1. **General:**
2. **Fund raising at Monthly Meetings** should normally only be for the benefit of HHD u3a.membership e.g. A Raffle, or similar activity, where monies raised are paid into the HHD account for to benefit all members. HHD Monthly Meetings are arranged for general interest and for enjoyment. HHD members should never feel “pressured” into buying any product, either for the HHD u3a or other Charitable organisations.

**2. Non HHD Commercial Activities at Monthly Meetings**

1. **Other Charitable Organisations.** Any member (or visitor) wishing to conduct commercial activities at a Monthly Meeting, where any proceeds are to be paid to a genuine Charity, other than HHD, may only be allowed to carry out those activities under the following strict conditions:
	1. Prior agreement by the Executive Committee (EC) of HHD must have been obtained.
	2. HHD u3a must ascertain the validity of the other Charity and the persons raising the funds.
	3. The HHD EC must be satisfied that the activity will not detract from the purpose of the monthly meeting.
	4. HHD u3a must not be in any commercial arrangement with the other Charity.
	5. HHD u3a will not advertise the meeting with mention of this Charity.
	6. Cash collections with no exchange of goods is strictly forbidden.
2. **Non-Charitable Organisations.** Fund raising for Non-Charitable Organisations is not allowed under any circumstances.
3. **Charity Speaker.** Where a speaker whose subject is based on his/her work past or present for a Charity may make leaflets available for collection by the audience, if required. HHD u3a will mention the Charity in the meeting posters and advance publicity.
4. **Speaker sourced or manufactured items.** Where a speaker produces his/her own articles e.g., books, paintings, handcrafts etc, the following conditions apply:
	1. Any intent to display products must be agreed with the meetings organiser prior to the meeting.
	2. Permission will only be given where one or two items are on display e.g., book(s).
	3. Reference to the availability of the speaker’s material may be briefly mentioned in the talk. Leaflets giving details may displayed for members to collect if required.
	4. Where the intent of the speaker is not clear to the meetings organiser, then an HHD Officer should be contacted prior to the date of the meeting. If the HHD Officer is not fully satisfied that the above conditions will be met, the speaker will be stood down.
5. **Planning for the Monthly Meetings.**

The speaker booking member and the meetings organiser have the initial responsibility to discuss the above points with the speaker in the planning stage. Reference to the EC should be made if any doubt exist. The Officers and the EC will co-operate fully to facilitate a speedy decision.