

## Minutes of Glossop U3A Committee Meeting – 28<sup>th</sup> October 2021

- 1) Present – Brigitte Manchee, Glyn Connah, Chris Blackett, Pam Zuntz, Jo Mortlock, Alan Mortlock, Diane Butterworth.
- 2) Apologies – Maureen Brierley, and Hazel Allman.
- 3) Minutes of the last meeting – Proposed, Pam Zuntz seconded Glyn Connah that minutes be accepted.
- 4) Matters Arising - None
- 5) Correspondence – Third Age newsletter including the 40<sup>th</sup> anniversary Woodland project and the 'Shape of u3a for the Future' survey. There was more about this in a message forwarded by Jose Anderson which Glyn will circulate. **GC**
- 6) Treasurer's Report - Maureen submitted the attached report which Glyn read out. There was a query about deposits which raised a question about keeping records in the paying in book. Alan suggested that a duplicate paying in book would be better. Alan volunteered to act as Assistant Treasurer until Hazel recovers. **AM**
- 7) Committee Secretary's Report – Nothing further to report.
- 8) Membership Secretary's Report – Diane reported that we have 28 new members. She will email them to say thanks for joining.
- 9) Group and Activities Coordinator's Report – Pam is updating stuff on the website. She attended a meeting of GM Network Group Coordinators on zoom. Some u3as are much larger than ours and have many more groups and also have online membership forms, no signatures required, and pay online. There are instructions on how to set up a Facebook page online that are better than the ones from the Third Age. There was a suggestion that the Third Age Trust were no longer paying for the Public Performance Licence. (PPL) **GC/MB**  
There is some interest in setting up another Gardening Group, so Pam has created a flier for the next Coffee Morning.  
A meeting will be arranged with Alice Shaw and Maureen Daniels to see if the clash of dates with Good Companions and Dancing for Fun can be resolved. **PZ**
- 10) AOB
  - a. AGM  
Glyn will update the Charity Commission and Third Age websites with committee changes and submit the accounts. Maureen did the induction last time. (though Pam isn't sure if she signed the form) Glyn will ask if she will do the induction for Alan and ask for a copy of the form for Chris to put on the website. **GC**
  - b. Membership Application Form – Diane suggested scanning in all the paper forms. This would be very time consuming, and the data is already in the database.  
The form will be changed to remove the requirement for temporary membership and the need for a signature with the date moved to the top. Also, the new logo to be added. **GC/CB**
  - c. Diversity and Inclusivity – Glyn downloaded a policy template from the Third Age website. But the problem is really whether we make new members welcome at coffee mornings and group meetings. Diane does a good job of welcoming new members initially but then it becomes more difficult as people tend to sit with their friends at coffee mornings and some groups are not very welcoming to new members. Pam suggests groups should nominate someone to welcome new members. She will send out a note about this and seek feedback from new members. **PZ**

- d. Facebook Page – Pam proposes to set up a group and asked Diane to send out an email asking for volunteers. DB  
She has 3 people who are interested. Should we also post on the Glossop page?
- e. Music Equipment – Bradbury House will allow us to store the HiFi equipment on a shelf in the bar store – the locked room let of the serving hatch – for 50p/week, the cost of a large locker. Brigitte will visit Alan Conchie to pick up the equipment and CDs and to discuss possibilities for restarting the Music Appreciation Group. There is also the Easy Listening group CD player and speakers awaiting a decision. Pam also asked about the status of some other group equipment that doesn't appear on the equipment list. (Sewing machines – Quilting group, Karaoke – Singing for Pleasure, Bowling mat)
- f. Coffee Morning Door Rota
  - i. November – Chris
  - ii. December – Jo Mortlock
  - iii. January22 – Pam Zuntz
- g. Committee Meeting Schedule – after discussion we decided to fix the date of the next meeting but leave future dates open awaiting news of the Thursday Group meeting schedule in 2022.

Next Meeting Thursday 16<sup>th</sup> December 2021, 10.00am at Bradbury House.

Glyn Connah (Secretary)

## **Glossop U3A Committee Meeting 28.10.21**

### **Treasurer's Report**

1. The main report is as of the AGM On the 21.10.21.
2. The Summary Account to the end of September is available for the committee. The Budget Forecast will be prepared for the next committee meeting.
3. The total amount in both bank accounts to the end of September was £9,684.82 of which £6,387.26 is core U3A.
4. A U3A Printer has now been bought for £39.99 and is held by the membership secretary Diane Butterworth.
5. Thirty 2022 U3A diaries were from bought from Third Age Trust as 26 had been ordered by members. They were £3.00 each but a delivery charge was added bringing the total to £98.99. Members have been charged just £3.00 so there will be a slight loss from our account.

Maureen Brierley