



Harlow & Surrounding Areas  
"Learn, Laugh, Live"

**Minutes of the 12th AGM held online and by Royal Mail Post (for members without emails)**  
**between**  
**Friday 28<sup>th</sup> August and Wednesday 30<sup>th</sup> September**  
**Due to Covid 19**

1. The minutes of the last AGM held on 23<sup>rd</sup> September 2019 were approved.
2. Finance Report  
Accounts for the year April 2019 – March 2020 were approved.
3. Trustee/Chairwoman's Report covering April 2019 to March 2020

Chairwoman Rita Tomlin's Annual Report - Condensed: (sent in full by email & post)

"Harlow u3a has had a good year with membership reaching 900 plus. Groups were increasing covering a variety of subjects. Treasurer Heather Graham had agreed to sign for another year as no one had come forward to take up the post as at September 2019 AGM. We must also thank Membership Secretary Claire Knight and Groups Treasurer Pam Pryor for their sterling work over their time in post. This meant that September 2020, three Committee members would be retiring. Chris Chesham was ready to take over as Membership Secretary.

After considering the state of our account this year the Committee decided that our membership fee should stay the same at £13.50 for 2021/22.

2019 we signed up for the Beacon Management Project. Geoff Longster has been the lead on this project and assured us that our u3a would be easier to manage – the implementation is now complete and the system ready to use. Beacon 2 will be introduced shortly with more flexibility to do things "Our Way".

Rita's address finished with a strong plea for volunteers to come forward to fill vacant Committee position otherwise the Harlow u3a would have to be dissolved.

4. Election of Committee Members (Trustees)

Treasurer Nominated by	Geoffrey Kay Geoffrey Longster	Seconded by Anne Richards
Assistant Treasurer (Groups) Nominated by	Helen Simpson Pamela Pryor	Seconded by Roger Pryor
Membership Secretary Nominated by	Christine Chesham Elizabeth Stapleton	Seconded by Delia Allen

As of 30<sup>th</sup> September 2000 - 131 replies were received from members via email & post in favour of the nominated members for Committee vacancies. This number meets the quorum requirement of our Constitution for an AGM - 10% of our current membership of 741.

No further questions were raised.

Appointment of Independent Examiner for 2020/2021 Accounts

To appoint Mark Williams as Examiner for the Financial Accounts for the year 2020/21.

Proposed: Terry Sothcott

Seconded: Maureen Martin

5. Proposals from Members

None Received

6. Any Other Business

To note that Heather Graham, Claire Knight, Pam Pryor received tokens as appreciation for their work and time in office.