiting a member in Leicester. Visitors could have free entry for three months. It was queried whether we could register Carers, or have a 'Carers' category.

Action: Irene and Margaret to discuss this.

Since Margaret's report, one member (Beryl Johnson) had sadly died.

8. Publicity and Communications

Irene noted that she had still to advertise for a helper for Henry Paulinski.

9. Wellbeing and Hospitality

Sandra informed us that only 2 people out of 10 had turned up for the last New Members' Coffee Morning. 2 were sick. Sandra said that in future she would phone the day before to remind members. Members who attended these events were very complimentary.

10. Leicester Ageing Together (LAT) event in January – matters deferred from previous meeting

a) Age UK and Alzheimer's Society befriending schemes

b) Leaflets in doctors' surgeries

Ros reported that she had arranged a meeting on 27th February at the Quaker Meeting House between Rob Hunter, the Board Chair of LAT, herself, and members of the Inclusivity Sub-committee. The aim of the meeting was to find the way forward for the Sub-committee, in particular to determine its scope as the previous focus had been too narrow. Ros would report back on the results of the meeting.

In further discussion, it was noted that we would need to treat Age UK and Alzheimer's UK differently; before putting leaflets in doctors' surgeries, we would need to talk to practice managers; it was unclear whether large organisations, other than the NHS, were running retirement meetings.

Action: Ros to report back on meeting with Rob Hunter

11. Dates and times of meetings in March

There are 2 committee meetings in March, one on 12th March after the AGM at Christchurch and the second at 10am on Monday March 25th at Christchurch, Margaret the host. For this meeting, Margaret proposed we map out who could manage which dates for subsequent meetings and take diaries to the AGM to schedule an April meeting. There would be an Induction Meeting on Wednesday 20th March, 2-4pm.

12. Holiday dates

These were updated.

13. AOB

Sandra informed us that there is a free Open Day of the Leicestershire & Rutland Family History Society to be held at the LCC Club Ground, Grace Road, Leicester, on Sunday 24th March. There is a talk by Jed Jaggard on 'The Heroic Age of Antarctic Exploration.' Jenny and Steph had agreed to man a U3A stall there.

Date of next meeting – Tuesday 12th March 2019

Time – immediately following the AGM

Venue – Christchurch

Meeting finished at 12.10pm