

General U3A Activity Risk Assessment Checklist in Covid-19

U3A Name - Guildford Area U3A
Interest Group - Outings and Trips
Date Location/Postcode Thursday 9 th June 2022 The London Coliseum, St Martin's Lane, London WC2N 4ES
Nature and Description of Activity Coach theatre trip to see performance of My Fair Lady

Part 1: Before the activity Group Organiser Check list:	Yes (✓)
<p>A) Consider the current Government and Public Health advice in relation to your location and the feasibility of carrying out this activity safely adhering to present social distancing requirements and permissible indoor and outdoor group sizes.</p> <p>Although Covid restrictions have recently been eased, we will continue to check government, NHS and HSE for advice, guidance and any changes to the regulations. This risk assessment will be reviewed regularly and updated if necessary.</p> <p>CURRENT entry requirements for the London Coliseum are that all customers are required to show either a valid NHS Covid Pass as proof of double vaccination or evidence of a negative lateral flow test taken within the previous 24 hours. All customers must wear face-coverings at all times during their visit unless they are under the age of 11, when they are eating or drinking or if medically exempt. NHS Test and Trace is encouraged. They also say they use an advanced ventilation system. And in order to keep the whole audience safe, they say that people must not attend the theatre if they have tested positive, show any symptoms, have been told to self-isolate, etc. This is in line with current requirements of theatres and hospitality venues. However, the situation may change by the time of our visit in June. Members will be kept informed of any significant changes.</p> <p>Gastonia has been awarded Visit England's 'We're Good to Go' accreditation, the industry standard and consumer mark which reassures customers that their businesses adhere to the Government and public health guidance regarding Covid. Members will be advised to comply with whatever measures we or the coach company may put in place on the day (such as hand-sanitising, mask wearing, etc.).</p>	Yes
<p>B) Consider whether your activity involves the sharing of any equipment or shared spaces and make suitable arrangements to have antiviral cleaning products available.</p> <p>No sharing of equipment.</p> <p>If necessary, members will be advised and reminded about maintaining social distancing in shared</p>	

spaces, which are mainly getting on and off the coach and any 'pinch points' such as entrances/toilets.

All members will be asked to follow the advice and instructions of the staff of Gastonia and at the theatre.

- C) Advise all wishing to take part that they should allow group leaders take a register with contact details of participants to share with NHS Contact and Trace service if required.

All members complete an application form, so the GL has their contact details

Members are asked to contact the GL and inform them if they develop Covid-19 symptoms or test positive after the trip. All other members will be informed of this.

- D) Where necessary inspect area prior to starting activity to ensure adequate social distancing can be maintained throughout and to remove/isolate any hazards.

We have carried out a coach theatre trip recently without any issues. I have visited this particular theatre before, and consider it to be suitable for this group visit.

- E) Ensure travel arrangements also meet the necessary requirements

Gastonia have the 'We're Good to Go' accreditation to ensure they meet Government and industry standards. We will ensure that we adhere to whatever measures are still in place by the date of our visit. All their drivers have received three vaccinations.

We MAY introduce some procedures if we feel it is still necessary, such as wearing masks, load from the back/unload from the front, etc. We will decide this nearer the time of the visit, and members will be informed of this beforehand.

- F) Consider the general hazards related to this type of activity, the impact accommodating Covid19 requirements may have on the way it is organised.

We have carried out a few coach trips to different venues in the past few months, ensuring that all Covid measures were in place and adhered to, and there were no problems.

Most members should have had three vaccinations by now.

- G) Record outcome of these considerations in writing prior to the activity and share with participants so they can complete their personal checklist in line with the information in your checklist.

Before booking all members will be given a copy of this Risk Assessment completed by the Group Leader.

Before booking all members must complete a Personal Checklist (below) so that they can consider their own health risk category and that of anyone in their household, and confirm that they are able to take part without any adverse risk to themselves or their household.

We also ask that, in line with Government and Public Health guidelines, if you or someone from your household/family tests positive for Covid-19, are feeling unwell or have Covid-19 symptoms, you stay at home and do not come on the trip.

H) General Risk Assessment – consider other risks while on the trip and what to do to minimise these.

As they arrive on the trip, all members are given a slip of paper giving information on the plan and timings for the day, as well as two mobile phone numbers (my own and Ann’s) so they can contact us if they become detached from the rest of the group, become unwell, or forget what time or where the coach is departing from.

‘Emergency Contact Details’ are obtained from Beacon, so they can be contacted and informed if a member is taken seriously ill or has an accident while on the trip.

Signed Group Organiser:

Jackie Ring

Dated

24.1.22

Part 2: Before Activity Personal Checklist:

Yes (✓)

To be completed by the GU3A Member

1. All participants to review their own personal health and circumstances and refer to the NHS Website in [England](#), [Wales](#) or [Scotland](#) for further information if you are at higher risk of getting seriously ill from coronavirus.
2. Consider the health risk category of anyone else you are living with in your household.
3. Review the risk check list for the activity you intend to take part in - completed by your U3A group organiser and consider if it is the right decision for you to take part without adverse risk to yourself or household at this time.
4. Do not take part if you or someone else from your household have covid-19 symptoms – these include a high temperature, a new continuous cough and the loss, or a change to your sense of smell or taste.