

Minutes of Glossop U3A committee Meeting – 18th June 2020

This meeting was conducted on 'Zoom' due to the Covid19 crisis.

- 1) Present – Barbara Connah, Glyn Connah, Chris Blackett, Diane Butterworth, Maureen Brierley, Barbara Craven, Jo Mortlock, Pam Zuntz, Jean Lowcock, and Sue Vince.
- 2) Apologies – Brigette Manchee, Hazel Allman.
- 3) Minutes of the last meeting – Proposed C Blackett seconded D Butterworth that minutes be accepted.
- 4) Matters Arising – None
- 5) Resolutions
 - a. The committee of Glossop U3a propose to co-opt Pam Zuntz and Hazel Allman onto the committee with immediate effect subject to approval at the next AGM. Accepted unanimously by those present.
 - b. The committee of Glossop U3A propose that the AGM be held as a virtual meeting this year in view of the covid19 pandemic in order to maintain good governance as required by the Third Age Trust and the Charity Commission. Accepted unanimously by those present.
- 6) Correspondence
 - a. Various communications from the Third Age Trust included mention of induction training and video which is worth watching for all committee members not just new recruits. Also had notification of their virtual AGM on 29th September. If anyone wants more details contact Glyn.
 - b. Various website enquiries to the Chair. Speakers forwarded to Barbara Craven.
- 7) Treasurer's Report
 - a. Maureen had submitted the attached report for consideration in advance of the meeting.
 - b. On the issue of cancelled trips, Maureen has a list of 66, including couples, due for refunds.
 - c. Maureen will pay video and copyright licences now due. **MB**
- 8) Committee Secretary's Report – End of year group reports are coming in.
- 9) Membership Secretary's Report – Well done to Diane for all the 'keeping in touch' emails she has been sending out. Diane has prepared a mailing list for AGM letters that will have to go by post.
- 10) Group and Activities Coordinator's Report – Jean had sent a letter to all group leaders but so far only about half have responded. Three group leaders have indicated that they will be stepping down and their groups will close. They are:- Doreen Ball – Easy Listening, Christine Kimpton – Fun with Flowers, and Joan Collier – Flower arranging.
- 11) AOB
 - a. Virtual AGM – proposals submitted by Glyn and Chris. Chris's proposal is preferred with online voting via the website rather than email. Also a closed meeting is preferred as large numbers on zoom would make it difficult to conduct the meeting. The final accounts will be examined at the end of August and the final bank statement is due on 6th September which doesn't leave time to circulate the accounts and allow time for voting before 24th September. Proposed B Connah, seconded C Blackett that we postpone the AGM until 29th October. – Carried unanimously. Glyn will draft the AGM letter accordingly for Diane to send out.
GC/DB

- b. Officers and Committee – There have been no further responses apart from Pam and Hazel to our various requests for volunteers in the form of letters and emails from Jean and Diane. The only suggestion from the meeting was Anthony Brocklebank. A request for nominations will be included in the AGM letter as usual.
- c. Subscriptions – It won't be possible to collect subscriptions in the usual way at Bradbury House while restrictions are in place. A proposal to try Faster Payments/BACS was rejected because Maureen prefers not to use internet banking. The preferred payment method is cheque by post to Diane with membership number on the back of the cheque. Diane will acknowledge receipt by email or letter as appropriate. As Diane will be on holiday in September the payment of subscriptions will be delayed until October. Anyone who can't pay by cheque should contact Diane to make alternative arrangements. Eg 'Faster Payments' or cash. Subscriptions will remain at £9.
Pam suggested that, for clarity, this should be in a separate letter.
Diane asked if there could be a separate account for subscriptions but the committee were not in favour.
- d. Jo asked that we always use her 'official' email address which is:-
bku3aglossop@gmail.com

Next Meeting Thursday 30th July 2020 at 11.00am.

Glyn Connah

Treasurer's Report

1. Summary Accounts and Budget Forecast to the end of May are available for the committee. The total in the bank for all areas and activities of the U3A, to the end of May is £14,901.04, with £9,742.52 in the current account and £5,158.52 in the reserve account.
2. I have received a receipt of payment £1,228.50 for National Subscription from the Third Age Trust.
3. **Cancelled Trips.** I have spoken with Maureen Hobson again, re the theatre shows that have had to be cancelled due to the Coronavirus and we have received refunds for the tickets for the three shows as follows;-

“Back to the Future” £800.00: “The Kite Flyer” £465.00 and “Phantom of the Opera” £2,108.00 – making a total of £3,370.00 banked.

A fourth theatre production has been cancelled “West Side Story” but the money for this is still in our U3A bank account = £740.50.

Maureen has since given me the lists of the members who are entitled to a refund or multi refund for these cancelled shows and will in due course receive a cheque for the amount owed. The total amount to be reimbursed to the members for these four theatre shows is £4,438.50. Maureen has also requested a cheque for £1470.00 for reimbursement for the price of tickets for “The Lion King” which is hopefully being shown in February 2021. She had to make a quick payment to get the special offer on ticket prices, which was only offered for one month in February this year. The amount in the U3A ledger for this show only has £1330.00 in it. I’ve spoken to Maureen and told her that I can’t issue a cheque for the full amount as the funds are not there. She has accepted this and has agreed to contact those who haven’t paid yet to send her the remittance and then we will resolve the situation.

4. As you will appreciate when all these refunds are paid out and cashed it will have an impact on our bank current account:

£9,742.52 - £5,908.50 = **£3,834.02.**

Add this to the savings account of £5,158.52 will give our U3A a total of **£8,992.54** for all activities.

This amount also includes Alice’s Trips –

Police Museum which has been rescheduled payment made to Greatdays of £1,377.00 with £360 in the U3A bank.

Shibden Hall - £680.00 in the U3A bank.

Making total in the bank for Alice £1,040

Thursday Group’s money - £1,089.09

And the Groups’ money - £1,117.71.

This then gives core U3A a total of **£5,845.84** as of the 31.05.20.

Maureen Brierley