

## Grange & District u3a

### Minutes of Committee Meeting

Held on Friday 16 September 2022 in the Council Chamber, Victoria Hall

	<b>ACTION</b>
<p><b>Present</b> Brian Loader, Hilary Wade, Michael McCormick, Susan Jones, John Eakins, Mick Love, Julia Nicholson, Christine Patrick, Ged Jones</p> <p><b>Apologies</b> Tricia Thomas</p> <p><b>1 Minutes of the previous meetings (held on 15 July 2022)</b> The minutes were accepted. (There was no meeting in August because of holidays)</p> <p><b>2 Matters Arising/Actions Check</b></p> <p>Ged has emailed the Third Age Trust (TAT) asking for clarification regarding Filmbank licences. The response received was an extract from the TAT website which provided no further information to that already known. It was agreed to close this action.</p> <p>Michael had confirmed that the only microphone available to roam during the general meeting question and answer is the one which needs to be held close to the mouth.</p> <p>Ged had been in touch with Pat Ramsden to explain how to set up a group and referring her to the Group Coordinator/Leader (GCL) handbook.</p> <p>Brian had spoken to Chris Wilkinson (Chairman of the Grange Institute who confirmed that members of the u3a snooker group have to be snooker members of the Institute.</p> <p><b>3 Future meetings</b> <b>Summer event</b> There was a discussion to finalise the details for the summer event/games morning.</p> <p>The committee thanked Hilary and Julia and the rest of their “team” for organising the event.</p> <p><b>4 Membership</b> Susan reported that we now have 479 members including 4 new members. 13 of these members are Associates.</p> <p><b>5 Finance</b> Michael had circulated a report prior to the meeting and the accounts were accepted. Michel commented that everything is going along smoothly.</p> <p>Hilary aske about the expenditure incurred by one of the groups on its outing. Michael confirmed that there is a ring-fenced amount associated with this group which will cover the loss made on the trip.</p>	

<p>Nevertheless, it was agreed Michael will issue a note to GCLs encouraging them to set accurate prices for future outings/events and to ensure a critical mass is achieved to cover costs before committing to expenditure.</p>	<p>Michael</p>
<p><b>Victoria Hall fees</b> Michael brought the new Victoria Hall charging schedule to the attention of the committee. The new fees will be implemented in January 2023.</p>	
<p>John suggested that we need to inform GCLs of the new fees and it was agreed that Ged will contact the GCLs to inform them of the proposed changes to the Victoria Hall fees. The item will also be added to the Agenda of the October committee meeting</p>	<p>Ged</p>
<p><b>6 Group Coordinators/Leaders (GC/Ls)</b> John has not yet made contact with the member he suggested might be a candidate for the post of Group Liaison Officer (GLO)</p>	<p>John</p>
<p>Mick is willing to carry on as the point of contact for the website but cannot commit to taking on the GLO role at the current time. Hilary and John offered to help on an ad hoc basis.</p>	
<p>Brian commented that David Houghton has made a great success of the Social Tennis group. While David is not on Beacon John has added group members to the Beacon system. The grant application for equipment remains on hold as the “deal” to acquire 5 rackets at a “knockdown price” has not come to fruition.</p>	
<p>David hopes to migrate to indoor sessions for the Autumn and Winter seasons.</p>	
<p><b>7 Security of u3a equipment.</b> John had circulated a paper prior to the meeting to which he spoke. He proposed we put tags on u3a assets and, in the longer term, mark assets with a UV pen.</p>	
<p>Michael reported that Amanda Hunter has confirmed that the cabinet in which equipment is currently housed belongs to the u3a. Unfortunately, there is no easy way simply to replace the lock and we do not know who currently holds keys to the cabinets. He proposed, therefore that we buy a new cabinet and keep a record of who has been allocated a key.</p>	
<p>John observed that if a group (e.g. the Film group) moved out of the Victoria Hall because of the proposed changes to fees it would be inconvenient to continue to store equipment in the Victoria Hall. In particular when we bought the film projector it was agreed that it would not be allowed out of the Victoria Hall.</p>	
<p>John and Michael will seek to ascertain who has keys to the current cabinet</p>	<p>John / Michael</p>
<p>John will buy a diary to use as a booking system for u3a equipment</p>	<p>John</p>
<p><b>8 Newsletter</b> Brian has spoken to Erline and agreed that the deadline for material for the next newsletter will be mid-October with publication in early November as the Winter edition.</p>	
<p><b>[Post meeting note: Ged has invited Erline to our October meeting]</b></p>	

**9 Any Other Business**

Brian thanked Christine for stepping into the breach at the July meeting when he and Hilary were away on holiday.

Brian also observed that we need to start work on the succession plan for the committee which will take over following the Annual General Meeting in 2023. Hilary confirmed her intention to step down from the committee at the AGM.

Ged circulated a message he had received from North West Region advertising a recruitment and retention seminar in Warrington on 28 October 2022. There were no takers.

**11 Date of next meetings**

Friday 14 October 2022, Council Chamber, Victoria Hall