

## **Howden and District U3A Photo Policy**

Howden U3A has a policy of encouraging Third Age individuals to enjoy learning and socially engaging experiences within a welcoming environment as set out in our charitable objectives.

To encourage the widest possible participation from potential and existing members, photographs depicting the charity's various activities, which may, where appropriate, include captions giving U3A members' names, can be displayed and publicised in the following (but not limited to) ways: press; social media; website; newsletters and other U3A printed promotional items.

Photographs for publication will be approved by a member of the Howden and District U3A Committee or a Group Coordinator. Where dispute arises, the Committee will be the final arbiter on what may or may not be displayed.

Wherever possible, and consistent with current legislation, the photographer will make participants aware that a photo is being taken for U3A publicity purposes.

A U3A member who objects to a photo containing their image being used in U3A controlled media can make representation to the Committee who will take all reasonable steps to remove the image.

**Adopted by Committee on 3 April 2018**

**Jane Peake – Business Secretary, Howden U3A**