

## Minutes of the Committee Meeting

Held Tuesday 30<sup>th</sup> May 2023 2.00 p.m. at Christchurch, Clarendon Park Road

**Host & Chair:** Neil Taylor (Chair and Groups Co-ordinator)

**1. Present:** Neil Taylor, Ros Devine (Vice Chair), Bob Collins (Treasurer), Angie Barnes (Membership Secretary), Sandra Barker (Wellbeing and Hospitality Co-ordinator), Dave Barnes (Systems Administrator, Assistant Groups Co-ordinator), Keith Pyne (Speaker Finder), Kay Thompson (Assistant Secretary), Phil Proud

**Apologies:** Sue Took (Secretary) Karen Closs (Newsletter Editor)

### 2. Minutes of the Committee Meeting Tuesday 25<sup>th</sup> April 2023:

Approved; to be signed by Neil & sent to Graham for the website

**ACTION – NEIL & SUE**

### 3. Matters Arising not on the agenda:

None

### 4. Chair's Report (previously circulated)

- **Update for information 3<sup>rd</sup> Age Trust** - The board seems to be trying to mend bridges after last year's AGM with streamlined messaging explaining information & decisions.
- **Update for information 3<sup>rd</sup> Age Trust AGM** – AGM has been announced for 23<sup>rd</sup> October at Kent's Hill Park, Milton Keynes. Two delegates from each u3a can attend, one voting on the u3a behalf. We have registered to vote. As resolutions are finalised Neil will circulate for discussion & decisions on voting.  
**ACTION - NEIL**
- **Information Leicester & Rutland Network** – Next Network Meeting takes place on 22nd June 2023 at Glenfield Sports Pavilion. Neil will attend. He mentioned about pre-Retirement Workshops were to be discussed, describing what the u3a can offer people nearing retirement in the network area. Like most things we had put this in train earlier than the network.  
**ACTION - NEIL**
- **Information Leicestershire & Rutland Pilot Council** – John Lewis is our new Trustee for East Midland's & he will report plans for a Pilot Council for National u3a.
- **Siteworks** – Graham gave us information on siteworks, the new website taking place of site builder. Neil read this out. Site builder will shortly not be supported by TAT as the changeover takes place. Graham & Dave have been talking to siteworks Pioneer Program & Leicester u3a has been chosen to participate in the 1<sup>st</sup> 30 u3a's for changeover to the new website. Free, & all support given as long as needed. Dave & Graham will implementing & reporting on this. Discussion followed.  
**ACTION – GRAHAM & DAVE**
- **Events** –Neil reported that Kay Relf has been looking into venues for 2023 Members Christmas Lunch & proposed "Taste" at Leicester College, on the date of Decembers monthly meeting was suggested. Discussion followed & the proposal was agreed. Booking to go ahead  
**ACTION KAY R. & NEIL**
- **Asset Register** – Thank you to Sue for updating the Asset Register. It was formally proposed & seconded & agreed that Phil should store the Assets . Phil will pick them up from Irene's.  
**ACTION PHIL**
- **Documentation** – Neil reported that the National 3 age trust Policies have been updated. Agreed to look into these.  
**ACTION NEIL**

### 5. Secretary's Report

- **Dogs** – Angie reported an incident involving a dog not on a short lead. This was discussed & agreed that Neil should send out a message around all walking group members to remind the of Leicester u3a's Statement on Dogs. (Proposed Phil, seconded Bob)  
**ACTION – NEIL**
- **Summer Party** – Angie suggested we had a summer party perhaps in August like the garden party in September. Discussion followed, agreed, date to be fixed.  
**ACTION - ALL**

## **7. Treasurer's Report (previously circulated)**

Bob talked of Signatories, bank mandate, debit card & internet banking. Bob H will pay the speaker at the monthly meeting.

**ACTION BOB**

## **8. Membership Secretary's Report**

- Membership stands at 370 members.
- Angie has requested a new guillotine for membership cards – AGREED.

## **9. Groups Co-ordinator's Report (previously circulated)**

- Requests to add Pétanque, summer croquet, to groups needing new member, lunch club is on 2<sup>nd</sup> Sunday each month.

**ACTION NEIL**

## **10. Systems Administrator**

- Discussion took place earlier in Chair's Report.

## **11. Programme**

- Keith announced that Jonathan Goddard is returning in November. Radio Days is the next speaker.

## **12. Wellbeing and Hospitality Report**

Sandra reported continued increased membership at Coffee Mornings.

## **13. AOB**

- Phil asked permission if needed to get storage boxes for assets being looked after by her. Committee agreed if needed. Items used by members are at Irene's but will be moving to Phil's. The committee assured her that plenty of notice would be given to Phil for use of any items.
- Ros requested Beacon Access to manage her groups – Neil explained about the committee's decision on 25<sup>th</sup> April 2023. Ros accepted this.
- Angie stated her responsibility as Membership Secretary that she can send group messages to members.

## **14. Next Meeting**

Tuesday 4<sup>th</sup> July 2023, Christchurch, 2.00pm

## **15. Holiday Dates**

Karen: 23<sup>rd</sup>-30<sup>th</sup> June; 15<sup>th</sup>-22<sup>nd</sup> September

Neil 23<sup>rd</sup>-30<sup>th</sup> June

Angie: 23<sup>rd</sup>-30<sup>th</sup> June; 19<sup>th</sup> – 21<sup>st</sup> July

Dave: 23<sup>rd</sup>-30<sup>th</sup> June; 19<sup>th</sup> – 21<sup>st</sup> July

Sue: 13<sup>th</sup> – 20<sup>th</sup> July

Bob: 12<sup>th</sup> – 16<sup>th</sup> June 4<sup>th</sup> – 20<sup>th</sup> September

*Meeting closed 4.09pm*