

## Minutes of the Committee Meeting

Held on 29th November 2022 2.00 p.m. at Christchurch, Clarendon Park Road

**Host & Chair:** Tony Davison (Chair)

**Present:** Henry Paulinski (Vice Chair); Margaret Potter (Membership Secretary); Bob Holness (Treasurer); Neil Taylor (Groups Coordinator); Sandra Barker (Hospitality & Wellbeing); Keith Pyne (Speaker Finder); Phil Proud; Karen Closs (Newsletter); Angie Barnes; Bob Collins

**Apologies:** Sue Took (Acting Secretary)

### Minutes

The following minutes were approved:

25<sup>th</sup> October

25<sup>th</sup> October Confidential

Karen will change the watermark and reissue the minutes.

**ACTION KAREN**

Sue will arrange for signing and send the non-confidential minutes to the website.

**ACTION SUE**

#### 1. Matters Arising (not on the agenda)

Roles & Responsibilities - The sub-committee set up to look at these had not met as agreed due to illness. A new will be arranged ASAP.

#### 2. Chairs Report

Confidential Matters - Were discussed and are on a separate minute.

#### 3. Secretary's Report

- There is no December monthly meeting.
- Dave Barnes will take over from Irene Ault as systems administrator from 1<sup>st</sup> December 2022. Margaret will liaise with Irene to ensure that all passwords and log in details are passed over. Irene will shadow Dave and so retain access until 1<sup>st</sup> January 2023. **ACTION MARGARET**
- It was unanimously agreed that Bob Collins and Angie Barnes will be given full Beacon access as they intend to stand for election as treasurer and membership secretary respectively at the AGM. **ACTION MARGARET**
- Newsletter – Bob H advised that he has received an email from Lionheart Print to say that printing costs will be going up in January due to the cost of energy and paper. They will, in future, quote for each job before printing.

Karen has received a request from several members to have the groups listed in the newsletter. This was declined on the basis that:

- a) We don't have the software that Cliff Ault, former editor, previously used to do that easily and time pressures.
- b) The additional cost of printing (see above).
- c) The information is accessible to members on the website.
- d) Historically there were complaints about incorrect information when a convenor hadn't updated the groups co-ordinator/editor.
- e) To ensure that the information is easily accessible the groups co-ordinator will bring some spare copies of group lists to both the coffee mornings and monthly meetings.

Car Park & Christchurch Booking - Bob H had received an email from a church trustee in relation to the damage to the car park post at the last monthly meeting. Although the email acknowledged that the damage was not caused by a member of the u3a but by a member of the Philatelic society, who booked The Charles Keene room. The member had deliberately driven into the chain when queried by members of the

committee as to whether he belonged to the u3a and, therefore, entitled to park. The email was suggesting that the u3a should have left the car park chain unlocked. Bob will reply to the trustee to the effect that when we first hired the room that we were requested to keep the chain on and only allow legitimate parking to deter shoppers from utilising the car park. As we had had the courtesy of being advised that there was another simultaneously booking and, as such, it was not unreasonable to ask about legitimacy of parking of the gentleman concerned.

4. **Treasurer's Report** - The report was presented and one amendment highlighted – receipts for the 40th anniversary has been amended to £515 from £540 as the cost of the initial planning meeting at the Quaker Meeting house had not been taken into account. It was noted that the cost of room hire had increased.
5. **Membership Report** – Of the 416 **current** members 275 are still to renew. 6 of those are not resigning largely due to ill health or time constraints leaving 269 to chase. Anyone who has not renewed by 31<sup>st</sup> December technically will lapse and will be stopped from attending groups, monthly meetings and coffee mornings after the January monthly meeting.
6. **Groups Report** – The groups reported had been previously circulated. We have 65 groups and several potential new groups.
7. **Programme** - Total cost of speakers for the year was within budget. The program to September next year had previously been presented. Vista have been booked for September and an ex JP provisionally for October leaving just November to find. **ACTION KEITH**
8. **Wellbeing** – Coffee mornings continue to be well attended with new members and a social prescriber present at the last meeting. The next meeting will be the last before Christmas and will have crisps and nibbles in addition to the usual refreshments.  
  
Elizabeth Hassell has only sent 3 cards since April.
9. **AOB**
  - Neither of the resolutions proposed by TAT to increase the subscription paid to them from £3.50 to £4.50 in 2023 (Resolution A) or if that fails in 2024 (Resolution B) was passed and so many amendments were tabled that the meeting lasted for 6 hours with no clear conclusion. Neil continues to liaise with the East Midlands representative and any further discussion on the matter will be deferred to January. **ACTION NEIL**
  - The three new laptops need adding to the asset register.
10. **Next Meeting** - 31<sup>st</sup> January 2023 at 2pm
11. **Holiday Dates** These were checked and confirmed as:

Tony:

Margaret: 24<sup>th</sup> May – 2 weeks

Karen: 10<sup>th</sup>-17<sup>th</sup> February, 21<sup>st</sup>-28<sup>th</sup> April, 23<sup>rd</sup>-30<sup>th</sup> June, 15<sup>th</sup>-22<sup>nd</sup> September

Bob C.

Sandra

Neil 23<sup>rd</sup>-30<sup>th</sup> June

Henry:

Keith:

Angie:

Sue: May need a break from 28<sup>th</sup> November, 10<sup>th</sup>-14<sup>th</sup> December

**The meeting closed at 4.30 pm**