

## ***Policy on Obituaries***

### **Background:**

Sadly there have been a number of deaths over the years amongst members. Whilst every member is valued it is not possible to place all obituaries in the magazine on a regular basis as we are very limited for space. This has been discussed a number of times over the last few years at committee meetings and it was decided that a clear policy would be of value. To help guide members the following policy has been agreed and it is hoped that members will appreciate the reasons for this policy.

### **Policy on obituaries:**

Group Convenors should be responsible for letting members of their groups know if a member has died and arrange for a card and condolences from their group.

Generally obituaries will not be placed in the newsletter but if a member has made a significant contribution to the organisation over a number of years and is known to many of the membership a short obituary can be placed in the magazine. Proposals for inclusion should be agreed by the committee and requests can be made by convenors as well as committee members.

Policy reviewed 1st July 2017