

# Minutes of Meeting of Great Glen U3A Committee

3<sup>rd</sup> October 2023 at 2.15 p.m. in the Ruth Warner Room

**Present:** Robert Mansfield, Roger Edwards, Janet Fanko, Di Richardson (until 3pm), Patricia Mansfield, Lynda Williams and Elizabeth Cooke.

1. **Welcome and Apologies-** RM welcomed Committee members to the meeting. There were no apologies.
2. **Minutes of Meeting 5<sup>th</sup> September 2023 and Matters Arising:** The minutes were accepted with a small adjustment to item 7. Matters arising were to be covered under the appropriate headings.
3. **Membership Matters** - JF reported in Paper B that 15 new members were recruited at the open day (13 in September + 2 in October) thus in September there were 13 new members giving a total of 360 at 30.09.2023, including 31 associate members. Further recruitment was discussed and **JF is to set up skeleton form to go on Facebook. This will need keeping up to date.**
4. **Finance Matters** - RE reported £17,000 was in the bank after all rentals had been paid.
5. **Gift Aid** - JF reported new Gift Aid forms are in hand and ready to be sent out. **It was agreed that they should be sent out with a circular asking people to fill in the form and sign as proof that they have read it.**
6. **Monthly Speaker Meetings** – PM reported for October meeting –speaker Geoff Harris needs no equipment. Speakers have now been booked to March 2024.
  - 6.1 Christmas meeting has been organised as a self-entertainment meeting. Young choristers are expected, ukulele group and various members reading are scheduled.
7. **Groups Coordinator's Report** – DR reported that the Birds and Wildlife Group are struggling to continue. The temporary leader of the Art Appreciation and the Garden Group would like to step down as soon as possible. Stella Orbell would be happy to help with a new Mixed Crafts group.
  - 7.1 Unwelcoming Behaviour – RM reported that he had forceful report of an incident with a new member at a 'taster' session. Enquiries revealed that the incident had been dealt with diplomatically.
  - 7.2 Christmas Booklet by Writing for Pleasure – RM reported that as printing costs were higher than expected only 60 copies had been printed for £126.40 which were to be sold at £5 each.
  - 7.3 Quiz Group Payments – Paper Q by RE was discussed. **RE to discuss with the Quiz group leader in order to have a clear policy on Zoom meetings.**

8. **Open Day, 20<sup>th</sup> September 2023** – DR had not yet messaged group leaders for comments on the organisation of the event. **DR to message leaders to seek opinions.**
9. **Equipment Matters** – RM reported PR had run a well-attended training session on the new computer and set up needed with the projector.  
The remaining table tennis table has yet to be moved. **RE to chase.**
10. **Village Hall** – Paper V was presented by RM. Ownership of land has been resolved. After discussion it was agreed that there would be a conflict of interest if a committee member offered to stand as a trustee, however it would be good to find someone in GG u3a who lived in the village to represent our interest and keep us updated. **It was agreed a request made for this in the newsletter.**
11. **Business Secretary's Report** – EC had received the usual TAT newsletter, but nothing much to report, there will be a Network meeting on 19<sup>th</sup> October. **RM will attend.**
12. **Promotional Activity-** **to be carried forward.**
13. **Newsletter** – LW reported this should be ready to go out by the end of the week. LW would like to give up responsibility for this by 31.12.2023. **It was agreed a notice requesting a volunteer to take over should be put in the newsletter.**
14. **Confidential Item-** RM and RE updated the committee and will meet next week.
15. **Any Other Urgent Business** – None.
16. **Next Meeting:** Tuesday 7<sup>th</sup> November 2023 in the Ruth Warner Room at 2.15 p.m.

The meeting ended at 3.50 pm.