

Minutes of Glossop U3A Committee Meeting – 16th December 2021

- 1) Present – Brigitte Manchee, Glyn Connah, Chris Blackett, Pam Zuntz, Jo Mortlock, Alan Mortlock, Maureen Brierley, and Diane Butterworth.
- 2) Apologies – Hazel Allman.
- 3) Minutes of the last meeting – Proposed, Alan Mortlock seconded Chris Blackett that minutes be accepted.
- 4) Matters Arising
 - a. The meeting between Alice Shaw and Maureen Daniels about the clash of dates with Good Companions and Dancing for Fun will be after Christmas. **PZ**
 - b. Induction. – there is a new eligibility form on the Charity Commission website which Glyn has downloaded. It was circulated for all the current committee members to sign. Chris will check that there is a link to the Induction video on our website. **CB**
 - c. Facebook Page – Diane will arrange a meeting of volunteers in the New Year. **DB**
- 5) Correspondence – In addition to the Newsletters we had a message asking for comments about u3a websites. Chris has responded to this with comments from his experiences.
- 6) Treasurer's Report - Maureen went through the items in the attached report.

Maureen says there is a rule that groups should collect subscriptions per term (or per month for weekly meetings) to avoid going into the red if there is a poor turnout. Pam will send out a message to group leaders. **PZ**

Proposed new signatories are Jo Mortlock and Hazel Allman. Maureen has the forms ready to fill in after Christmas. **MB**
- 7) Committee Secretary's Report – Nothing further to report.
- 8) Membership Secretary's Report – Diane reported that we now have 33 new members. She will check that all members are in groups and that all group members have paid subscriptions either last year or this. **DB**

Diane suggested someone from the Bureau to visit a coffee morning.
- 9) Group and Activities Coordinator's Report – Pam is continuing to chase groups to put stuff on the website, but some are reluctant to get involved.

Ideas from the latest meeting of GM Network Group Coordinators include zoom calls to lonely members and a 'Buddy' system to help new members to get involved.

Pam is concerned that, since a number of long running groups have collapsed, this leaves members with no group to go to.

There has been some progress with starting up new groups – Calligraphy and Board Games – with Genealogy restart a possibility. Maureen wants to restart 'Singing for Pleasure' but will delay until Spring in line with current covid advice. There has been no luck with 'Music Appreciation' but Alan Conchie says he will help to show how to set up the equipment if required.

Pam suggested asking Derbyshire County Council if someone could give a talk about recycling at a coffee morning.
- 10) AOB
 - a. Thursday Group

On our way in we met Bill Newling and Joyce Wilson who had come to see if there was a Thursday Group meeting. For some reason, they hadn't received any information. There seems to be nothing on the website so Pam will add the information from Barbara Craven who will be collecting £10 subscriptions in the New Year. Also, Pam and Diane will send emails (or letters) to all members about the programme for the New Year. **DB/PZ**

- b. Covid Restrictions – We have had conflicting information from Bradbury House but believe that masks should be worn anywhere in the building. There has been no update from the Third Age Trust yet.
- c. Trips Group – Chris proposed setting up a Trips Group where members paid a subscription of, say, £10 to establish a float for advance purchase of tickets. This would be separate from 'Alices Trips' which are back in operation. It should be open to anyone but there would need to be an organiser, possibly more than one.
- d. Safeguarding – Pam raised the issue of safeguarding in relation to dementia sufferers. In particular, the common scenario where the dementia sufferer blames people around them when they have forgotten something. This can be serious in the worst cases where someone is accused of theft of an item that has been mislaid. Our Disability Policy would apply in this case although we didn't consider dementia when the policy was written. The rule is that the dementia sufferer should be looked after by a carer not another member of the u3a.
- e. Coffee Morning Door Rota
 - i. January22 – Jo Mortlock
 - ii. February – Alan Mortlock
 - iii. March – Glyn Connah
 - iv. April – Chris Blackett
 - v. May – Brigitte Manchee
 - vi. June – Pam Zuntz
- f. Committee Meeting Schedule – dates for the next two meetings were fixed as 17th February and 21st April. Glyn will book the room at Bradbury House.

Next Meeting Thursday 17th February 2022, 10.00am at Bradbury House.

Glyn Connah (Secretary)

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Treasurer's Report

1. The Summary Account to the end of November and the 2021-22 Budget Forecast are available for the committee.
2. The total amount in both bank accounts to the end of November was £9,421.68, of which £6,419.37 is core u3a.
3. For the present year the expenditure has now exceeded the income for core u3a and this will continue to increase over the year.

Our main source of income – the subscription – shows 33 new members have paid since September. The National subscription that I've put in the Budget Forecast is for 284 members and will be paid from our funds.

4. The Board Games Group leader requested a new group's start up grant. The committee agreed out of meeting and this needs to be formalised. A grant of £16.00 has been given to this group to pay for their first meeting's rent. It is hoped that they will now be self-funding.

*A new group can be granted a start-up grant of up to £50.00, but this year, I would suggest a grant to cover the first meeting's rent only, (if it's necessary), would be in order because of the shortfall in income this year.

5. I need to update the information to the NatWest Bank re the signatories to the account – who to remove and to add. We normally have 4 signatories.

6. I have had no notification on licences for copyright or public performance for this year. The copyright licence for the year is usually paid by September and the public performance would be due in April. I would suggest we withhold payments until we hear definite information from the Third Age Trust. If the committee wishes, I will contact them for information.

Maureen Brierley