



GROUP MEETING ATTENDANCE SHEET 2022-2023

TERM.....

GROUP.....

LEADER.....

CONTACT.....

Members' Details		Dates (insert across the row below)											
Name	Membership No:												
Total Number Present													
Guests													

1. **Guests may attend TWO taster meetings per group per year only. There are no charges for guests.**
2. **Group Meeting Attendance Sheets for recording members' attendance, and any guests must be completed at each meeting and kept for up to three years afterwards by the group leader/secretary, for insurance purposes.**