

Minutes of Glossop U3A committee Meeting – 24th June 2021

This meeting was conducted on 'Zoom' due to the Corvid19 crisis.

- 1) Present – Barbara Connah, Glyn Connah, Chris Blackett, Pam Zuntz, Brigitte Manchee, Diane Butterworth, and Hazel Allman.
- 2) Apologies – Jo Mortlock,
- 3) Minutes of the last meeting – Proposed Brigitte Manchee, seconded Chris Blackett that minutes be accepted.
- 4) Matters Arising – The Third Age Annual Return is online this year, but Glyn hadn't received the email with the link. This has now been resolved and the return submitted. No response yet to our proposed constitution change. **GC**
- 5) Correspondence
 - a. Communications from the Third Age Trust include the latest Newsletters, and a message about u3a day and the latest covid advice.
 - b. Also voting registration for the Third Age AGM. Glyn has registered to cast our two votes. There is information about the candidates for various posts on the Third Age website. Closing date for voting is 11th August. **GC**
- 6) Treasurer's Report - Maureen circulated the attached report in advance of the meeting along with the summary of accounts and budget forecast and an analysis of the options for 2021/2 subscriptions.
- 7) Committee Secretary's Report - Glyn and Barbara joined the North West Region seminar on Recruitment and Retention and got some ideas in relation to u3a day. There are suggestions and other information on the Third Age website. It seems other u3as were 'flexible' about covid rules on 2nd June.
- 8) Membership Secretary's Report – Diane reported 2 enquiries from potential new members.
- 9) Group and Activities Coordinator's Report – Pam has heard from Maureen Daniels about Dancing for Fun. She is planning to restart in July rules permitting. Alan Conchie is to step down as leader of the Music Appreciation group and is seeking a replacement. Maureen asked Pam to request Group accounts for the year end as this is a legal requirement and will send her the form. There will be no income or expenditure, but many groups have some petty cash to declare. **PZ**
Glyn usually collects group reports for the AGM. This is not a legal requirement, but it would be good to hear from any groups that have continued activities this year. **PZ**
- 10) AOB
 - a. Road Map
 - i. Meetings – Still no clarity on indoor meetings following the extension of restrictions to 19th July. Outdoor activities can restart with Chris restarting Monday Walkers and the Bowling group considering opening again.
 - ii. Meeting in the Park – Hazel hasn't had any luck finding a suitable venue. The Cricket club isn't available until October. Manor Park remains the best option. Hazel has contacted HPBC and asked for a form. **HA**
Hazel has mentioned around 100 possible attendees but not all at once but covid restrictions may still be a limiting factor depending on the date we choose. Once a date has been decided we will send out a general invitation.
 - b. U3ADay – Brigitte will coordinate the event. She proposes a stall in the covered market and will check with Damien Greenhalgh that this will be permitted. She will ask a couple of group leaders to help. We have leaflets updated with the new logo

and the Third Age Trust has promotional material on the 'Brand' page of their website. Proposed date Thursday 16th September. **BM**

- c. AGM – The constitution says we should have the AGM in September but can delay up to 3 months, so we propose 21st October to give Maureen time to finalise and circulate the accounts in the event of a virtual meeting. We prefer an open meeting, but this allows time to revert to a virtual meeting the same as last year if restrictions are still in place.

- d. Renewal and Subscriptions – Maureen presented a cost analysis of the options regarding subscriptions for discussion. Chris proposed that we charge £5 for members renewing from this year. Glyn made the counter proposal that we make no charge for members renewing. After some discussion, Chris seconded Glyn's proposal and a vote taken and the proposal for free renewal was carried unanimously. New members, including any who didn't sign up this year (2020/21), will pay the full £9.

Glyn will draft a message and renewal form for Diane to send out before we send out the AGM invites emphasising the need to formally confirm renewal so that we can confirm capitation fee on their behalf.

It will also ask members to update their details if appropriate. **GC**

This will go out as an email to most members (Diane please avoid multiple forwarding) and as a letter to the rest. **DB**

Next Meeting Thursday 29th July 2021 at 11.00am.

Glyn Connah

Glossop U3A Committee Meeting 24.06.21

Treasurer's Report

1. The Summary Account and the Budget Forecast, with actual figures up to the end of May are available for the committee.
2. The total amount in both bank accounts, to the end of May is £9,972.66, of which £6,687.25 is core U3A.
3. The Third Age Trust annual subscription has been paid. We had 247 members at the beginning of April so the total amount paid @£3.50 per head was £864.50.
4. The three members whose original cheques were cancelled have now received their refunds in cash.
5. The May Mirthy talk has been paid and this will be the last one.

Maureen Brierley

Thoughts on 2021-22 Subscriptions

- * 2020-21 we have had 247 members of whom 241 have paid the full subscription of £9.00.
- * Our full income for the year to May is £2,221.00 and expenses is £1,206 which includes paying copyright licence in July but not any outgoing for any costs of sending out AGM notices.
- * 2019-20 our U3A income was £3,443.00 and expenses were £3,639.00 and we had 351 members.
- * Third Age capitation this year was £3.50 per head so we paid £864.50
- * The capitation is increasing in April 2022 to £4.00 per head.

What options do we have for 2021-22 subscriptions?

1. All members who join in September pay the full subscription of £9.00.
If this option is agreed, based on a full year membership of 350 the income would be £3,150.00.

2. All members who join in September pay £5.00 membership and the capitation of £4.00 per head is paid from our funds.

If this option is agreed it would amount to £1,400 from funds.

Membership income would be £1,750. This would mean using our funds to cover the difference in annual expenses.

3. The 247 members who joined for this year could be offered

a. a free year;

b. to pay only the £5.00 with capitation covered from central funds;

c. to pay only the capitation of £4.00 and membership covered from central funds.

If option a is agreed, at £9.00 per head it would cost £2,223.00.

If option b is agreed, at £4.00 per head it would cost £998.00.

If option c is agreed, at £5.00 per head it would cost £1,235.00.

Any other members joining who did not enrol this year would pay the full amount of £9.00.

4. Having two different payments to collect may be a problem in collecting and also could cause resentment.

5. There is £6.600 in U3A account. It was agreed that the reserve was too high and needed to be reduced to about £3,750 to £4,000. This gives a leeway of about £2,500 to support any changes in subscriptions for one year and cover annual running costs if subscription income is cut. This is our main and largest income that helps cover most of the annual running costs.

These are just thoughts and ideas to help the discussion, I hope.

Maureen Brierley