

General U3A Activity Risk Assessment Checklist in Covid-19

U3A Name - Guildford Area U3A
Interest Group - Outings and Trips
Date Location/Postcode Tuesday 21st September 2021 Royal Albert Hall, London, SW7 2AP
Nature and Description of Activity Coach Trip to an evening performance of <i>RPO at 75</i>

Part 1: Before the activity Group Organiser Check list:	Yes ()
<p>A) Consider the current Government and Public Health advice in relation to your location and the feasibility of carrying out this activity safely adhering to present social distancing requirements and permissible indoor and outdoor group sizes.</p> <p><i>A decision will be made whether to book the trip after the next Government announcement which will take effect from 19th July 2021, which will ensure that we comply with the most up-to-date rules and guidelines.</i></p> <p><i>In line with <u>current</u> Gov and Public Health advice -</i></p> <p><i>the group size may be restricted</i></p> <p><i>members will be advised to comply with whatever measures the venue may still have in place at the time of our visit (such as NHS Track and Trace, mask-wearing, cash-less café/bar, etc.)</i></p> <p><i>members will be advised to comply with whatever measures the coach company may still have in place on the day (such as hand-sanitising, mask wearing, etc)</i></p>	Yes
<p>B) Consider whether your activity involves the sharing of any equipment or shared spaces and make suitable arrangements to have antiviral cleaning products available.</p> <p><i>No sharing of equipment.</i></p> <p><i>If necessary, members will be advised and reminded about maintaining social distancing in shared spaces, which are mainly getting on and off the coach and the theatre 'pinch points' such as entrance/toilets.</i></p> <p><i>All members will be asked to follow the advice of the Gastonia and RAH staff</i></p>	
<p>C) Advise all wishing to take part that they should allow group leaders take a register with contact details of participants to share with NHS Contact and Trace service if required.</p>	

All members complete an application form, so the GL has their contact details

If anyone develops Covid-19 symptoms after the trip, the GL will contact all members to advise them of this

- D) Where necessary inspect area prior to starting activity to ensure adequate social distancing can be maintained throughout and to remove/isolate any hazards.

We have visited the Royal Albert Hall before. It is a large and airy venue with a number of entrances/exits, and I don't envisage any issues other than those already addressed.

Members will be observed during the trip and if necessary reminded to maintain social distancing from each other as well as the general public, especially at pinch points, such as getting on and off the coach, the entrance/exit to the theatre. After more than a year of social distancing, members are used to doing this by now, but may still need reminding.

- E) Ensure travel arrangements also meet the necessary requirements

Gastonia have the 'We're Good to Go' accreditation to ensure they meet Government and industry standards. We will ensure that we adhere to whatever measures are still in place by the date of our visit. All their drivers have received two vaccinations.

- F) Consider the general hazards related to this type of activity, the impact accommodating Covid19 requirements may have on the way it is organised.

The trip has been organised in the same way as other trips with no perceived additional hazards other than being aware of the risk and therefore making allowances for social distancing, hand sanitising, etc as mentioned above.

We carried out a coach trip in June, ensuring that all Covid measures were in place and adhered to, and there were no problems.

Most members should have had both vaccinations by now.

- G) Record outcome of these considerations in writing prior to the activity and share with participants so they can complete their personal checklist in line with the information in your checklist.

Before booking all members will be given a copy of this Risk Assessment completed by the Group Leader.

Before booking all members must complete a Personal Checklist (below) so that they can consider their own health risk category and that of anyone in their household, and confirm that they are able to take part without any adverse risk to themselves or their household.

We will inform members of any restrictions/criteria still in place after 19th July 2021.

We also ask that, in line with Government and Public Health guidelines, if you or someone from your household/family tests positive for Covid-19, are feeling unwell or have Covid-19 symptoms, you stay at home and do not come on the trip.

Signed Group Organiser:

Jackie Ring

Dated

2.7.21

Part 2: Before Activity Personal Checklist:

Yes ()

To be completed by the GU3A Member

- A) All participants to review their own personal health and circumstances and refer to current Government guidance for different risk categories in Covid19 and what measures are recommended for people over 70 and/or with various medical conditions.
- B) Consider the health risk category of anyone else you are isolating with in your household.
- C) Review the risk check list for the activity above completed by the group organiser and consider if you can take part without adverse risk to yourself or household.