



Harlow & Surrounding Areas  
"Learn, Laugh, Live"

## Group Payments Submitted Form

Payment to the Group Treasurer

Name of Group.....

Facilitator(s).....

I confirm that the payment is recorded in the Group's Beacon Petty Cash Ledger.

Signed \_\_\_\_\_

Date.....

Item	Date	Description – Beacon Reference	Amount
1			
2			
3			
4			
Total			

Form Updated May 7<sup>th</sup> 2020