



University of The Third Age
Harlow & Surrounding Areas

DRAFT

**Minutes of the 11th AGM held on Monday 23rd September 2019
at Paringdon Social Club, Harlow, Essex CM19 4QT**

1. Rita Tomlin, Chairwoman opened the meeting by welcoming 148 members to the 11th AGM. Apologies received from Geoff Longster, Anne Richards, Sue McClymont.
2. The minutes of the last AGM held on 24th September 2018 were agreed.
3. Chairwoman Rita Tomlin's Annual Report:

“My first year as Chairwoman has been quite a big learning curve for me. As you know I attended a “Keeping it Legal” workshop run by the Third Age Trust. This raised many questions about running our U3A. A small working party was set up to look into the problems to make sure we were covering all the items. This is an ongoing project taking us many months work to go through. Watch this space!

We have also joined a scheme call BEACON, which will help us with our membership records and financial matters, Geoff Longster and Claire Knight will be getting this underway.

We held a Cyber-crime Seminar in September, which was very well received. As only 130 members signed up for this, perhaps we can arrange another session sometime.!

Harlow U3A is in a good place, with many members and lots of groups. However, we have noticed over the year, that we have lost some groups. We need to get more members becoming facilitators, to keep our groups going and to start new groups. Please speak to Janice Bushell or Anne Richards, our group co-ordinators, if you have any ideas about continual learning and fun.

The Committee work very hard keeping our U3A in good working order, but we have noticed that member numbers attending the General Meetings have declined this year. Why is this? Any idea? Peter Gould has arranged a very good year of Speakers, thank you Peter.

Our two Social Meetings this year have been up and down. In April, we organised a Ukulele Band event, which was poorly attended. Presented by Nich Taylor, our August Summer Quiz was a great success. In December the U3A choir will present a Christmas Celebration with new songs and a sing-along with members.

I take this opportunity to thank all the members of Harlow U3A who give their time and expertise in keeping it running.

Don't forget, we need volunteers, WE NEED YOU to make our U3A successful”.
4. Treasurer's Annual Report included in Item 5
5. Approve the Accounts for the year ending 31st March 2019
These were agreed with no questions being raised.
6. Appointment of Independent Examiner for 2019/2020 Accounts
To appoint Mark Williams as Examiner for the Financial Accounts for the year 2019/20.
Proposed: Derek Fenny Seconded: Janice Bushell
7. Proposals from Members
None Received

8. Appointment of Committee Members

Treasurer – Heather Graham

Proposed Terry Sothcott Seconded Maureen Martin

Although the Treasurer had completed her 3-year term of office, with the absence of any other proposals received for the position, Heather agreed to continue for another year.

Chair asked all present that a replacement Treasurer would be needed and asked for anyone interested to contact Committee. They would then be able to shadow Heather to familiarise themselves with the paperwork.

It was noted that Co-opted Committee Members had been elected to full Committee
Minutes dated 5th August refer.

Geoff Longster Proposed by Maureen Martin Seconded Claire Knight
Anne Richards Proposed by Liz Stapleton Seconded Terry Sothcott

9. Any Other Business

The Meeting concluded with Member Audrey Marlow thanking Committee for their hard work and time spent on U3A administration.

With no further business the meeting closed at 10.50 a.m.