

HAXBY & WIGGINTON u3a
Minutes of Committee Meeting held on Tuesday 19 September 2023
St. Nicholas Church Hall at 10am

Present: Peter Gibbons (Chairman), Yvonne Brabbs (Secretary), Peter Murray (Treasurer), Dorothy Croft, Anne Hysted, Wendy Mitchell, Judy Moore, Gordon Moore.

Guests: Margaret Edwards, Chris Jaques, Maxine Kutler.

1. Apologies

Mike Calvert, Jenni Rutland.

PG welcomed the guests.

2. Minutes of Committee Meeting held on Tuesday 22 August 2023

The Minutes were accepted as a true record, and signed.

3. Matters arising from the minutes 25 July 2023

PG: An appeal for volunteers to join the Committee had been included in the News Sheet.

4. Correspondence

ALL INFORMATION FORWARDED TO THE COMMITTEE OR RELEVANT OFFICER.

30/8/23 from YAHR: Recruitment and Retention Bulletin from Nick David.

31/8/23 from TAT: "UPDATE" summary. Online programme for u3a week 16-24/9/23; u3a Future Lives Group hosts Commissioner for Older People and Ageing; Woodland Trust planted 10000 trees in the u3a Anniversary Woodland last year; "Ageing is an adventure to be embraced"; advert for the u3a Brand Centre; Interest Groups Online fair 2-6 October (details on u3a website); September workshops; "Conversations with..." 24/10/23 Internal Services and Members' Services, and 8/11/23 CEO; Policy and Communications.

13/9/23 from TAT: "UPDATE" summary. Reminder of 'Al Fresco' event of u3a week; offer of survey participation in TAT Learning Programme; TAT podcasts available; IGO fair reminder on TAT website; information about being a Trustee; Scam alert about people pretending to be Committee members and requesting payments; request for volunteers to present Equality, Diversity and Inclusion information.

14/9/23 from TAT: AGM papers/ voting information for 18/10/23.

An email was received regarding the death of one of our members. Appropriate action was taken as per the HAWU3A Protocol, and our condolences sent.

5. Officers Reports

a) Treasurer

A written report was circulated in advance by PM. Currently there is a bank and cash balance of £11,921. Float details from two Group Leaders were still awaited in order to complete the Annual Report. Both PM and WM have chased up this information.

b) Groups Coordinator

A report was provided by WM. The Group Leaders' Meeting went well, see Item 7. WM said that this was her last Committee Meeting. She is stepping down at the AGM having completed 4 years service. She thanked the present Committee Members for their help and assistance. WM had received an email from Martin Webster regarding the number of people in the Bus Pass Group. The email was forwarded to its Group Leader. WM had set up the French Group 2 on Beacon. WM was asked to contact the Group Leader to ask her visitors to formally join u3a to keep attending the sessions.

Action: WM

PG proposed that updating and keeping the Risk Assessment forms should, in future, be the responsibility of Group Leaders, not WM. This was agreed unanimously. The Committee will make periodic checks to monitor this. WM says she is helping to launch a second Chapters Book Club with Pat Nicholson. (There are 13 members interested). A meeting may be possible on 9 October, but is not confirmed.

c) Membership Secretary

Membership details were provided by DC:

Paid up members 567, 31 without email, and TAM 331.

d) Speaker Finder

A written report was provided by MC, who was away on holiday, to the Committee. The last Monthly Meeting talk went down well, and MC thanked PG for covering for him. Three people are on the list for possible talks in 2025. The draft 2024 Schedule of Talks was attached and Committee Members agreed the proposed programme looked very good. MC had contacted the October 2023 speaker, Catherine Sotheran, and will send a message to members via Beacon. MC offered thanks to PG, YB and the Committee for their help over the year. MC valued the encouragement and support, and wished PG and YB well in their 'retirement'. The Committee agreed that MC has done, and continues to do, an excellent job as Speakerfinder.

e) Social Events

AH provided a written report that had been circulated to the Committee in advance of the meeting. The Whitby and Saltburn trip was very successful; payment for the two Christmas lunches at Flamborough will be requested soon (meal is £17.95pp and coach fare approx £12); arrangements for the 'ticket only' Christmas Social were well underway, and details were outlined (posters will be provided to Group Leaders, £5 tickets will not exceed 100).

f) New Members

JM reported that there will be a New Members' meeting on 25 September at 10am, and there are 7 people due to come (including 3 from the Monthly Meeting).

6. AGM Planning

Notices and Nomination forms had been sent out. Nominations for the Committee:
Chairman: Chris Jaques (proposed Gordon Moore and seconded Dorothy Croft)
Secretary: Margaret Edwards (proposed Yvonne Brabbs and seconded Anne Hysted)
Treasurer: Peter Murray (proposed Peter Gibbons and seconded Yvonne Brabbs)
Membership Secretary: Maxine Kutler (proposed Dorothy Croft and seconded Wendy Mitchell). The AGM will be Members Only and free to attend.

7. Group Leaders' Meeting Feedback

a) First Aid Kits

Group Leaders are to be contacted to ask if they need the u3a to provide a kit for their group. (Proposed by Gordon Moore, seconded by Peter Murray and agreed by the Committee). WM will contact Group Leaders to ask if a kit is needed.

Action: WM

b) Annual News Magazine suggestion

It was decided an Annual News Magazine would not be published this year.

c) Risk Assessment Checklists

WM has one for each group and Group Leaders are to be responsible for keeping their own up to date in future.

d) Social Prescribing

This issue was raised by the Ten Pin Bowling Group. Social Prescribing has been discussed previously (at the Group Leaders’ meeting April 2022). It is a difficult issue. It was agreed that future requests for Social Prescribing would be dealt with on a case by case basis. It was clarified that, after two trial visits, everyone attending groups must be members of HAWU3A.

8. AOB

a) Sale of old equipment

PG had sold the old projector screen for £25.

b) Room bookings

PG has booked the St Nicholas Hall for next years’ Committee Meetings, and booked the Sports Bar up to November 2023 for Monthly Meetings. It was suggested that the new Committee bear in mind that the Memorial Hall gets booked up quickly if an Open Day is planned.

c) News Sheet

PG will send out his last News Sheet in October before stepping down as Chairman. GM has agreed to take over until a new Communications Officer is found (who will also update Notice Boards and Posters around the our area).

d) HAWU3A equipment storage

The many items we have are stored in various garages of Committee Members and this needs reviewing as members stand down.

e) Pickleball Group

The Monks Cross Sports Hall have accepted our Safeguarding Policy and Procedure.

PG thanked the whole Committee and expressed his best wishes for the new team. PG and others leaving after this meeting were thanked by members who are staying on.

9. Date of next meeting

The next meeting will be Tuesday 24 October 2023 at 10am at St. Nicholas’ Church Hall, Wigginton.

The meeting ended at 11.30am.

Signed: Date:

Chair

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