

U3A GLOSSOP COMMITTEE MEETING

THURSDAY 16th MARCH 2023

BRADBURY HOUSE

MINUTES

Present: Brigette Manchee (in the Chair), Alan Mortlock, Chris Blackett,
Pam Zuntz, Maureen Brierley, Jo Mortlock, Hazel Allman, Elaine Dodge,
Sandra Gately, Dorothy Stringer, Sharon Hamshere

1. Minutes

Agreed: The minutes of the meeting held on 19th January 2023.

2. Matters Arising

Noted: That there were no matters arising from the minutes.

3. Correspondence

Third Age Trust Trustee: East Midlands.

Noted: Mr John Lewis has been approved as a representative to the Trust.

Third Age Trust Treasurers' Correspondence

Noted: That Maureen Brierley is in receipt of a monthly newsletter from the trust which is circulated to Treasures and Chairs. This provides information on the activities of the Trust at the national level.

That the Trust is encouraging the use of bank card readers, rather than cheques, for subscriptions etc. The London region has advice on their web pages.

That there are changes to be expected to the annual returns submissions through a new portal, Netsuite. This portal once launched will be used to confirm membership numbers etc.

Third Age Matters Magazine

Noted: That the bill for the magazine is to be paid in April, based on the numbers requested. They work out how much we have had and invoice us accordingly. The magazine payments will be passed to Hazel Allman for banking. Pam Zuntz will work on the last list of subscribers which had been provided by Diane Butterworth and update for the next editions.

4. Treasurer's Report

Noted: Copies of current financial statements and summary had been provided to the committee by the Treasurer.

That the NatWest branch in Glossop had now closed and banking is now done at the Post Office.

That several members had paid to renew their subscription to Third Age Matters.

That the Committee had been asked to remind Group Leaders that it is recommended they collect their group's subscription on a termly basis rather than at each meeting. This is to ensure the groups have money to cover their costs over the term whether a member attends or not. It was acknowledged that the Group Secretary had already written to Leaders about this, some flexibility was required as it was recognised that groups meet at differing intervals.

Agreed: That the Treasurer and Group Secretary would liaise regarding wording on a statement to be sent to Group Leaders.

5. Secretary's Report.

Noted: That there was nothing to report beyond the correspondence received.

6. Membership Secretary / Group Secretary

Noted: That Diane Butterworth had now formally resigned from the Committee.

That the Chair had provided Pam Zuntz with a laptop to enable her to access Google. Excel and Word software. Pam also has the printer and can claim for paper and inks as required.

Pam has informed the committee that she is prepared to help out with membership duties until September.

That assistance was required on Coffee Morning days in welcoming and informing new members and taking their subscription monies.

That some group pages still required photographs for website. It is recognised that established members of the branch do not use the internet, but in order to recruit new members it is important to keep the pages refreshed.

That it would be useful to have a Glossop U3A Facebook Page. Members should be asked if anyone could set one up and maintain it.

That Pam Zuntz had cross checked and there are around 38 members who do not appear to be members of any group. Pam will draft an email about this and circulate for comments.

That we haven't had a group leaders meeting since 2019. One might be arranged for September.

Agreed: That flowers and a thank you card should be sent to Diane Butterworth for the time, kindness and effort that she put into her role on behalf of Glossop U3A.

7. Any Other Business

Third Age Trust Portal

Noted: That the Secretary requested approval to provide the Trust with the Officers' personal contact details (Name, address, telephone number etc) for their new Portal computer database.

That members should contact officers by their U3A email addresses rather than personal emails.

Agreed: That the Officers gave their approval to the Secretary

Conversations With...

Noted: That the Chair had details of an initiative of programmes of online conversations, by Zoom, organised from the national U3A. Information will be circulated to the committee.

Projector

Noted: That the U3A projector being used by groups is not compatible with new laptop connections. This means that speakers and contributors with newer laptops have to transfer their work onto the U3A old laptop in order to connect to the projector. A new Wi-Fi projector would make connecting to personal laptops much easier. That both the projector and laptop were both approximately ten years old.

Agreed: That Sharon Hamshere would do more research on wifi projectors and report back to the Committee.

Derbyshire U3A Network

Noted: That Chris Blackett would circulate details on the Zoom meetings organised by the Derbyshire network for information.

Manchester Network

Noted: That there doesn't seem to be any activity from the Manchester network at the moment. Maureen Brierly will inform if she receives any updates.

Committee Documents

Noted: Member lists will be updated and documents added once the new website had been established.

8. Door Rota

Noted: That the door rota is as follows: Sandra – April, Elaine – May, Jo – June, Dorothy – July.

9. Date of Next Meeting

Agreed: That the next meeting be held at 11:30 on Thursday 11th May 2023.