

Harlow U3A Second Annual General Meeting January 22nd, 2024

MINUTES

1. **A quorum** is the lower of 10% of the current members ($633/10 = 63$) or 50 present plus proxies held. There were 110 members present and a total of 68 proxies held, constituting a quorum.
2. Jane Winterbotham, chair, **opened the meeting at 10:45** and delivered her report for the 2022-23 membership year. This included thanks to everyone who volunteers in any role for our u3a. Special thanks were given to our retiring Treasurer, Geoff Kay, and to Garry Slark who has been our accounts Examiner for several years.
3. Margarete Briggs proposed and Jan Arnold seconded **Acceptance of the Minutes** of the first Harlow U3A CIO AGM, concluded on Monday 26th September 2022, as written. The motion was agreed by a unanimous show of hands.
4. Jane Winterbotham proposed and Geoff Longster seconded the acceptance of the **final examined accounts for FY 2022/23**, as presented. The motion was agreed by a unanimous show of hands.

5. Finance Report –

The Treasurer, Helen Simpson, presented a summary of the current year-to-date (April – December 2023) finances of Harlow U3A (CIO). She noted that she has taken on the Treasurer role for all accounts following the retirement of Geoff Kay. The committee has followed a consistent and conservative approach to our finances, keeping spending within budget and maintaining a reserve of about half our expected membership income. The budget for the next three years includes a proposal for membership dues for FY 2024/25, payable on April 1st, 2024 to remain unchanged at £16.00 p.a. and a probable £1.00 increase the following year. The proposal was accepted by the members.

6. Resolutions

a. Committee –

- i. **A proposal** to appoint member Patricia Ruder as Examiner for the Financial Accounts year 2023/24. (Note: revised advice from TAT indicates it is acceptable for a U3A's accounts to be examined by a member who is not a Trustee). With thanks to Patricia for volunteering to perform the examination.

Patricia was appointed by a unanimous show of hands.

7. Election of Trustees

Christine Chesham and Helen Simpson were each elected as Trustees for a second 3-year term, ending January 2027, as nominated by the Committee and a unanimous show of hands.

Member Joan Jones, nominated by Jane Winterbotham, seconded by Margot Everett was elected as a first-term trustee until January 2027.

8. The next AGM will be held on January 27th, 2025.

If you have any queries regarding the AGM please contact the Secretary via email:
HarlowU3A.Sec@gmail.com

Geoff Longster, Secretary