

Minutes of Meeting of Great Glen U3A Committee

4th April 2023 at 2.15 p.m. online

Present: Peter Russell, Sue Russell, Roger Edwards, Janet Fanko, Robert Mansfield, Patricia Mansfield, Di Richardson, Lynda Williams and Elizabeth Cooke

1. **Welcome and Apologies:** PR welcomed Committee members to the Zoom meeting. The meeting was being held on Zoom due to ill health of three committee members, there were no absences.
2. **Minutes of Meeting 7th March 2023:** Accepted.
3. **Matters arising.**
 - a. **Table Tennis Tables** – the director at the university had yet to approve to accept one of the tables. A home has yet to be found for the other table possibly to GG youth club or Scouts. **JF to investigate.**
 - b. **TAM magazine deliveries** – PR reported that there is no reason to follow up further unless there are further problems in the future.
 - c. **Asset Marking** - to be carried forward as the equipment has yet to be located.
 - d. **Access to Committee Meetings** – **PR is to make sure the policy is on the website.**
4. **Closure of the Village Hall** – as we had been told the village hall is now permanently closed the monthly meetings will be in the Methodist Church rooms. All u3a equipment which was in the Village Hall has been relocated except for the Bowls Cupboard and its contents. PR will put all of the catering items in the Methodist Church kitchen.
 - a. **Bowls Cupboard and kit** – at the moment there is nowhere to relocate it. **RE to speak to Peter Stanley and offer to assist him in its removal if required. JF to investigate free advertising locally if it is to be given away for which she will need a photograph.**
5. **Open Day and Change of Venue implications-** This will be at 10.30am on Wednesday 20th September. **DR to book the hall and Ruth Warner Room at the Methodist Church from 9.30am to 12.30am. RE to update floor plan for the change of location.**
6. **April Monthly Meeting- 12th April.** PM has let RE know the speaker's requirements. Registration to be held in the Church foyer. 50 chairs maximum in the hall. To aid circulation hot drinks to be picked up by attendees in the kitchen and kept until collected by helpers. **PR to send out email to all members re change of venue and arrangements. RE to ask Peter Stanley to put up a notice on the village hall on the day of the meeting.**
7. **Projection Screen actions** – the screen that had been put up in the Methodist Hall had fallen down. This screen was the responsibility of GG u3a as we had put it up. It was agreed that there was no need for a new screen as the wall was adequate for projection. It could be painted, but it was decided to leave as it was until the church needed to decorate. The disposal of the old screen was discussed and it was wondered if Bill Maxted could assist with this.
8. **Membership Matters** - JF reported that there was 1 new member in March (13 new members in 2023 to date) to give a total of 349 of whom 26 are associate members. 101 of these members have yet to renew or resign.

9. **Finance Matters** - RE reported he has prepared draft accounts to go to Barry who will take 2 weeks to do the independent examination. Gift Aid etc. is accounted for on a received basis. There is a claim for about £800 being prepared to go in imminently not included in these accounts.

The Tuesday croquet group now has 8 members and is therefore paying its way.

- a. RE has written to TAT re recommendations on Gift Aid claims. He had received a response from a London treasurer who said any claim must be backed up by 'eligible' expenses. The implications of this will be considered at the next meeting. **RE to do a paper on it for the meeting.**

10. **Network Matters** –RM had nothing to report, there had been no feedback on the retirement paper.

11. **AGM Timetable** - This will be on 6th June 2023. RE has prepared the draft Financial Report and Agenda which is in Dropbox. **Committee members to review in 'AGM' in Dropbox and let RE/PR know of any changes suggested asap.** These will then be sent out with the voting papers at the end of April. PR will organise the distribution where possible electronically, RE will organise the printing of around 20 packs for those not on email and let LW have them for distribution. Any postal votes should be sent to JF.

12. **Development Working Party (DWP)** – SR reported that next Open House is planned for the 19th April. Two new group meetings are planned; Local History 10.30am 13.04.2023 and Photography 2.30am 26.04.2023. A new craft group is still under consideration. **RE is to cancel the Needles & Pins room** now the leader has stepped down. RE has amended the Group Leaders handbook to cover new locations e.g. The Fox Pond (£2, £1.50 to The Fox Pond and 50p donation to GG u3a) and elsewhere.

13. **Groups Coordinator's Report** - DR reported the Village Strollers group had its first walk in Blaby with 9 participants. Further walks are planned.

Anomalies were being found between Group leaders lists of participants and Beacon which DR is correcting. No non-members were found on the lists.

Group leaders are responsible for booking their own rooms.

The Friday table tennis membership was now in double figures.

DR is to update the Group Leaders handbook re waiting lists and maximum numbers.

14. **Business Secretary's Report** - EC had nothing to report.

15. **Newsletter** – LW still has wrist problems. The newsletter is expensive to send out by post to those who do not have email. **LW to contact those to whom it is posted to ask them if they still wish to receive it.**

16. **Any Other Business** – PR reported that the East Midlands Region now has a trustee (John Lewis). The members portal on Beacon is not being used, but as from 18th April the log-in is being changed to a more conventional log-in and members can manage their own data should we wish to introduce this facility.

It was agreed that the safety mats and any other assets in the u3a cupboard used by other groups should be stored in the kitchen and non-u3a groups should not access the cupboard. **RE to notify all group leaders.**

17. **Next Meeting:** Tuesday 2nd May at 2.15 p.m. in the Ruth Warner Room. DR and JF gave their apologies in advance.

The meeting ended at 4.35 pm.