

**HAXBY & WIGGINTON u3a Committee Meeting**  
**Tuesday 21 November 2023**  
**St. Nicholas Church Hall at 10am**

**Present:** Chris Jaques (Chairman), Gordon Moore (Vice Chairman) Margaret Edwards (Secretary), Maxine Kutler (Membership Secretary) Peter Murray (Treasurer), Mike Calvert (Speaker Finder), Anne Hysted (Social Events), Judy Moore (New Members), Liz Ball and Paula Wills (Joint Groups Coordinator).

**1. Apologies,** Jenni Rutland

**2. Minutes of Committee Meeting held on 24 October 2023**

The Minutes were accepted as a true record, and signed.

**3. Matters arising from the minutes**

Funding for the provision of books by Oaken Grove Library for the Bookworms Reading Group was approved. An invoice for £25 to be sent to the Treasurer

**4. Correspondence**

**All information forwarded to the Committee or relevant officer**

**TAT: 26.10.23** 40<sup>th</sup> anniversary AGM available for viewing on TAT YouTube channel, From **Sam Mauger:** TAT have compiled a document providing answers to questions raised at the AGM. **30.11.23 Trustees Week** online workshops including ‘Managing Complaints’ and ‘Disciplinary Processes’

**YAHR: 10.11.23 Nick David** Recruitment and Retention Forum set up to gather information on how issues have been managed and to share news of successful methods. **Margaret Fiddes 5.11.23** Pilot Council Update: next meeting on Zoom **13.12.23**. Next meeting **28.2.23** in person. **11.11.23** urging care regarding copyright when using images from the Web. Plans for u3a Festival progressing. Stewards and ‘Meeters and Greeters’ needed. Contact [Margaret.fiddes@u3a.org.uk](mailto:Margaret.fiddes@u3a.org.uk)

**5. Officers Reports**

**a) Treasurer**

Reported a bank and cash balance of £14,652 and attached updated income and expenditure plus an updated balance sheet as at 21st November 2023. On the report the difference between the expenses and income against - **1.** The outings relate to a future trip to Burton Constable. **2.** The Lunches/Dinners relates to future trips to the North Star re the Christmas lunches and a table tennis Christmas lunch **3.** The Theatre relates to a future trip to York Philharmonic male choir plus refunds due to members re the cancelled theatre trip. The new bank mandate is now in place with the Treasurer, the Chairman and the Secretary as signatories and the Charity Commission has been updated to reflect the changes from the AGM removing the leaving Trustees and adding the new Trustees

**b) Groups Coordinator**

LB reported that there were a number of errors (spelling etc) contained within the Beacon groups entries which would need attention. In discussion with the Committee, it was suggested that the status column indicating that a group was ‘full’ should be removed as this was potentially discouraging for members looking for activities.

### **c) Membership Secretary**

Update provided of current membership numbers: **Members 579, Without email 34, TAM 340.**

Reported on actions taken in relation to a recent member death. The Committee confirmed that for the HAWu3a bereavement procedure to be successfully implemented, members must have previously provided their emergency contact details. The availability of this information is also of paramount importance for participation in all HAWu3a activities. MK sought clarification on the part payment of membership fees for 'joiners' in the final quarter of the year. The Committee confirmed that members joining between September and November would pay £5 and then £10 in January as normal. From November onwards the fee would be £10 to cover the annual fee for the following year, normally payable in January.

### **d) Speaker Finder**

November's talk arranged and confirmed, AGM 2024 speaker has had to withdraw and has been replaced by Jeff Topham. Aim to get the completed programme to the printers in December. The Committee agreed that 200 flyers should be ordered.

### **e) Social Events.**

**Christmas lunches at the North Star, Flamborough Head, 7<sup>th</sup> & 8<sup>th</sup> December.** All finally paid and numbers have been confirmed, menu choices submitted to the restaurant. **Outing to Burton Constable Hall, 11<sup>th</sup> December** 48 on this trip, all paid and numbers finalised with venue. The Christmas Social **15<sup>th</sup> December** is now sold out, 120 tickets have been sold. Final planning meeting is on 6<sup>th</sup> December. **Philharmonic Male Voice Choir 5<sup>th</sup> December** Chrys Prebble is leading a trip to the York Citadel on 5<sup>th</sup> December for a concert by the Philharmonic Choir, 30 members are signed up for this. The Social Team meets again on **8<sup>th</sup> January** to discuss next year's programme.

**f) New Members** Twenty new members have been invited for Monday 27<sup>th</sup> November. Eighteen of these are contactable via email.

## **6) Dedicated phone for Membership Secretary**

The Committee agreed the provision of a dedicated phone to obviate the need to share the Membership Secretary's personal number with the wider membership and the public.

## **7) Membership Form**

The Committee agreed that the Membership Secretary's personal contact details should be removed from the membership application form and be replaced with the new dedicated mobile telephone number and the generic email address "membershipsecretary@hawu3a.org" and for applicants to email their application to the membership secretary. For those without internet access and email the new dedicated mobile number would be provided so that they can request a printed application form.

## **8) Carer Membership**

The Committee confirmed that carers attending for the sole purpose of assisting a member are not required to have their own membership. Participation in activities outside of this role would require membership.

## **9) AOB**

Members requiring a replacement plastic membership card are reminded that these are available at a cost of £3. As previously, any new card will be issued with a new membership number and the old number will be cancelled.

The Committee agreed that HAWu3a would offer practical help to the organisers of the u3A Festival being held in York in 2024. See also 'Correspondence' regarding the need for Festival stewards.

The Chairman suggested that an open day for HAWu3a should be planned for September 2024.

Alternative days for the committee meetings was discussed and the 3<sup>rd</sup> Monday of each month at 3.00pm was agreed upon. CJ to confirm with the Church Booking Secretary.

**10) Date of next meeting**

The next meeting will be Tuesday 12 December 2023 at 10am at St. Nicholas' Church Hall, Wigginton.

The meeting ended at 11.30am.

Signed: ..... Date: .....

Chair

u3a Registered Charity No. 1118861