

1. YOUR DETAILS. Please complete all boxes clearly and legibly

Surname _____ First Name _____ Usual name, if known by it _____
 Address _____ Post code _____
 Home phone _____ Mobile phone _____
 Email address _____

I have been a member of Harlow U3A before Yes No If "Yes", please give membership number if you know it

I am already member number _____ of _____ U3A and pay my capitation fee to them. (If true, See item 4.d below)

2. TERMS AND CONDITIONS

All members must -

- abide by the aims and principles of the U3A movement and its constitution.
- act in the best interests of U3A.
- treat fellow members with respect and courtesy.
- comply with the decisions of the elected committee.
- advise the committee of any change in your personal details

3. APPLICATION FOR MEMBERSHIP

I apply for membership of Harlow U3A and confirm that I will:

- comply with the terms and conditions of membership as stated above.
- pay the relevant membership fee by the method I indicate below at item 5.

Signed _____

Date _____

4. FEES

- Year. The membership year of Harlow U3A is 1st April to 31st March.
- Amount. The annual fee is £16.00 The half-year fee (1st Oct on) is £10.00. Per person.
- Capitation. Both amounts include £4.00 capitation, the fee payable to The Third Age Trust, our national organisation, that provides a wide range of services and benefits including insurance cover.
- Other U3A? For a member of another U3A, who pays capitation to that U3A, and provides to us proof of doing so, our relevant fee (in blue above) is reduced by £4.00

5. PAYMENT. (Please indicate your method by ticking the relevant box below). Our preferred option is Online

Payment can be made by cash. Cheque to "Harlow U3A". Online or at bank

Put your surname as reference for Online Payment or payment into the account at a bank:

- is to "Harlow U3A", Sort code - **60-10-05**, Business Account - **84638818**
- When, before 1st April for the coming year, you are arranging a payment, please ensure you mark the payment to be made on 1st April or the first working day thereafter.

6. PRIVACY STATEMENT

Tick boxes as appropriate. Yes. No

I consent to my details being used for these purposes -

- to store it securely for membership purposes.
- to communicate with me as a U3A member.
- to share with the group leaders for those groups for which I become a member.
- to send me general information about the Third Age Trust (The national organisation).

I am happy to be added to the mailing list for the Third Age Trust Magazine "Third Age Matters"

I consent to my details being shared with the company that distributes "Third Age Matters"

I consent to my photo, if taken at a U3A event, being:

- displayed at a U3A event, or
- included in the Harlow U3A newsletter

Signed _____

Date _____

You can, at any time, by contacting us, request that -

- your data not be used for any of these purposes
- you view the data being kept about you

If you pay tax and are willing to help us raise our funds, please complete the HMRC form overleaf before sending this form to us

This form should be taken with cash or sent with a cheque to -

Christine Chesham, U3A Membership Secretary, 2 Five Acres, Harlow, CM18 6UX

Gift Aid Declaration

Please treat as Gift Aid donations all qualifying gifts of money that I make from the date of this declaration until I notify you otherwise

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each year (6 April to 5 April) that is at least equal to the amount of tax that all charities or Community Amateur Sports Clubs (CASCS) that I donate to, will reclaim on my gifts of that tax year.

I understand that other taxes, such as VAT and Council Tax, do not qualify.

I understand that the charity will reclaim 25p on every £1 that I give.

If you pay income tax at the higher or additional rate, and want to receive the additional tax relief due to you, you must include all your Gift Aid Donations on your Self-Assessment tax return or ask HM Revenue & Customs to adjust your tax code.

Title First Name Last Name

Home Address

Post Code

Signature

Date

Please notify U3A in writing if you:-

1. Want to cancel this declaration
2. Change your name or home address
3. No longer pay sufficient tax on your income and/or capital gains

Note.

If you are also a member of another U3A, you should complete one of these declarations for each U3A of which you are a member