



Minutes of Committee Meeting Monday 14th June 2021

To: Rita Tomlin (Chairwoman) (RT) Maureen Martin (V.Chairwoman)
(MM)
Liz Stapleton (LS) Geoffrey Kay (GK)
Helen Simpson (HS) Christine Chesham (CC)
Terry Sothcott (TS) Geoff Longster (GL)
Anne Richards (AR)

1. Apologies – Chris Chesham. Ian Jackson, Liz Stapleton, Rita Sewell, Geoff Longster.
Invited Members Moyna Strowman,

2. Minutes

Minutes of meeting held via Zoom on Monday 10th May 2021 approved.

3. Matters Arising

Report planning for CIO - update.
Postponed due to **GL** absence

4. Committee Planning Chart

As stated on CPC Chart:
Preparation for AGM ongoing due to Covid restrictions.
Notice will be by email and post.
10% attendance is needed to pass any motions.
Facilitators Meeting/Thank you Lunch. No decision made.
General meeting to be held on 28th June by Zoom

5. Finance

Annual Audit, signed off and paid for.
Account Balance as at 30/04/21 see attached
Monthly Account see attached.
GK
GK to look into asset register, which needs to be updated.
Small Sub Committee will discuss the issue
LS HS RT GL

Groups/Events

History group. Venue will not accept cash payment.

HS will collect the money from History Group and pay venue by cheque.

6. Group Co-Ordinators Report

AR

The need for another group's coordinator to "job share". Ensuring facilitators inform

Committee when their group restarts and the need to fill in risk assessment forms.

New facilitators are needed for Pilates and Move It or Lose It.

Members of other U3A's attending our groups not being associate members of Harlow,

is not acceptable.

Facilitators need to check membership to Harlow U3A.

7. Membership Report

Membership Total - 764

GL please let CC know if the new membership form is going to be put on Harlow u3a website,

CC has had a few old type forms sent to her recently.

GL CC

8. Computer

Postponed due to absence

GL

9. Newsletter

Items being sent in sporadically.

TS has enough to publish next Newsletter, when applicable

10. Any Other Business

MS may be able to take on part of the roll of Secretary.

A meeting with **LS** and **MS** will be arranged

LS MS

There is a Meeting room at the back of the Fire Station, which is suitable
For Committee Meetings, this is free of charge.

RT

Response u3a day Wednesday 2nd June 2021

Limited response for joining the Harlow U3A.

RT

Feedback “Play therapy for disaffected children – Sue Gowing.
Only 50 members joined in the Zoom meeting.

Next General Meeting – Speaker - Monday 28th June 2021
Gt.Ormond St. Hospital – Judy Anderson

Next Zoom Committee Meeting
Monday 12th July 2021 - 10.30 a.m.